

**ALBERTA BEACH
REGULAR COUNCIL MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
MARCH 19, 2024 AT 7:00 P.M.**

AGENDA

1. CALL TO ORDER
2. LAND ACKNOWLEDGEMENT
3. AGENDA ADDITIONS
4. ADOPTION OF AGENDA
5. CONFIDENTIAL – CLOSED MEETING SESSION
6. ADOPTION OF PREVIOUS MINUTES
 - a. Regular Council Meeting Minutes of February 20, 2024
 - b. Public Hearing Minutes of February 20, 2024
7. DELEGATIONS
 - a. Mr. JD Rockwell – Penalties on Tax Roll #541 Keith Nelligan Estate (Agenda Item #15.b)
8. PUBLIC HEARINGS
9. MUNICIPAL PLANNING COMMISSION
10. OLD BUSINESS & CAO REPORT ACTION LIST
11. FINANCIAL REPORTS
 - a. Audited Financial Statements for December 31, 2023 (Draft)
12. BYLAWS & POLICIES
 - a. Bylaw #296-24 the Fees and Rates Bylaw
 - b. Policy #G.3.3 Alberta Beach Boat Launch Park Maintenance Policy
 - c. Policy #G.3.4 Alberta Beach Main Beach Park Maintenance Policy
13. COUNCIL, COMMITTEES & STAFF REPORTS
14. CORRESPONDENCE – INFORMATION ITEMS
 - a. Alberta Municipal Affairs – Update regarding Recall Petition Populations & MAATI Spring Sessions
 - b. Alberta Municipal Affairs Minister McIver Letter – Budget 2024
 - c. Alberta Municipal Affairs Minister McIver Letter – Intermunicipal Collaboration Framework Review
 - d. Alberta Municipal Affairs Minister McIver Letter – 2024 Minister’s Awards
 - e. Alberta Municipalities – Join the Call to Keep Political Parties Out of Local Elections
 - f. Alberta Municipalities – Preliminary Report on Alberta’s Budget 2024
 - g. Alberta Recycling Management Authority – ARMA EPR Stakeholder Bulletin
 - h. Connect Mobility – Aerial Fiber Update
 - i. Edmonton Garrison Military Family Resource Centre – 18th Annual Yellow Ribbon Gala Dinner
 - j. Yellowhead Regional Library – Stronger Together Conference
15. CORRESPONDENCE – ACTION ITEMS
 - a. Community Futures Yellowhead East – Lemonade Day 2024
 - b. Mr. JD Rockwell – Penalties on Tax Roll #541 Keith Nelligan Estate (Lot 14, Block 7, Plan 6604AO)
 - c. RMA Insurance – Genesis Annual General Meeting
16. NEW BUSINESS
 - a. Reeve Blakeman, Lac Ste. Anne County letter of January 10, 2024 regarding Onoway Regional Fire Services Mutual Aid / Dual Dispatch
 - b. Letter to Lac Ste. Anne County from Members of Onoway Regional Fire Service in response to January 10, 2024 letter from Reeve Blakeman regarding Onoway Regional Fire Services Mutual Aid / Dual Dispatch (letter of February 29, 2024 signed by Alberta Beach and the Summer Villages of Silver Sands, Val Quentin, South View and Nakamun Park)
 - c. Letter to the Town of Onoway from Members of Onoway Regional Fire Service regarding Onoway Regional Fire Services Decision-Making and Communication Process (letter of February 29, 2024 signed by Alberta Beach and the Summer Villages of Silver Sands, Sunset Point, Val Quentin, South View and Nakamun Park)
 - d. Legal Review – Motion to Support Legal Review
 - e. Reeve Blakeman, Lac Ste. Anne County email of March 5, 2024 in Response to letters regarding Fire and request for a meeting on March 22, 2024
 - f. Town of Onoway – Letter of March 7, 2024 Notice of Termination of Fire Services Agreement
 - g. Fire Rescue International Letter of Reference
 - h. Fire Rescue International March 14, 2024 Letter of Commitment to Municipalities
17. QUESTION PERIOD
18. ADJOURNMENT

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
FEBRUARY 20, 2024 AT 7:00 P.M.**

PRESENT:

Mayor.....Kelly Muir
CouncillorDebbie Durocher
CouncillorTara Elwood
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)
Development OfficerPaul Hanlan

ABSENT:

Deputy MayorBill Love

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:
Alberta Beach respectfully acknowledges that it is located on the First People’s traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

RECOGNITION OF NATIONAL DAY OF ACTION:

Mayor Muir read a special acknowledgement for National Day of Action as follows:
Alberta Beach respectfully acknowledges February 14 as National Day of Action to remember and honour the Missing & Murdered Indigenous Women, Girls & Two Spirit People and their families and to continue to shed light on the missing & murdered Indigenous women that continue to face the Indigenous communities.

AGENDA ADDITIONS:

16.d Alberta Beach Snowmobile Club – Donation towards New Groomer

ADOPTION OF AGENDA:

MOTION #018-24

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION: None.

ADOPTION OF PREVIOUS MINUTES:

ADOPTION OF REGULAR COUNCIL MEETING OF JANUARY 16, 2024:

MOTION #019-24

MOVED BY Councillor Durocher that the minutes of the Regular Council meeting held on January 16, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS: None.

PUBLIC HEARINGS:

MOTION FOR ADJOURNMENT FOR PUBLIC HEARING ON PROPOSED BYLAW #295-24:

MOTION #020-24

MOVED BY Mayor Muir that the meeting adjourn to hold a Public Hearing on proposed Bylaw #295-24 at 7:03 P.M.

CARRIED UNANIMOUSLY

MEETING RECONVENED:

Mayor Muir reconvened the meeting at 8:03 P.M.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

The CAO submitted and reviewed the CAO report action list.

ACCEPTANCE OF CAO REPORT ACTION LIST

MOTION #021-24

MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

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**MINUTES OF THE REGULAR MEETING OF COUNCIL
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FEBRUARY 20, 2024 AT 7:00 P.M.**

**ACCEPTANCE OF FINANCIAL REPORT OF DECEMBER 31, 2023:
MOTION #022-24**

MOVED BY Councillor Durocher that the Pre-Audit Financial Report of December 31, 2023 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES:

REQUEST FOR DECISION – PROPOSED AMENDMENTS TO LAND USE BYLAW #252-17:

The Development Officer reviewed the Request for Decision report regarding proposed amendments to the Land Use Bylaw #252-17.

BYLAW #295-24 A BYLAW TO AMEND THE ALBERTA BEACH LAND USE BYLAW #252-17:

A Public Hearing on Bylaw #295-24 was held earlier in the meeting.

MOTION TO APPROVE SECOND READING OF BYLAW #295-24 :

MOTION #023-24

MOVED BY Councillor Elwood that Bylaw #295-24 being a bylaw to amend the Alberta Beach Consolidated Land Use Bylaw #252-17 be read a second time.

CARRIED UNANIMOUSLY

MOTION TO APPROVE THIRD & FINAL READING OF BYLAW #295-24:

MOTION #024-24

MOVED BY Councillor Durocher that Bylaw #295-24 be read a third & final time.

CARRIED UNANIMOUSLY

COUNCIL, COMMITTEES & STAFF REPORTS:

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Community Futures Yellowhead East meetings held on January 18 and February 15, 2024.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Lake Isle & Lac Ste. Anne Water Quality Mgmt Society meeting held on January 30, 2024.
Alberta Beach & District Museum & Archives meeting held on February 7, 2024.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted reports on the following meetings:
Alberta Beach Public Works Advisory Committee meeting held on January 31, 2024.
Trivillage joint meeting held on February 1, 2024.
Provincial Police Advisory meeting held on February 5, 2024.
Community Policing Advisory Committee (CPAC) meeting held on February 15, 2024.

MAYOR MUIR

Mayor Muir reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society AgIplex Operations Committee meeting held on January 17, 2024.
Water Distribution Feasibility Study Steering Committee meeting held on January 18, 2024.
Discussion meeting held on January 31, 2024.
Trivillage joint meeting held on February 1, 2024.
Summer Villages meeting with ABmunis held on February 15, 2024.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2024 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #025-24

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH HERITAGE VILLAGE & MUSEUM – 20' STORAGE CONTAINER UPDATE:

An update was received from the Alberta Beach Heritage Village & Museum advising that they have looked into the options regarding the placement of a 20' storage container and they will move the garden shed away from the fence to make room for the placement of the container in the NE corner within the confines of their existing lease.

ALBERTA COMMUNITY CRIME PREVENTION ASSOCIATION – ACCPA 2024 CONFERENCE:

Correspondence was received from the Alberta Community Crime Prevention Association regarding the ACCPA 2024 Conference being held May 6-8, 2024 in Calgary.

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ALBERTA EMERGENCY MANAGEMENT AGENCY – HAZARD SEASON OUTLOOK SEMINAR:
Alberta Emergency Management Agency forwarded an invitation to local authorities and government emergency management stakeholders to attend the AEMA Hazard Season Outlook for 2024 Seminar being held on March 5, 2024 via zoom.

ALBERTA FORESTRY & PARKS – LEVEL 1 - FIRESMART AMBASSADOR TRAINING:
Correspondence was received from Alberta Forestry & Parks announcing a new training resource launched by FireSmart Canada to help empower wildfire mitigation efforts across Canada, further information was attached on the Level 1 FireSmart Ambassador training.

ALBERTA MUNICIPAL AFFAIRS – MEETING REQUESTS WITH MINISTER MCIVER:
Correspondence was received from Alberta Municipal Affairs advising of a potential opportunity for municipal councils to meet with Honourable Ric McIver, Minister of Municipal Affairs, at the 2024 Alberta Municipalities Spring Municipal Leaders Caucus being held March 14-15, 2024. An email was sent to confirm Alberta Beach has requested a meeting with the Minister.

ALBERTA MUNICIPALITIES – NOMINEES TO THE ALBERTA EMS STANDING COMMITTEE:
Correspondence was received from Alberta Municipalities advising that Councillor Elwood of Alberta Beach and Councillor Petrow of Airdrie are the ABmunis nominees appointed to the Alberta EMS Standing Committee.

ALBERTA MUNICIPALITIES – RESOLUTIONS FOR DEBATE AT ABMUNIS' 2024 CONVENTION:
Correspondence was received from Alberta Municipalities regarding submission of resolutions for debate at ABmunis 2024 Convention.

DOYLE & COMPANY – ENGAGEMENT LETTER FOR AUDIT OF THE FINANCIAL STATEMENT AT DECEMBER 31, 2023:
The terms of engagement letter was received from Doyle & Company which outlines the responsibilities of management as well as the Auditor for the audit of the financial statements at December 31, 2023.

NATIONAL POLICE FEDERATION – BUDGET 2024 UPDATE FROM THE NATIONAL POLICE FEDERATION:
An update was received from the National Police Federation which included their 2024 Pre-Budget recommendations submitted to the Government of Alberta, also included was a template letter for consideration, to request the province support the hiring of additional RCMP officers in our community and across the province.

**APPROVE LETTER OF SUPPORT FOR THE NATIONAL POLICE FEDERATION:
MOTION #026-24**

MOVED BY Councillor Weber to proceed with a letter of support for the National Police Federation to request the province support hiring additional RCMP officers in our community and across the province.
CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – TRIVILLAGE STORMWATER ANALYSIS:
A Trivillage Stormwater Analysis completed by Bolson Engineering was received from Lac Ste. Anne County, the Regional Stormwater Impact Analysis was completed to assist in the development of a plan where the trivillage can work together with overall drainage issues in the future, included was a Stormwater Drainage Analysis Report as well as a Drainage Evaluation & Improvement Plan Report.

WILD ALBERTA – WILD ALBERTA TOURISM SURVEY
Correspondence was received from WILD Alberta to advise they are currently compiling a report to better understand the local impact, strengths, and opportunities for the tourism industry in the region and are requesting participation in their Wild Alberta Tourism Survey.

**ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:
MOTION #027-24**

MOVED BY Councillor Elwood that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

**LINDA WRIGHT – REQUEST FOR REIMBURSEMENT OF LATE TAX PENALTY:
MOTION #028-24**

MOVED BY Mayor Muir that Council deny the request from Linda Wright for reimbursement of the late tax penalty on Tax Roll #98 (Lot 6, Block 8, Plan 3321BQ) for the following reasons: it is the responsibility of the property owner to ensure taxes are paid; it is the responsibility of any financial institute responsible for that property owner's taxes to forward a request to the municipality to have their interest added to the tax roll and as this was not received until November 2023 the penalty remain; and finally in fairness to all property owners who also received a late payment penalty.

CARRIED UNANIMOUSLY

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FEBRUARY 20, 2024 AT 7:00 P.M.**

NEW BUSINESS:

ALBERTA TRANSPORTATION – TRAVIS MUNICIPAL AGREEMENT:

MOTION #029-24

MOVED BY Councillor Elwood that the Alberta Transportation TRAVIS-MJ (Transportation Routing & Vehicle Information System Multi Jurisdiction) Municipal Agreement be approved as presented.

CARRIED UNANIMOUSLY

CAPITAL REGION ASSESSMENT SERVICES COMMISSION – APPOINTMENT OF ARB OFFICIALS 2024:

MOTION #030-24

MOVED BY Mayor Muir that the appointment of the Capital Region Assessment Services Commission ARB members for 2024 be approved as follows; ARB Chairperson Raymond Ralph; ARB Clerk Gerryl Amarin and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier and Raymond Ralph.

CARRIED UNANIMOUSLY

TOWN OF ONOWAY – FIRE SERVICES AMENDING AGREEMENT:

MOTION #031-24

MOVED BY Councillor Durocher that the Fire Services Amending Agreement with the Town of Onoway be approved as presented.

CARRIED UNANIMOUSLY

ALBERTA BEACH SNOWMOBILE CLUB – DONATION TOWARDS NEW GROOMER:

MOTION #032-24

MOVED BY Councillor Durocher that Council approve a donation to the Alberta Beach Snowmobile Club in the amount of \$750.00 towards the purchase of a new groomer.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

No questions arose.

ADJOURNMENT:

The meeting adjourned at 9:28 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

6.6

**MINUTES OF THE PUBLIC HEARING WITH RESPECT TO BYLAW #295-24
FOR THE COUNCIL OF ALBERTA BEACH
IN THE PROVINCE OF ALBERTA
HELD IN ALBERTA BEACH COUNCIL CHAMBERS
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FEBRUARY 20, 2024 AT 7:00 P.M.**

THE PURPOSE OF THE PUBLIC HEARING IS TO DISCUSS BYLAW #295-24 A BYLAW TO AMEND THE ALBERTA BEACH CONSOLIDATED LAND USE BYLAW #252-17.

PRESENT:

MayorKelly Muir
CouncillorDebbie Durocher
CouncillorTara Elwood
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney
Development Officer.....Paul Hanlan

ABSENT:

Deputy MayorBill Love

CALL TO ORDER:

Mayor Muir called the Public Hearing to order at 7:03 P.M.

OPENING REMARKS:

Mayor Muir welcomed everyone to the Public Hearing for Alberta Beach which is being held pursuant to Section 230 of the Municipal Government Act. The principal task of this hearing is to hear and receive formal submissions and presentations from those who wish to speak to the proposed Bylaw #295-24, a Bylaw whose purpose is to amend the Alberta Beach Consolidated Land Use Bylaw #252-17.

Council had 1st reading to this proposed Bylaw #295-24 at their January 16, 2024 Regular Council meeting. This Public Hearing was advertised on the village website, through social media, in the Community Voice newspaper on January 31 & February 7, 2024 as well as the Lac Ste. Anne Bulletin newspaper on February 5 & 12, 2024.

The proposed Bylaw #295-24 will amend the Land Use Bylaw #252-17 to address affordability of new residential construction including:

- Reducing minimum area of residential development to 800 FT² (74.32 M²);
- Reducing minimum length to width ratio of residential to 3:1; and
- Restricting maximum age of relocated buildings to the Village to 20 years old.

Mayor Muir further advised that after we formally adopt our agenda I will open the hearing before us. Council will review and discuss written submissions received by the Municipality prior to the Public Hearing. At that point I will allow the public an opportunity to speak and / or present additional written submissions. Those wishing to speak must sign in on the "Sign-In" sheet. For those persons attending via zoom that wish to speak please acknowledge and submit your name to be added to the sign in sheet. Council will hear individuals in the order in which they are listed on the "Sign-In" sheet, and will only hear those who do "Sign-In".

ADOPTION OF AGENDA:

MOTION #PH001-24

MOVED BY Councillor Elwood that the agenda be adopted as presented.

CARRIED UNANIMOUSLY

INTRODUCTIONS:

The Council, C.A.O., Asst. CAO and Development Officer introduced themselves.

WRITTEN SUBMISSIONS:

Review and discussion of written submissions, for and against the proposed Bylaw #295-24, received by the Municipality prior to the Public Hearing.

Written submissions were received from the following;

Paul Hanlan, Development Officer; and Jordan Iverson of Jandel Homes (written submissions attached).

Mayor Muir requested Paul Hanlan, Development Officer to review his report.

The Development Officer reviewed his report, the proposed bylaw and provided a power point presentation (submissions attached).

Mayor Muir requested Paul Hanlan, Development Officer to read aloud the written submission from Jordan Iverson, VP, Sales and Marketing of Jandel Homes who is in favour of the proposed bylaw for the following reasons: increases to residential development; reduces red tape and improves construction timelines; and improves new residential construction affordability (submission attached).

**MINUTES OF THE PUBLIC HEARING WITH RESPECT TO BYLAW #295-24
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FEBRUARY 20, 2024 AT 7:00 P.M.**

VERBAL PRESENTATIONS:

The Public was called upon to speak/make presentations or provide additional written submissions according to the order in which they signed in on the register.

Mayor Muir called upon the following members of the public:

Leann Knysh commented:

- is in favour of the proposed bylaw as it will open up development in the area;
- is concerned on the 3:1 ratio as it will not work on some lots and asked if variances would be granted on setbacks;
- also asked if variances would be granted on the age of the dwelling;
- said this is a great thing you are doing.

Bud Love commented:

- is concerned about the proposed minimum 800 sq ft without a definition & asked if that would be a minimum sq ft for the main floor;
- has concerns about building 3 layers high & looking like a grain elevator;
- he thought the 800 sq ft should be the absolute minimum on the main floor, is concerned if a 20% variance is granted that it would become 600 sq ft;
- is concerned on the 3:1 ratio being too long & too narrow such as 60x20 would look like a bowling alley & commented that if a deck or garage is attached that would make it look better.

Charlene McKay commented:

- she read through proposal but did not see anything with respect to the modular side of things, couldn't see anything like if the chassis had to be removed or what the foundation requirements would be;
- questioned if this would bring down single family homes resale value.

Bud Love commented:

- to be clear modular homes cannot come in on wheels or chassis, is this correct that the modular home is put on a foundation and wheels and chassis is removed.

D.O. Paul Hanlan responded to the comments and questions:

- modular homes is different than manufactured, modulars are brought in on a flatbed, a crane is brought in & the home is placed on a foundation;
- the foundation requirements for modular homes is as per safety codes, can be put on a full basement, or concrete foundation, on pony walls or on piles;
- the Land Use Bylaw allows for a manufactured home, which are built to a different code & has chassis & wheels, manufactured home is not a modular home, usually a manufactured home is placed on piles, the placement is as per safety codes, usually it is skirted and the axles & towing gear is taken off;
- manufactured, modular & stick or site built would be governed to the 3:1 ratio;
- does not apply to mobile homes, as they stopped making them in 1993 & therefore over 20 years in age.

Leann Knysh commented:

- there is a need and want for lower end properties out here;
- she did not think it would affect the real estate values of anything else around, as there is such diverse types of properties in the beach;
- further she did not think values would be affected overall as there is a need for all different kinds of properties.

Councillor Weber commented:

- he has a large home, next door there is a small cabin & he doesn't see it taking away his property value;
- he thought under certain circumstances it would actually add to the village;
- he also commented smaller families & older couples are looking for smaller homes.

Councillor Elwood commented:

- that the Land Use Bylaw allows for tiny homes or smaller homes of 400 sq ft on the smaller lots in a few areas.

Councillor Durocher commented:

- there are some beautiful modular homes for 800 sq ft.

Bud Love commented:

- his main concern is on full size lots, he understands the 800 sq ft on a smaller lot.

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D.O. Paul Hanlan confirmed:

- in the Land Use Bylaw the R3 Family Special lot zoning allows a minimum floor area of 400 sq ft;
- clarified 800 sq ft is the habitable area (does not include garages, sunrooms or enclosed decks).

Councillor Weber asked:

- if the 800 sq ft includes the furnace room.

D.O. Paul Hanlan confirmed:

- that's more of a safety codes question, but will say usually, it's not impossible;
- the 3:1 ratio has been discussed & looked at & probably should have been in the power point, however he did put certain scenarios of 3:1 & 2:1 side by side, the 2:1 is very restrictive & drives pricing up;
- he commented on the age of construction, he likes 20 years, would not like 40 years;
- the Development Officer has some variance powers or flexibility for the front & rear yards, but not for the side yards which is driven by fire codes safety regulations, the D.O. has very limited powers for side yard variances;
- variance powers on the 800 sq ft, the bylaw still gives the D.O. the ability to give a variance, however the reason the D.O. grants a variance is if there is a hardship & that drives the need for it. Economics is not a hardship, if setbacks were required due to natural settings & trees the D.O. may grant a variance, but not on a larger lot;
- his understanding is that on manufactured homes the front & running gear form a structural component of the home & it cannot be removed, but this would have to be enclosed, the foundation is as per safety codes & the foundation for modular is as per safety codes;
- it is possible that the Bylaw could require a dwelling with 2 floors at 400 sq ft each floor but only if incorporating an attached garage, however the D.O. was not supportive of this potential amendment;
- also commented that for the older cabins people want to add a primary bedroom & bathroom however some had too many safety codes issues.

ADDITIONAL COMMENTS:

Mayor Muir asked for any additional comments.

Bud Love commented that he trusts the Development Officer's judgment.

Linda Wright asked if there is maximum site coverage.

D.O. Paul Hanlan responded yes there is a maximum site coverage in the bylaw.

Mayor Muir asked if everyone feels that they have been heard.

All speakers agreed they believe they have been heard.

Mayor Muir declared the Public Hearing closed. No further submissions will be entertained.

ADJOURNMENT:

MOTION #PH002-24

MOVED BY Mayor Muir that the meeting adjourn at 7:56 P.M.

CARRIED UNANIMOUSLY

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk

(8)

February 21, 2024

Roll 541 -

I would like to meet with council March 19, 2024
to discuss the penalties applied to account 541. (Welligan)

- JP Rockwell

- ~~John Miller~~

aboffice@albertabeach.com

From: JD Rockwell
Sent: February 21, 2024 10:21 AM
To: aboffice@albertabeach.com
Subject: Fwd: JD Rockwell - Nelligan estate
Attachments: 304624260_v(1)_Letter of Support - Nelligan Estate in Probate Process.pdf; Untitled attachment 00002.htm

Sent from my iPhone

Begin forwarded message:

From: Alex Kotkas <akotkas@fasken.com>
Date: February 15, 2024 at 4:18:59 PM MST
To: jdrockwell
Cc: Shaaista Murji <smurji@fasken.com>
Subject: JD Rockwell - Nelligan estate

Hi JD – I'm attaching the letter we discussed today. If I can help any further please let me know.

Thanks
Alex.

Alex Kotkas
Partner

T +1 403 261 5358 | akotkas@fasken.com

Fasken Martineau DuMoulin LLP

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FASKEN

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fasken.com

February 15, 2024
File No.: 330849.00001

Alex Kotkas
Direct Line +1 403 261 5358
akotkas@fasken.com

To Whom it may Concern

Dear Sir/Madam:

Re: Keith Nelligan Estate

We have been retained by James Rockwell, who was appointed as the executor of the estate of Keith Nelligan in Mr. Nelligan's will. The Nelligan estate has been submitted to probate at the Surrogate Court in Edmonton. The probate has been moving along slowly and probate has not yet been granted. It is my understanding that Mr. Rockwell has had difficulty getting information regarding Mr. Nelligan's financial affairs given the delays in the probate process.

If any further information is required please contact me.

Yours truly,

FASKEN MARTINEAU DuMOULIN LLP



Alex Kotkas
AK/sm

TAX STATEMENT OF ACCOUNT

ALBERTA BEACH
 BOX 278
 ALBERTA BEACH, AB
 T0E 0A0
 TELEPHONE: 780-924-3181 FAX: 780-924-3313

Date Mailed: Mar 15, 24

To: NELLIGAN, KEITH

Account Reference: 541

Other Information:

LEGAL 14 7 6604A0
 MUNICIPAL

ASSESSMENT INFORMATION

PROPERTY TYPE TR
 LAND ASSESSMENT 56,660
 IMPROVEMENTS 61,310
 TOTAL ASSESSMENT 117,970

| Date | Ref# | Description | Amount | Balance |
|-----------|--------|-----------------------------|-----------|----------|
| | | Balance Forward | | 2,848.65 |
| 10Jun2023 | 0 | 2023 MUNICIPAL SERVICES TAX | 950.00 | 3,798.65 |
| 10Jun2023 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 4,098.65 |
| 10Jun2023 | 0 | 2023 SCHOOL LEVY | 288.65 | 4,387.30 |
| 10Jun2023 | 0 | 2023 MUNICIPAL LEVY | 574.09 | 4,961.39 |
| 10Aug2023 | 0 | PENALTY | 380.29 | 5,341.68 |
| 01Jan2024 | 0 | PENALTY | 961.50 | 6,303.18 |
| 20Feb2024 | 175439 | Nelligan(Rockwell) - Taxes | 1,000.00- | 5,303.18 |

PENALTY - AUG 10 = 18% CURRENT YEAR ARREARS | TOTAL AMOUNT DUE 5,303.18
 PENALTY - JAN 1 = 18% TOTAL ARREARS | PAYABLE TO: ALBERTA BEACH

| | | | |
|-------------------|-----------------|-------------|-----------|
| Name | 541 | Reconcile R | |
| Description | NELLIGAN, Keith | Date | 01Jan2023 |
| Normal Bal | D | Balance | 2,848.65 |
| Period Ending | 31Mar2024 | Closing Bal | 5,303.18 |
| Period Beginning | 01Jan2022 | Opening Bal | 0.00 |
| Open Balance Date | 01Jan2022 | Period Bal | 5,303.18 |

| Date | Ref# | Description | Amount | Balance | Account | Rec |
|-----------|--------|------------------------------|-----------|----------|---------|-----|
| | | Opening balance at 01Jan2022 | | 0.00 | | |
| 10Jun2022 | 0 | 2022 MUNICIPAL SERVICES TAX | 875.00 | 875.00 | FLAT | R |
| 10Jun2022 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 1,175.00 | R42-130 | R |
| 10Jun2022 | 0 | 2022 SCHOOL LEVY | 297.13 | 1,472.13 | TR | R |
| 10Jun2022 | 0 | 2022 MUNICIPAL LEVY | 573.73 | 2,045.86 | TR | R |
| 10Aug2022 | 0 | PENALTY | 368.25 | 2,414.11 | R510 | R |
| 01Jan2023 | 0 | PENALTY | 434.54 | 2,848.65 | R510 | R |
| 10Jun2023 | 0 | 2023 MUNICIPAL SERVICES TAX | 950.00 | 3,798.65 | FLAT | |
| 10Jun2023 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 4,098.65 | R42-130 | |
| 10Jun2023 | 0 | 2023 SCHOOL LEVY | 288.65 | 4,387.30 | TR | |
| 10Jun2023 | 0 | 2023 MUNICIPAL LEVY | 574.09 | 4,961.39 | TR | |
| 10Aug2023 | 0 | PENALTY | 380.29 | 5,341.68 | R510 | |
| 01Jan2024 | 0 | PENALTY | 961.50 | 6,303.18 | R510 | |
| 20Feb2024 | 175439 | Nelligan(Rockwell) - Taxes | 1,000.00- | 5,303.18 | A121 | |
| Date | Ref# | Description | Amount | Balance | Account | Rec |

Feb 21, 2024

Aphy - giving you copy of letter sent from law firm representing Mr. Rockwell who is the executor of the estate of Mrs. Nettigan (Roll # 541).

This property will be on the 2024 Tax Arrears List if the min payment of 2848.⁶⁵ is not paid by March 29th or a agreement is made with Council. The agreement can only be done for 3yr max. (early letter was mailed Jan 31-24)

Mr. Rockwell did indicate this morning that he will try to have this paid by end of March. Mr. Rockwell pd 1,000.⁰⁰ today.

My understanding is he is requesting the penalty charges be waived as this person is deceased so how can we continue to add fees on the account.

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wing

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ive

CAO REPORT – ACTION LIST**FEBRUARY 2024****COUNCIL:**

COUNCIL COMMITTEE REPORTS – TO BE SUBMITTED IN WRITING FOR ATTACHMENT TO THE MINUTES.

ALBERTA BEACH AGRICULTURAL SOCIETY – PURCHASE OF ALBERTA BEACH AGLIPLIX:

May 18/21 MOVED BY Mayor Benedict that the letter from the Alberta Beach & District Agricultural Society regarding their interest in the purchase of the Alberta Beach Agliplex be accepted for further review and development of a potential purchase agreement on the condition that the land remain the property of Alberta Beach and further that Council authorize a meeting between the Mayor and Ag Society President to review details of the proposal.

June 15/21 Letter was sent to Ag Society to advise on Council's motion.

ADMINISTRATION:**NORTHERN GATEWAY PUBLIC SCHOOLS – JOINT USE AND PLANNING AGREEMENT:**

Dec.20/22 MOVED BY Councillor Muir that Council approve to send a letter to Northern Gateway Public School to express our interest in commencing discussions and begin negotiations on a joint use and planning agreement.

Jan.17/23 Letter was sent to NGPS.

Feb.21/23 Superintendent Kevin Bird has advised he will be sending a draft starting document for the JUPA this month.

Mar.21/23 Draft JUPA was rec'd and reviewed by Council, CAO will discuss changes with Superintendent Kevin Bird.

Apr.18/23 A letter was received Alberta Municipal Affairs advising that the deadline to complete the Joint Use & Planning Agreements (JUPAs) between municipalities and school boards has been extended to June 2025.

Feb.20/24

LETTER TO MINISTER OF PUBLIC SAFETY & EMERGENCY SERVICES TO REQUEST AUTHORIZATION FOR ALBERTA BEACH TO JOIN THE S.V. REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP:

June20/23 MOVED BY Councillor Durocher to forward a letter to the Minister of Public Safety and Emergency Services to request authorization for Alberta Beach to join the Summer Village Regional Emergency Management Partnership and further the partnership be copied on the letter.

July18/23 Letter was sent to the Minister.

MOTIONS TO APPROVE BYLAW #295-24:

Jan.16/24 MOVED BY Councillor Elwood that Bylaw #295-24, being a bylaw to amend the Consolidated Land Use Bylaw #252-17 be read a first time.

Feb.20/24 Public Hearing was held.

Feb.20/24 MOVED BY Councillor Elwood that Bylaw #295-24 being a bylaw to amend the Alberta Beach Consolidated Land Use Bylaw #252-17 be read a second time.

Feb.20/24 MOVED BY Councillor Durocher that Bylaw #295-24 be read a third & final time.

2024 TAX RECOVERY PUBLIC AUCTION:

The following tax recovery properties will be offered for sale at public auction:

Tax Roll #235, Lot 1, Block 19, Plan 6269CG (5219 – 48A Avenue) Certificate of Title 042289457

Tax Roll #492, Lot 10, Block 3, Plan 6604AO (4419 – 50 Avenue) Certificate of Title 232135144

Tax Roll #755, Lot 3A, Block 3, Plan 9925067 (4516 – 46B Street) Certificate of Title 992241755

The CAO report that payment has been received on Tax Roll #492, Lot 10, Block 3, Plan 6604AO (4419 – 50 Avenue).

Jan.16/24 MOVED BY Councillor Elwood that Lot 1, Block 19, Plan 6269CG and Lot 3A, Block 3, Plan 9925067 be offered for tax sale by public auction on March 19, 2024 at 6:00 P.M. in the Alberta Beach Municipal Office at 4935 – 50 Avenue (Ste. Anne Trail), Alberta Beach and further that the parcels be offered for sale subject to the following conditions; The parcels will be offered for sale subject to a reserve bid, and to the reservations and conditions contained in the existing certificate of title;

The Lands are being offered for sale on an "as is, where is" basis, and Alberta Beach makes no representation and gives no warranties whatsoever as to the adequacy of services, soil conditions, land use districting, building and development conditions, absence or presence of environmental contamination, or the development ability of the subject land for any intended use by the purchaser;

No bids will be accepted where the bidder attempts to attach conditions precedent to the sale of the parcels;

No terms and conditions will be considered other than those specified by Alberta Beach;

Alberta Beach may, after the public auction, become the owner of any parcel of land not sold at the public auction;

Terms: Cash, Certified Cheque or Bank Draft. 10% non-refundable deposit on the day of the sale and balance due within 14 days of the Public Auction, GST will apply if applicable; and

Reserve bids will be set at the 2023 assessed values as presented.

APPROVE LETTER OF SUPPORT FOR THE NATIONAL POLICE FEDERATION:

Feb.20/24 MOVED BY Councillor Weber to proceed with a letter of support for the National Police Federation to request the province support hiring additional RCMP officers in our community and across the province.

LINDA WRIGHT – REQUEST FOR REIMBURSEMENT OF LATE TAX PENALTY:

Feb.20/24 MOVED BY Mayor Muir that Council deny the request from Linda Wright for reimbursement of the late tax penalty on Tax Roll #98 (Lot 6, Block 8, Plan 3321BQ) for the following reasons: it is the responsibility of the property owner to ensure taxes are paid; it is the responsibility of any financial institute responsible for that property owner's taxes to forward a request to the municipality to have their interest added to the tax roll and as this was not received until November 2023 the penalty remain; and finally in fairness to all property owners who also received a late payment penalty.

ALBERTA TRANSPORTATION – TRAVIS MUNICIPAL AGREEMENT:

Feb.20/24 MOVED BY Councillor Elwood that the Alberta Transportation TRAVIS-MJ (Transportation Routing & Vehicle Information System Multi Jurisdiction) Municipal Agreement be approved as presented.

CAPITAL REGION ASSESSMENT SERVICES COMMISSION – APPOINTMENT OF ARB OFFICIALS 2024:

Feb.20/24 MOVED BY Mayor Muir that the appointment of the Capital Region Assessment Services Commission ARB members for 2024 be approved as follows; ARB Chairperson Raymond Ralph; ARB Clerk Geryl Amorin and ARB Panelists Darlene Chartrand, Sheryl Exley, Tina Groszko, Stewart Hennig, Richard Knowles, Denis Meier and Raymond Ralph.

TOWN OF ONOWAY – FIRE SERVICES AMENDING AGREEMENT:

Feb.20/24 MOVED BY Councillor Durocher that the Fire Services Amending Agreement with the Town of Onoway be approved as presented.

ALBERTA BEACH SNOWMOBILE CLUB – DONATION TOWARDS NEW GROOMER:

Feb.20/24 MOVED BY Councillor Durocher that Council approve a donation to the Alberta Beach Snowmobile Club in the amount of \$750.00 towards the purchase of a new groomer.

PUBLIC WORKS:**PATROL:****PARKING OF OVERWEIGHT VEHICLES IN RESIDENTIAL – AMEND TRAFFIC BYLAW:**

Nov.16/21 CAO has requested comments from the Development Officer regarding the complaint of parking overweight vehicles (semi tractor trucks) in residential zones, whether to restrict the overweight vehicles through the implementation of a parking bylaw or through the traffic bylaw. Also discussed the issue of camping overnight in the commercial parking lots. (The D.O. is also aware that we are waiting for comments on a parking bylaw from Patriot Law as well)

Dec.21/21 Development Officer is preparing comments and will submit by next meeting.

Mar.15/22 Development Officer has recommended to draft a parking bylaw.

MOVED BY Deputy Mayor Durocher that administration draft a parking bylaw for Council review.

Apr.19/22 MOVED BY Deputy Mayor Durocher that Motion #035-22 directing administration to draft a Parking Bylaw be amended to direct administration to draft an updated traffic bylaw to include restrictions on overweight parking in residential zones as well as restrictions to overnight parking in commercial parking lots and FURTHER that Council submit comments by next round table meeting. May17/22 Council comments have been forwarded to the Development Officer.

June 21/22 D.O. is working on the traffic bylaw.

Aug.16/22 New CPO will be submitting comments on the bylaw which admin will forward to D.O.

Oct.18/22 D.O. will be meeting with CPOs at end of month to review.

Nov.15/22 D.O. met with CPO to review bylaw.

Feb.21/23 D.O. sent draft Traffic Bylaw to CPO's for review.

Mar.21/23 D.O. met with CPO's to review Traffic Bylaw, further changes were required.

June20/23 D.O. has submitted a revised Traffic Bylaw to Patrol for their review and comments.

Alberta Beach
Financial Statements
December 31, 2023

DRAFT

Alberta Beach

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management of Alberta Beach (the "Organization") is responsible for the preparation, accuracy, objectivity and integrity of the accompanying financial statements and all other information contained within this Financial Report. Management believes that the financial statements present fairly the Organization's financial position as at December 31, 2023 and the results of its operations for the year then ended.

The financial statements have been prepared in compliance with legislation, and in accordance with Canadian public sector accounting standards (PSAS).

The financial statements include certain amounts based on estimates and judgments. Such amounts have been determined on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

In fulfilling its responsibilities and recognizing the limits inherent in all systems, management has designed and maintains a system of internal controls to produce reliable information and to meet reporting requirements on a timely basis. The system is designed to provide management with reasonable assurance that transactions are properly authorized and assets are properly accounted for and safeguarded.

These systems are monitored and evaluated by management and reliable financial information is available for preparation of the financial statements.

The Organization Council carries out its responsibilities for review of the financial statements principally through its meeting with management. This Council meets regularly with management and the external auditors to discuss the results of audit examinations and financial reporting matters.

The external auditors have full access to the Council with and without the presence of management. The Organization Council has approved the financial statements.

The financial statements have been audited by Doyle & Company, Chartered Professional Accountants, independent external auditors appointed by the Organization. The accompanying independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the Organization's financial statements.

Kathy Skwarchuk

Chief Administrative Officer

Edward Cheung, CPA, CA*
Scott T. Mockford, CPA, CA*
Allen Lee, CPA, CMA*
Jason Bondarevich, CPA, CA*
*Operates as a Professional Corporation

11210 – 107 Avenue N.W.
Edmonton, Alberta T5H 0Y1
Tel (780) 452-2300, Fax (780) 452-2335

INDEPENDENT AUDITOR'S REPORT

To the Members of Council

Opinion

We have audited the financial statements of **Alberta Beach (the "Organization")**, which comprise the statement of financial position as at December 31, 2023, and the results of its operations, changes in its net financial assets and cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2023, the results of its operations, change in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than from one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

INDEPENDENT AUDITOR'S REPORT - continued

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Report on Other Legal and Regulatory Requirements

Debt Limit Regulation

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation, A detailed account of the Organization's debt limit can be found in note 6.

Supplementary Accounting Principles and Standards Regulation

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in note 11.

April XX, 2024
11210 - 107 Avenue NW
Edmonton, Alberta T5H 0Y1

Doyle's Company
Chartered Professional Accountants

Alberta Beach
Statement of Financial Position
As at December 31, 2023

| | 2023 | 2022 |
|---|------------------|------------------|
| | \$ | \$ |
| FINANCIAL ASSETS | | |
| Cash and temporary investments (Note 3) | 884,250 | 586,822 |
| Restricted cash (Note 3) | 945,674 | 947,007 |
| Receivables | | |
| Taxes and grants in place of taxes (Note 4) | 328,286 | 249,931 |
| Trade and other receivables (Note 4) | 224,172 | 326,762 |
| Supplies for resale inventory | 12,370 | 11,943 |
| | 2,394,752 | 2,122,465 |
| LIABILITIES | | |
| Accounts payable and accrued liabilities | 109,101 | 101,544 |
| Deposit liabilities | 19,622 | 17,942 |
| Deferred revenue (Note 5) | 60,591 | 178,612 |
| | 189,314 | 298,098 |
| NET FINANCIAL ASSETS | 2,205,438 | 1,824,367 |
| NON-FINANCIAL ASSETS | | |
| Tangible capital assets (Schedule 2) | 7,082,031 | 7,033,782 |
| Prepaid expenses | 51,046 | 58,388 |
| | 7,133,077 | 7,092,170 |
| ACCUMULATED OPERATING SURPLUS (Schedule 1, Note 9) | 9,338,513 | 8,916,537 |

Commitments - Note 12

22

Alberta Beach

Statement of Operations

For the year ended December 31, 2023

| | 2023 Budget (Unaudited) \$ | 2023 Actual \$ | 2022 Actual \$ |
|--|-------------------------------------|----------------------|----------------------|
| REVENUE | | | |
| Net municipal taxes (Schedule 3) | 1,985,083 | 1,984,075 | 1,900,380 |
| Campground user fees | 307,200 | 312,315 | 304,547 |
| Other user fees and sale of goods | 6,500 | 147,478 | 18,960 |
| Sales to other governments | 24,070 | 28,270 | 26,567 |
| Franchise fees | 94,000 | 95,942 | 98,654 |
| Government transfers for operating (Schedule 4) | 66,478 | 67,290 | 77,681 |
| Local government transfers | 31,000 | 11,000 | 11,000 |
| Licenses and permits | 4,000 | 3,480 | 4,535 |
| Fines | 57,225 | 68,648 | 33,522 |
| Penalties and costs of taxes | 71,900 | 84,833 | 72,302 |
| Investment income | 35,000 | 92,809 | 42,679 |
| Rental | 126,700 | 125,599 | 116,248 |
| Other | 15,000 | 10,000 | 10,519 |
| Total Revenue | 2,824,156 | 3,031,739 | 2,717,594 |
| EXPENSES | | | |
| General government | | | |
| Administration | 533,282 | 525,960 | 493,116 |
| Assessment services | 26,000 | 24,447 | 23,995 |
| Legislative | 99,673 | 93,620 | 91,389 |
| Protective services | | | |
| Ambulance | 8,500 | 11,935 | 7,535 |
| Bylaws enforcement | 208,295 | 228,197 | 144,684 |
| Fire department | 147,255 | 142,761 | 119,553 |
| Transportation services | | | |
| Public works | 424,100 | 487,529 | 395,177 |
| Roads, streets, walks, lighting | 168,000 | 170,984 | 165,440 |
| Planning and development | | | |
| Planning and development | 29,400 | 23,126 | 54,385 |
| Recreation and culture | | | |
| Alberta Beach boat launch and wharf | 20,000 | 1,057 | 6,183 |
| Campground | 124,000 | 117,840 | 131,314 |
| Recreation & facilities | 144,601 | 116,831 | 110,493 |
| Environmental services | | | |
| Water supply & distribution | 85,770 | 85,770 | 54,538 |
| Wastewater treatment and disposal | 577,230 | 577,230 | 579,554 |
| Waste management | 123,100 | 110,366 | 122,499 |
| Total Expenses | 2,719,156 | 2,717,653 | 2,499,855 |
| EXCESS OF REVENUE OVER EXPENSES BEFORE OTHER REVENUE AND EXPENSES | 105,000 | 314,086 | 217,739 |
| OTHER REVENUE AND EXPENSES | | | |
| Amortization of tangible capital assets | (65,000) | (381,159) | (356,154) |
| Gain on sale of tangible capital assets | - | 116,285 | - |
| Government transfers for capital (Schedule 4) | 300,000 | 372,764 | 251,745 |
| EXCESS OF REVENUE OVER EXPENSES | 340,000 | 421,976 | 113,330 |
| ACCUMULATED OPERATING SURPLUS, BEGINNING OF YEAR | | 8,916,537 | 8,803,207 |
| ACCUMULATED OPERATING SURPLUS, END OF YEAR | | 9,338,513 | 8,916,537 |

The accompanying notes form part of these financial statements

Alberta Beach
Consolidated Statement of Change in Net Financial Assets
For the year ended December 31, 2023

| | 2023 Budget (Unaudited) \$ | 2023 Actual \$ | 2022 Actual \$ |
|---|-------------------------------------|----------------------|----------------------|
| EXCESS OF REVENUES OVER EXPENSES | 340,000 | 421,976 | 113,330 |
| Acquisition of tangible capital assets | (340,000) | (491,528) | (286,082) |
| Proceeds on disposal of tangible capital assets | - | 178,407 | - |
| Amortization of tangible capital assets | - | 381,159 | 356,154 |
| (Gain) loss on sale of tangible capital assets | - | (116,285) | - |
| Decrease (increase) in prepaid expenses | - | 7,342 | (10,703) |
| | (340,000) | (40,905) | 59,369 |
| INCREASE (DECREASE) IN NET ASSETS | - | 381,071 | 172,699 |
| NET FINANCIAL ASSETS, BEGINNING OF YEAR | - | 1,824,367 | 1,651,668 |
| NET FINANCIAL ASSETS, END OF YEAR | - | 2,205,438 | 1,824,367 |

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Alberta Beach
Statement of Cash Flows
For the year ended December 31, 2023

| | 2023 \$ | 2022 \$ |
|--|----------------|----------------|
| NET INFLOW (OUTFLOW) OF CASH RELATED TO THE FOLLOWING ACTIVITIES: | | |
| OPERATING | | |
| Excess of revenue over expenses | 421,976 | 113,330 |
| Non-cash items included in excess of revenue over expenses: | | |
| Amortization of tangible capital assets | 381,159 | 356,154 |
| (Gain) loss on sale of tangible capital assets. | (116,285) | - |
| Non-cash charges to operations (net change): | | |
| Decrease (increase) in taxes and grants in place of taxes | (78,355) | (50,067) |
| Decrease (increase) in trade and other receivables | 102,590 | 109,670 |
| Decrease (increase) in supplies for resale inventory | (427) | (1,959) |
| Decrease (increase) in prepaid expenses | 7,342 | (10,703) |
| Increase (decrease) in accounts payables and accrued liabilities | 7,557 | 20,237 |
| Increase (decrease) in deposit liabilities | 1,680 | (950) |
| Increase (decrease) in deferred revenue | (118,021) | 137,815 |
| Cash provided by operating transactions | 609,216 | 673,527 |
| CAPITAL | | |
| Proceeds on sale of tangible capital assets | 178,407 | - |
| Acquisition of tangible capital assets | (491,528) | (286,082) |
| Cash applied to capital transactions | (313,121) | (286,082) |
| INVESTING | | |
| Decrease (increase) in restricted cash | 1,333 | 27,549 |
| CHANGE IN CASH AND EQUIVALENTS DURING THE YEAR | 297,428 | 414,994 |
| CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR | 586,822 | 171,828 |
| CASH AND CASH EQUIVALENTS, END OF YEAR | 884,250 | 586,822 |

The accompanying notes form part of these financial statements

Alberta Beach

Schedule of Changes in Accumulated Operating Surplus - Schedule 1

For the year ended December 31, 2023

| | Unrestricted Surplus \$ | Internally Restricted Surplus \$ | Equity in Tangible Capital Assets \$ | 2023 \$ | 2022 \$ |
|--|-------------------------------|---|---|------------|------------|
| Balance, Beginning of Year | 539,242 | 1,343,513 | 7,033,782 | 8,916,537 | 8,803,207 |
| Excess of revenue over expenses | 421,976 | - | - | 421,976 | 113,330 |
| Current years funds used for tangible capital assets | (491,528) | - | 491,528 | - | - |
| Disposal of tangible capital assets | 280,490 | - | (280,490) | - | - |
| Annual amortization expenses | 381,159 | - | (381,159) | - | - |
| Accumulated amortization on disposed tangible capital assets | (218,370) | - | 218,370 | - | - |
| Change in accumulated surplus | 373,727 | - | 48,249 | 421,976 | - |
| Balance, End of Year | 912,969 | 1,343,513 | 7,082,031 | 9,338,513 | 8,916,537 |

DRAFT

Alberta Beach

Schedule of Tangible Capital Assets - Schedule 2

For the year ended December 31, 2023

| | Land | Land Improvements | Buildings | Engineered Structures | Machinery and Equipment | Vehicles | 2023 | 2022 |
|--|------------------|-------------------|------------------|-----------------------|-------------------------|---------------|------------------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| COST: | | | | | | | | |
| Balance, Beginning of Year | 1,349,990 | 684,575 | 3,047,219 | 6,867,042 | 939,718 | 334,945 | 13,223,489 | 12,937,407 |
| Acquisition of tangible capital assets | - | - | - | 381,928 | 109,600 | - | 491,528 | 286,082 |
| Disposal of tangible capital assets | - | - | - | - | (73,082) | (207,408) | (280,490) | - |
| Balance, End of Year | 1,349,990 | 684,575 | 3,047,219 | 7,248,970 | 976,236 | 127,537 | 13,434,527 | 13,223,489 |
| ACCUMULATED AMORTIZATION: | | | | | | | | |
| Balance, Beginning of Year | - | 531,951 | 983,024 | 3,654,790 | 719,588 | 300,354 | 6,189,707 | 5,833,553 |
| Annual amortization | - | 13,018 | 56,709 | 259,394 | 45,743 | 6,295 | 381,159 | 356,154 |
| Accumulated amortization on disposals | - | - | - | - | (10,962) | (207,408) | (218,370) | - |
| Balance, End of Year | - | 544,969 | 1,039,733 | 3,914,184 | 754,369 | 99,241 | 6,352,496 | 6,189,707 |
| NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS | 1,349,990 | 139,606 | 2,007,486 | 3,334,786 | 221,867 | 28,296 | 7,082,031 | 7,033,782 |
| 2022 NET BOOK VALUE OF TANGIBLE CAPITAL ASSETS | 1,349,990 | 132,624 | 2,064,195 | 3,212,252 | 220,130 | 34,591 | 7,033,782 | 7,033,782 |

The accompanying notes form part of these financial statements

Alberta Beach

Schedule of Property and Other Taxes - Schedule 3

For the year ended December 31, 2023

| | 2023 Budget (Unaudited) \$ | 2023 Actual \$ | 2022 Actual \$ |
|--------------------------------|-------------------------------------|----------------------|----------------------|
| TAXATION | | | |
| Real property taxes | 2,256,841 | 2,255,679 | 2,176,663 |
| Sewer revitalization levy | 244,800 | 244,800 | 245,100 |
| | 2,501,641 | 2,500,479 | 2,421,763 |
| REQUISITIONS | | | |
| Alberta School Foundation Fund | 477,279 | 477,125 | 481,928 |
| Lac Ste Anne Foundation | 39,279 | 39,279 | 39,455 |
| | 516,558 | 516,404 | 521,383 |
| NET MUNICIPAL TAXES | 1,985,083 | 1,984,075 | 1,900,380 |

DRAFT

Alberta Beach

Schedule of Government Transfers - Schedule 4

For the year ended December 31, 2023

| | 2023 Budget (Unaudited) \$ | 2023 Actual \$ | 2022 Actual \$ |
|---------------------------------------|-------------------------------------|----------------------|----------------------|
| <u>TRANSFERS FOR OPERATING</u> | | | |
| Provincial Government - MSI Grant | 42,420 | 42,420 | 21,210 |
| Provincial Government - FCSS Grant | 24,058 | 24,870 | 24,058 |
| Revenue deferred from prior period | - | - | 32,413 |
| | 66,478 | 67,290 | 77,681 |
| <u>TRANSFERS FOR CAPITAL</u> | | | |
| Provincial Government - MSI Grant | 300,000 | 372,764 | 251,745 |
| TOTAL GOVERNMENT TRANSFERS | 366,478 | 440,054 | 329,426 |

Alberta Beach

Schedule of Expenses by Object - Schedule 5

For the year ended December 31, 2023

| | 2023 Budget (Unaudited) \$ | 2023 Actual \$ | 2022 Actual \$ |
|---|-------------------------------------|----------------------|----------------------|
| EXPENSES BY OBJECT | | | |
| Salaries, wages and benefits | 836,055 | 886,669 | 765,097 |
| Contracted and general services | 1,114,270 | 654,075 | 685,185 |
| Materials, goods, and utilities | 415,653 | 392,446 | 412,613 |
| Transfers to local boards and agencies | 693,178 | 668,178 | 636,960 |
| Amortization of tangible capital assets | 65,000 | 381,159 | 356,154 |
| TOTAL EXPENSES | 3,124,156 | 2,982,527 | 2,856,009 |

DRAFT

Alberta Beach

Schedule of Segmented Disclosure - Schedule 6

For the year ended December 31, 2023

| | General Government \$ | Protective Services \$ | Transportation Services \$ | Planning & Development \$ | Recreation & Culture \$ | Environmental Services \$ | 2023 \$ |
|---|-----------------------------|------------------------------|----------------------------------|---------------------------------|-------------------------------|---------------------------------|------------------|
| REVENUE | | | | | | | |
| Net municipal taxes | 1,739,275 | - | - | - | - | 244,800 | 1,984,075 |
| Operating government transfers | 42,420 | - | - | - | 35,870 | - | 78,290 |
| User fees and sales of goods | 34,541 | 56,432 | 5,242 | - | 312,315 | - | 408,530 |
| Investment income | 92,809 | - | - | - | - | - | 92,809 |
| Other revenue | 203,905 | 66,826 | 68,269 | 2,750 | 10,000 | - | 351,750 |
| | 2,112,950 | 123,258 | 73,511 | 2,750 | 358,185 | 244,800 | 2,915,454 |
| EXPENSES | | | | | | | |
| Salaries, wages and benefits | 422,115 | 103,239 | 285,244 | - | - | 76,071 | 886,669 |
| Contracted and general services | 203,064 | 221,211 | 36,241 | 23,126 | 126,651 | 43,782 | 654,075 |
| Materials, goods and utilities | 18,848 | 58,443 | 220,743 | - | 90,812 | 3,600 | 392,446 |
| Transfers to local boards and agencies | - | - | - | - | 18,265 | 649,913 | 668,178 |
| Balance, End of Year | 644,027 | 382,893 | 542,228 | 23,126 | 235,728 | 773,366 | 2,601,368 |
| NET REVENUE, BEFORE AMORTIZATION AND OTHER | 1,468,923 | (259,635) | (468,717) | (20,376) | 122,457 | (528,566) | 314,086 |
| Gain on disposal of tangible capital assets | - | 116,285 | - | - | - | - | 116,285 |
| Capital government transfers | - | 247,544 | - | - | - | 125,220 | 372,764 |
| Amortization | (14,576) | (11,507) | (329,296) | - | (15,081) | (10,699) | (381,159) |
| NET REVENUE | 1,454,347 | (271,142) | (434,184) | (20,376) | 107,376 | (414,045) | 421,976 |

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The accompanying notes form part of these financial statements

Alberta Beach

Notes to the Financial Statements

December 31, 2023

DESCRIPTION OF OPERATIONS

Alberta Beach is a local government authority providing municipal services. Alberta Beach is empowered through bylaws and policies approved by Council and pursuant to the Municipal Government Act.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of Alberta Beach are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by Alberta Beach are as follows:

(a) **Reporting Entity**

The financial statements reflect the assets, liabilities, revenues and expenditures, changes in fund balances and changes in financial position of the reporting entity.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

Interdepartmental and organizational transactions and balances are eliminated.

(b) **Basis of Accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work, or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed or goods have yet to be provided. Revenue is recognized in the period when the related expenses are incurred, services performed/goods provided or the tangible capital assets are acquired.

(c) **Use of Estimates**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

d) **Valuation of Financial Assets and Liabilities**

The financial assets and liabilities are measured as follows:

| <u>Financial statement component</u> | <u>Measurement</u> |
|--|--|
| Cash and temporary investments | Cost and amortized cost |
| Trade and other receivables | Lower of cost or net recoverable value |
| Accounts payable and accrued liabilities | Cost |
| Deposit liabilities | Cost |

Alberta Beach

Notes to the Financial Statements

December 31, 2023

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(e) Cash and Temporary Investments

Cash and temporary investments consists of bank deposits and savings accounts with a term of three (3) months or less.

(f) Investments

Investments in derivatives and equity instruments quoted in an active market are carried at fair value with transactions costs expensed upon initial recognition. Unrealized changes in fair value are recognized in the statement of remeasurement gains and losses. When the investment is disposed of the accumulated gains or losses are reclassified to the statement of operations.

Investments in interest bearing securities are recorded at amortized cost. Investment premiums and discounts are amortized on the net present value basis over the term of the respective investments.

When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

(g) Requisition Over-levy and Under-levy

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. Where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

(h) Supplies for Resale Inventory

Supplies held for resale is recorded at the lower of cost or net realizable value. The inventory is accounted for by using the first-in-first-out (FIFO) method.

(i) Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(j) Revenue Recognition

Revenue from transactions with no performance obligation is recognized at realizable value when Alberta Beach has the authority to claim or retain an inflow of economic resource and identifies a past transaction or event giving rise to an asset.

Revenue from transactions with performance obligations is recognized as the performance obligations are satisfied by providing the promised goods or services to the payer. User fees are recognized over the period of use, sales of goods are recognized when goods are delivered. Licenses and permits with a single performance obligation at a point in time are recognized as revenue on issuance, those which result in a continued performance obligation over time are recognized over the period of the license or permit as the performance obligation is satisfied.

Alberta Beach
Notes to the Financial Statements
December 31, 2023

1. SIGNIFICANT ACCOUNTING POLICIES - continued

(k) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be determined.

(l) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the Change in Net Financial Assets (Debt) for the year.

(j) Non-Financial Assets

i) Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

| | Years |
|-------------------------|-------|
| Buildings | 25-50 |
| Engineered structures | 10-75 |
| Land Improvements | 10-25 |
| Machinery and equipment | 5-20 |
| Vehicles | 10 |

One-half the annual amortization is charged in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is available for productive use.

ii) Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

iii) Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operation leases and the related lease payments are charged to expenses as incurred.

Alberta Beach

Notes to the Financial Statements

December 31, 2023

2. MEASUREMENT UNCERTAINTY

The preparation of financial statements in conformity with Canadian Accounting Standards for Public Sector Accounting Board requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the year.

Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of the tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the revenue or expenses in the period in which they become known. Actual results could differ from those estimates.

3. CASH AND TEMPORARY INVESTMENTS

| | 2023 | 2022 |
|--------------------------------|------------------|------------------|
| | \$ | \$ |
| Cash and temporary investments | 884,250 | 586,822 |
| Restricted cash | 945,674 | 947,007 |
| | 1,829,924 | 1,533,829 |

Included in cash and temporary investments is a restricted amount of \$30,947 received from the Municipal Sustainability Initiative - Capital.

Council has designated funds of \$945,674 (2022 - \$947,007) for operating and capital reserves. See (Note 9) for details.

Alberta Beach
Notes to the Financial Statements
December 31, 2023

4. RECEIVABLES

| | 2023 \$ | 2022 \$ |
|--|----------------|----------------|
| i) Taxes and grants in place of taxes | | |
| Current taxes and grants in place of taxes | 213,744 | 149,242 |
| Arrears taxes | 114,542 | 100,689 |
| | 328,286 | 249,931 |
| ii) Trade and other receivables | | |
| Trade and other receivables | 204,054 | 321,261 |
| Goods and services tax receivable | 26,428 | 11,811 |
| | 230,482 | 333,072 |
| Less: Allowance for doubtful accounts | 6,310 | 6,310 |
| | 224,172 | 326,762 |

5. DEFERRED REVENUE

| | 2023 \$ | 2022 \$ |
|---|---------------|----------------|
| Municipal Sustainability Initiative (MSI) - Capital Donation for Trail System | 30,947 | 137,815 |
| Family and Community Support Services (FCSS) | 1,000 | 1,000 |
| LSA Recreation and Cultural Grant | - | 6,016 |
| Alberta Community Partnership Grant (ACP) | 1,500 | 1,500 |
| | 27,144 | 32,281 |
| | 60,591 | 178,612 |

Municipal Sustainability Initiative (MSI)

Funding in the amount of \$198,598 was received in the current year from the Municipal Sustainability Initiative. Of the \$198,598 received, \$155,178 was from the capital component of the program and is restricted to eligible capital projects, as approved under the funding agreement. The remaining \$42,420 is from the operating component of the program and is restricted to eligible operating projects, as approved under the funding agreement.

Unexpected funds related to the advance are supported by cash and temporary investments held exclusively for these projects. (refer to Note 3)

Alberta Beach

Notes to the Financial Statements

December 31, 2023

6. DEBT LIMIT

Section 276(2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/2000 for the Alberta Beach are to be disclosed as follow:

| | 2023 | 2022 |
|--|------------------|------------------|
| | \$ | \$ |
| Total Debt Limit | 4,547,609 | 4,076,391 |
| Total Debt | - | - |
| Amount of debt limit unused | 4,547,609 | 4,076,391 |
| Debt Service Limit | 757,935 | 679,399 |
| Debt Service | - | - |
| Amount of debt service limit unused | 757,935 | 679,399 |

The debt limit is calculated at 1.5 times revenue of the municipality excluding transfers from the governments of Alberta and Canada for the purposes of capital (as defined in Alberta Regulation 255/2000) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

Total debt includes long-term debt less debt charges recoverable. Debt servicing includes principle and interest payments due on long-term debt in the 12 months subsequent to year-end less amounts that are recoverable.

7. TANGIBLE CAPITAL ASSETS

| | 2023 | 2022 |
|-------------------------|------------------|------------------|
| | \$ | \$ |
| Net Book Value | | |
| Land | 1,349,990 | 1,349,990 |
| Land improvements | 139,606 | 152,624 |
| Buildings | 2,007,486 | 2,064,195 |
| Engineering structures | 3,334,786 | 3,212,252 |
| Machinery and equipment | 221,867 | 220,130 |
| Vehicles | 28,296 | 34,591 |
| | 7,082,031 | 7,033,782 |

8. EQUITY IN TANGIBLE CAPITAL ASSETS

| | 2023 | 2022 |
|---------------------------------------|------------------|------------------|
| | \$ | \$ |
| Tangible capital assets (Schedule 2) | 13,434,527 | 13,223,489 |
| Accumulated amortization (Schedule 2) | (6,352,496) | (6,189,707) |
| | 7,082,031 | 7,033,782 |

Alberta Beach

Notes to the Financial Statements

December 31, 2023

9. ACCUMULATED OPERATING SURPLUS

Accumulated operating surplus consists of unrestricted and internally restricted amounts and equity in tangible capital assets as follows:

| | 2023 | 2022 |
|---|-----------|-----------|
| | \$ | \$ |
| Unrestricted surplus | 912,969 | 539,242 |
| Internally restricted surplus | | |
| Operating reserves | | |
| Economic development - 100 Year | 7,296 | 7,296 |
| Tax rate stabilization | 187,907 | 187,907 |
| Insurance proceeds - Hayland | 44,537 | 44,537 |
| Capital reserves | | |
| Administrative - equipment | 6,803 | 6,803 |
| Building replacement | 44,695 | 44,695 |
| General capital | 866,451 | 866,451 |
| Parks and recreation | 34,495 | 34,495 |
| Police | 50,164 | 50,164 |
| Public works | 65,960 | 65,960 |
| Waste management | 10,205 | 10,205 |
| Agri-plex | 25,000 | 25,000 |
| | 1,343,513 | 1,343,513 |
| Equity in Tangible Capital Assets (TCA) | 7,082,031 | 7,033,782 |
| | 9,338,513 | 8,916,537 |

10. SEGMENTED DISCLOSURE

Alberta Beach provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to the Schedule of Segmented Disclosure (Schedule 6).

General government includes administration, assessment services, and legislative. Protective services includes ambulance, bylaw enforcement, and fire department. Transportation services includes public works and roads, streets, walks and lighting. Planning and development includes planning and development. Recreation and culture includes Alberta Beach boat launch and wharf, campground, and recreation and facilities. Environmental services includes water supply and distribution, wastewater treatment and disposal, and waste management.

Alberta Beach

Notes to the Financial Statements

December 31, 2023

11. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/2000 is as follows:

| | Months | 2023 | | 2022 |
|-------------------------------------|--------|------------------|---------------------------------|-------------|
| | | Salary (1) \$ | Benefits & Allowances (2) \$ | Total \$ |
| Mayor | | | | |
| K. Muir | 12 | 9,594 | 2,925 | 12,519 |
| A. Duncan | 6 | 5,277 | 2,000 | 7,277 |
| Deputy Mayor | | | | |
| B. Love | 4 | 3,171 | 650 | 3,821 |
| T. Elwood | - | - | - | 13,344 |
| Councillors | | | | |
| D. Weber | 12 | 9,274 | 4,225 | 13,499 |
| D. Durocher | 12 | 9,381 | 4,075 | 13,456 |
| T. Elwood | 12 | 9,861 | 6,050 | 15,911 |
| K. Muir | - | - | - | 7,663 |
| B. Love | - | - | - | 846 |
| Chief Administrative Officer | | | | |
| K. Skwarchuk | 12 | 123,125 | 10,213 | 133,338 |

- (1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria and any other direct cash remuneration.
- (2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including pension, health care, dental coverage, vision coverage, group life insurance, accidental death and dismemberment insurance, long and short term disability plans, professional memberships and tuition.

Alberta Beach

Notes to the Financial Statements

December 31, 2023

12. COMMITMENTS

Alberta Beach is also responsible for 63.43% of the annual operating costs of Tri Village Regional Sewer Services Commission. The operating costs this year were \$246,604 (2022 - \$248,628).

Alberta Beach is part of the West Inter Lake District (WILD) Regional Water Services Commission and is committed to debenture principal and interest payments in the amount of \$12,381.97 each June and December until the debenture matures in 2039. This debenture was issued as part of the funding of phase 1 of the pipeline construction project from the Town of Stony Plain to the Village of Wabamun. The debenture payment this year was \$72,683 (2022 - \$40,869), the payments include principal and interest.

Alberta Beach is also responsible for 16.4% of the annual operating costs of West Inter Lake District (WILD) Regional Water Services Commission. The operating costs this year were \$13,087 (2022 - \$13,668).

13. RELATED PARTY TRANSACTIONS

Alberta Beach is a member of the Tri-Village Regional Sewer Services Commission and made payments to the Commission as follows:

| | 2023 | 2022 |
|--------------|---------|---------|
| | \$ | \$ |
| Service fees | 246,604 | 248,628 |
| Debentures | 330,626 | 330,926 |
| | 577,230 | 579,554 |

These transactions are in the normal course of operations and have been valued in these financial statements at the exchange amount which is the amount of consideration established and agreed to by the related parties.

Alberta Beach

Notes to the Financial Statements

December 31, 2023

14. FINANCIAL INSTRUMENTS

Credit Risk

Alberta Beach is subject to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayer and entities to which Alberta Beach provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rate. Alberta Beach is exposed to interest rate risk on its bank account balances and any of its fixed and/or floating interest rate financial instruments.

Liquidity Risk

Liquidity risk is the risk that Alberta Beach will encounter difficulty in meeting its obligations associated with financial liabilities. Alberta Beach manages its liquidity risk by monitoring its operating requirements and cash forecasts to ensure it has sufficient funds to fulfil its financial obligations.

15. BUDGET FIGURES

Budget figures for 2023, as approved by Council, are included in the financial statements for information purposes and are unaudited.

16. COMPARATIVE FIGURES

Certain comparative figures have been restated to conform with the current year's presentation.

17. APPROVAL OF FINANCIAL STATEMENTS

Council and Management have approved these financial statements.

ALBERTA BEACH
BYLAW NO. 296-24
PAGE 1 of 4

A BYLAW OF ALBERTA BEACH, IN THE PROVINCE OF ALBERTA TO ESTABLISH
A SCHEDULE OF FEES AND RATES FOR THE MUNICIPALITY.

WHEREAS, the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, authorizes a municipality to have the authority to establish fees and rates for the provision of goods and services; and

WHEREAS, Alberta Beach wishes to establish, in a bylaw, a schedule of fees and rates;

NOW THEREFORE under the authority of the Municipal Government Act, the Council of Alberta Beach, in the Province of Alberta, duly assembled, enacts as follows:

1. That this Bylaw may be cited as the "the Fees and Rates Bylaw".
2. That Alberta Beach shall charge fees and rates as established in Schedule A, "The Fees and Rates Schedule", attached hereto.
3. That this Bylaw shall be reviewed by Council annually.
4. That Bylaw #287-22 is hereby rescinded.
5. That this Bylaw shall come into force and effect upon the third and final reading and signing of this bylaw.

Read a first time this ____ day of _____, 2024.

Read a second time this ____ day of _____, 2024.

Read a third time and passed this ____ day of _____, 2024.

SIGNED by the Mayor and C.A.O. this ____ day of _____, 2024.

Mayor, Kelly Muir

C.A.O., Kathy Skwarchuk

**ALBERTA BEACH
BYLAW NO. 296-24**

PAGE 2 of 4

**SCHEDULE "A"
THE FEES & RATES SCHEDULE**

ADMINISTRATIVE FEES:

| | |
|--|-------------------------|
| Photocopies for public at large: | |
| 8 ½ x 11 | \$0.25/copy |
| 8 ½ x 14 | \$0.30/copy |
| 11 x 17 | \$0.50/copy |
| Colour Photocopies for public at large: | |
| 8 ½ x 11 | \$0.50/copy |
| 8 ½ x 14 | \$0.60/copy |
| 11 x 17 | \$1.00/copy |
| Photocopies for Non-Profit Groups: | |
| 8 ½ x 11 | \$0.10/copy |
| 8 ½ x 14 | \$0.15/copy |
| 11 x 17 | \$0.25/copy |
| Colour Photocopies for Non-Profit Groups: | |
| 8 ½ x 11 | \$0.15/copy |
| 8 ½ x 14 | \$0.30/copy |
| 11 x 17 | \$0.50/copy |
| Laminating Fees: | |
| 8 ½ x 11 | \$1.00/copy |
| 8 ½ x 14 | \$1.50/copy |
| 11 x 17 | \$2.00/copy |
| Copies of Village documents | As per copy rates above |
| Fax (Sending & Receiving) | \$1.00/page |
| Fax Long Distance (extra) | \$1.00 |
| Returned Cheque Fees | \$35.00 |
| NSF Fees (Non Sufficient Funds) | \$35.00 |
| Tax Certificates | \$50.00 |
| Land Title Search / Certificate of Title | \$25.00 |
| Tax Notification Fee | \$55.00 |
| Tax Notification Fee - each additional named interest on Title | \$5.00 |
| Land Use Bylaw | \$25.00 |
| Municipal Development Plan | \$10.00 |
| County Maps | \$10.00 |
| Sand Bags (not filled) (if available) - per Bag | Sold at Cost |
| Blue Bags (if available) - per Bag | Sold at Cost |
| Souvenirs / Promotional Products | Sold at Cost + 5% |
| Overdue Account Penalties (not property taxes) | 2% per Month |

PROPERTY TAX PENALTIES:

Property Tax Penalties as per Penalty on Unpaid Taxes Bylaw per Bylaw

DOG LICENSES:

| | |
|---------------------------------|----------|
| Neutered/Spayed (Lifetime) | \$10.00 |
| Unaltered (Lifetime) | \$20.00 |
| Vicious (Lifetime) | \$250.00 |
| Replacement Tag or Transfer Fee | \$10.00 |

SKUNK TRAPS:

| | |
|---|-----------|
| Deposit (Refundable on Return) | \$65.00 |
| 3 Day Rental (Alberta Beach Residents) | No Charge |
| Additional per Day Rental (Alberta Beach Residents) | \$5.00 |
| 3 Day Rental (Non-Residents) | \$25.00 |
| Additional per Day Rental (Non-Residents) | \$10.00 |
| Cleaning | \$20.00 |

BUILDING RENTAL:

| | |
|--|-----------|
| Council Chambers – Full Day | \$100.00 |
| Council Chambers – Half Day | \$50.00 |
| Council Chambers – Not For Profit-Local Community Groups | No Charge |

FOOD VENDORS:

| | |
|---|-----------|
| Resident Food Vendor - per Calendar Year | \$50.00 |
| Non-Resident Food Vendor - per Day | \$25.00 |
| Non-Resident Food Vendor - per Calendar Year | \$250.00 |
| FREE - Food Truck Fridays - No day rate charged | No Charge |

MOBILE SALES VENDORS:

| | |
|---|----------|
| Resident Mobile Sales - per Calendar Year | \$50.00 |
| Non-Resident Mobile Sales - per Day | \$25.00 |
| Non-Resident Mobile Sales - per Calendar Year | \$250.00 |

**ALBERTA BEACH
BYLAW NO. 296-24
PAGE 3 of 4**

AMUSEMENT VENDOR:

Amusement Vendor - per Day \$25.00
Amusement Vendor - per Calendar Year \$250.00

HAWKER PEDDLER FEES:

Hawker Peddler - per Day \$25.00
Hawker Peddler - per Calendar Year \$250.00

BUSKER:

Buskers must be registered with the Village Office by donation

SPECIAL EVENT:

Special Event License (as approved by Council) as per Council

DEVELOPMENT PERMIT FEES:

Residential – Permitted \$300.00
Residential – Discretionary \$500.00
Additions and Accessory Buildings \$150.00
Secondary Suite (Garage & Garden Suite) – Permitted \$300.00
Secondary Suite (Garage & Garden Suite) – Discretionary \$500.00
Commercial/Light Industrial – Permitted \$300.00
Commercial/Light Industrial – Discretionary \$500.00
Home Based Business – Home Occupations \$150.00
Home Office Letter \$50.00
Signs – Permanent or Temporary \$50.00
Deck, Shed, Fence, Gazebo, Fabric Shelter \$50.00
Retaining Wall, Culverts, Driveway Access \$50.00
Holding Tank, Cistern, Well \$50.00
Development Permit - Time Extension \$50.00
Development Permit - Amendment \$100.00
Development Permit - Request for Major Variance \$100.00
Development Permit - Change in Scope \$100.00
Demolition Permit \$50.00
Emergency Municipal Planning Commission Meeting \$500.00 (in addition to permit fee)
Security Deposit for Relocated or Moved-in Dwelling (Refundable) \$5,000.00
Failure to Apply for Development Permit Double
(Permit fees double if construction starts prior to approval of development permit)

BYLAW AMENDMENTS APPLICATION FEES:

(Application fees do not guarantee approval)
Land Use Re-Districting Application \$500.00 + all associated costs
Amendment to Land Use Bylaw \$500.00 + all associated costs
Amendment to Municipal Development Plan \$500.00 + all associated costs
Amendment to Intermunicipal Development Plan \$500.00 + all associated costs
Amendment to Area Structure or Redevelopment Plan \$500.00 + all associated costs

LETTER OF COMPLIANCE:

Standard \$100.00
Rush (Less than 72 hours) \$200.00

LETTER OF CONCURRENCE:

Cell/Internet/Communication Tower As per Council

AGREEMENTS:

Encroachment Agreement \$400.00
Letter of Consent \$50.00
Developer's Agreement As per Council
Other Leases As per Council

SUBDIVISION FEES:

Subdivision Application Fee \$400.00
Additional Lots (per lot) \$200.00
Endorsement &/or Condo Plan Endorsement Fees (per lot or unit) \$50.00
Plan Cancellation Bylaw (Lot Consolidation) \$750.00

APPEAL FEES:

Assessment Appeal Fee (residential)(refundable if successful) \$50.00
Assessment Appeal Fee (non-residential)(refundable if successful) \$150.00
Development Permit Appeal Fee \$150.00
Subdivision Appeal Fee \$150.00
Food Vendor, Mobile Sales Vendor, Amusement Vendor Appeal Fee \$25.00
Hawker, Peddler or Busker Appeal Fee \$25.00

ALBERTA BEACH

BYLAW NO. 296-24

PAGE 4 of 4

SAFETY CODES PERMITS:

Permits for Building, Electrical, Gas, Plumbing, Demolition) As per inspection agency

SOLID WASTE & ORGANIC CARTS:

Additional Residential Solid Waste Cart Deposit (Refundable) \$100.00
Additional Residential Organic Waste Cart Deposit (Refundable) \$100.00

MUNICIPAL PUBLIC WORKS LABOUR & EQUIPMENT: (rates are for municipal use only)

Volvo 730 Grader (includes Operator) \$170.00/hour
J.D. Track Skid Steer (includes Operator) \$110.00/hour
J.D. Backhoe (Includes Operator) \$115.00/hour
Bobcat Compact Excavator (Includes Operator) \$115.00/hour
Gravel Truck (includes Operator) \$125.00/hour
Plow Truck/Sander (includes Operator) (sand not included) \$175.00/hour
Thomas Skid Steer (includes Operator) \$75.00/hour
Elgin Self Propelled Sweeper (includes Operator) \$145.00/hour
Ford F550 Truck w/Dump Box (includes Operator) \$115.00/hour
Kubota L3800 Tractor w/72" pull behind Mower (includes Operator) \$85.00/hour
Kubota F2690 Mower (includes Operator) \$85.00/hour
Grass Push Mowers (includes Operator) \$50.00/hour
Grass Weedeaters (includes Operator) \$50.00/hour
Sweep-All Turf & Kubota L3800 Tractor (includes Operator) \$85.00/hour
Steamer c/w Tank & Truck (includes Operator) \$125.00/hour
¾ Ton Truck (includes Operator) \$60.00/hour
Kawaska 4010 Mule (includes Operator) \$65.00/hour
Genie Manlift (includes Operator) \$65.00/hour
Plate Tamper (includes Operator) \$65.00/hour
Zamboni 525 (includes Operator) \$65.00/hour
Transport Fee (if required) (includes Operator) \$125.00
Labourer \$70.00/hour
Consulting \$80.00/hour

MUNICIPAL RV PARK & CAMPGROUND:

Season Rate: Full Service Site \$3,300.00
(season rate due by May 7th of current year or weekly rates will apply)
Monthly Rate: Full Service Site \$1,400.00
Weekly Rates: Full Service Site \$400.00
Power & Water Site \$350.00
No Services Site \$300.00
Daily Rates: Full Service Site \$60.00
Power & Water Site \$55.00
No Services Site \$45.00
Tenting Site \$45.00
Extra Person: Above rates based on 2 adults & 2 Dependent Children
Extra Person(s) per person \ per night \$5.00
Visitor Over Night Fee - Extra Tent Nightly Fee \$15.00
Seasonal Sites Additional Charges:
Extra Fridge - Monthly Fee \$15.00
Extra Freezer - Monthly Fee \$15.00
Winter Storage/Reserve Site (Due by Sept.15th of current year) \$300.00
Winter Storage/Reserve Site (After Sept.15th of current year) \$400.00
Boat Storage - Winter Storage \$100.00

BEACHWAVE PARK:

Fees may be waived by Council, C.A.O. or Park Management
Fees not applicable to Alberta Beach Minor Ball, ABADASA or
Lac Ste. Anne County Recreation Programs
Ball Diamond - per Day per Diamond \$50.00
Concession - per Day (includes open shelter & washrooms) \$150.00
Open Shelter/Washroom - per Day \$75.00
Rink - per Day \$100.00
Damage Deposit (Refundable) \$300.00

FIRE RATES:

As per Fire Bylaw

FOIP - ACCESS TO INFORMATION:

Reports generated by Alberta Beach \$20.00 plus copy rates above
Reports adopted by Council \$20.00 plus copy rates above
Minutes, Bylaws, Correspondence As per copy rates above
Administrative Fee - per Hour for search of information exceeding 1 hr) \$35.00 (in addition to above fees)
Third Party Costs to Access Information \$all costs (in addition to above fees)

GST: Gst will be charged in addition to above fees where applicable. As applicable

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**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.3 ALBERTA BEACH BOAT LAUNCH PARK MAINTENANCE POLICY

1. PURPOSE

- a) The purpose of the Alberta Beach Boat Launch Park Maintenance Policy is to define the maintenance provided in the park and to ensure that safe and effective maintenance practices are followed.

2. LAWN CARE

- a) Grass & trimming will be completed on a weekly basis or as necessary.
- b) Grass area will be maintained with sweeper as necessary.
- c) Trees will be maintained, trimmed or removed as necessary.
- d) Noxious weeds will be removed as necessary.
- e) Small sections of invasive species may be removed by hand, larger areas may be removed by chemical application using an approved chemical & qualified applicator.

3. WASTE

- a) Loose garbage & waste in the park will be picked up as necessary.
- b) Garbage receptacles will be emptied as necessary.
- c) Pet waste stations will be emptied & restocked as necessary.

4. WASHROOM FACILITIES

- a) Two portable toilets will be ordered upon approval of annual budget.
- b) One portable toilet will be made available year round and the 2nd will be available between May to September.

5. INSPECTIONS

- a) Fencing, benches, picnic tables & garbage receptacles will be inspected regularly and repaired as necessary.
- b) Walking paths will be inspected in the spring and fall and repaired as necessary.
- c) Boat launch stairs and boat tie up rings will be inspected in the spring and repaired as necessary.

6. SIGNAGE & NOTIFICATIONS

- a) Signs will be inspected in the spring and repaired or replaced as necessary.
- b) Water Advisory Notices issued by Alberta Health Services will be posted as required.

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.3 ALBERTA BEACH BOAT LAUNCH PARK MAINTENANCE POLICY

7. LIGHTING

- a) Street lighting is maintained by Fortis Alberta, any outage will be reported to Fortis.

8. DRAINAGE SYSTEM

- a) Storm drainage systems will be inspected in the spring and the fall and cleaned out as necessary.

9. RAMPS

- a) Pedestrian ramp accesses to the lake will be inspected in the spring and repaired as necessary.
- b) Boat launch ramp will be inspected in the spring and repaired as necessary.

10 BEACH & SHORELINE

- a) Reeds & debris washed up on the shoreline will be raked and removed as necessary.
- b) Workers and contractors will make every reasonable effort to reduce their environmental impact by preventing debris and pollutants from entering the water.

11. REGULATORY AUTHORIZATIONS

- a) For general maintenance activities on the shoreline, any works in the water may require authorization from the regulatory agencies being Alberta Environment & Parks, Alberta Public Lands and Fisheries & Oceans.

12. SNOW REMOVAL

- a) Snow Removal will be performed as per the Snow Removal Policy.

13. POLICY REVIEW

- a) This policy will be reviewed every four (4) years or as needed.

DEPARTMENT: PUBLIC WORKS

ADOPTED AND APPROVED BY COUNCIL: SEPTEMBER 21, 2021

RESOLUTION NO: #143-21

AMENDED BY COUNCIL: _____, 2024

RESOLUTION NO: # _____

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.4 ALBERTA BEACH MAIN BEACH PARK MAINTENANCE POLICY

1. PURPOSE

- a) The purpose of the Alberta Beach Main Beach Park Maintenance Policy is to define the maintenance provided in the park and to ensure that safe and effective maintenance practices are followed.

2. LAWN CARE

- a) Grass & trimming will be completed on a weekly basis or twice a week as necessary.
- b) Grass area will be maintained with sweeper as necessary.
- c) Trees will be maintained, trimmed or removed when necessary.
- d) Noxious weeds will be removed as necessary.
- e) Small sections of invasive species will be removed by hand, larger areas will be removed by chemical application using an approved chemical & qualified applicator.

3. WASTE

- a) Loose garbage & waste in the park will be picked up on a daily basis.
- b) Garbage receptacles will be emptied weekly or as necessary.

4. WASHROOM FACILITIES

- a) Washrooms will be serviced, maintained and stocked daily.
- b) Washrooms will be winterized at the end of October and reopened in May annually (exact dates is subject to weather conditions).
- c) Two portable toilets will be ordered & set up beside washroom building upon approval of annual budget.

5. WATER WELL

- a) Water well will be serviced and chlorinated as necessary.
- b) Water well testing will be completed as required by Alberta Health Services.

6. DRAINAGE SYSTEM

- a) Storm drainage system will be inspected in the spring and the fall and cleaned out as necessary.

**ALBERTA BEACH
VILLAGE POLICIES**

POLICY: G.3.4 ALBERTA BEACH MAIN BEACH PARK MAINTENANCE POLICY

7. INSPECTIONS

- a) Playground equipment will be inspected annually by certified playground inspector and repaired as required.
- b) Fencing, benches, picnic tables & garbage receptacles will be inspected regularly and repaired as necessary.

8. SIGNAGE & NOTIFICATIONS

- a) Signs will be inspected in the spring and repaired or replaced as necessary.
- b) Water Advisory Notices issued by Alberta Health Services will be posted as required.

9. LIGHTING

- a) Street decorative lighting is maintained by Fortis Alberta, any outage will be reported to Fortis.
- b) Walking paths will be inspected in the spring and fall and repaired as necessary.

10. BEACH & SHORELINE

- a) Reeds & debris washed up on the shoreline will be raked and removed weekly or as necessary.

11. REGULATORY AUTHORIZATIONS

- a) For general maintenance activities on the shoreline, any works in the water may require authorization from the regulatory agencies being Alberta Environment & Parks, Alberta Public Lands and Fisheries & Oceans.

12. PARK CLOSURE

- a) Snow fence will be installed prior to snowfall and will be maintained through winter season.

13. POLICY REVIEW

- a) This policy will be reviewed every four (4) years or as needed.

DEPARTMENT: PUBLIC WORKS

ADOPTED AND APPROVED BY COUNCIL: SEPTEMBER 21, 2021

RESOLUTION NO: #144-21

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: February 28, 2024 1:48 PM
To: Kathy Skwarchuk
Subject: Update from Municipal Services Division
Attachments: Municipal Services Division Update.pdf

Good afternoon,

Please see the attachment for information from the Municipal Services Division of Alberta Municipal Affairs.

Alberta Municipal Affairs
Government of Alberta



Municipal Services Division

Update February 2024

Recall Petition Populations

- The ministry is aware of some confusion in relation to the source of population data to be used for recall petitions under the *Municipal Government Act*.
- Ministerial Order MSD: 021/23 signed on April 6, 2023, provides recall guidance for Chief Administrative Officers (CAOs) and indicates that the 2019 Municipal Affairs Population List (MAPL), excluding the shadow population, is to be used for the purposes of recall petitions under section 240.5(a) of the *Municipal Government Act*. This Ministerial Order remains in effect.
- For purposes other than recall petitions, Ministerial Order MSD: 004/24 was signed on February 1, 2024, approving the 2023 MAPL.

Municipal Affairs Administrators' Training Initiative (MAATI) – Spring Sessions

- MSD is hosting two in-person sessions as part of the spring MAATI program.
 - April 16 in Lethbridge
 - April 17 in Cochrane
- Registration information will be available on the [Training for Municipal Officials](#) webpage starting March 4.
- Virtual MAATI sessions will be offered from mid-April to mid-May. Registration information will be available on the [Training for Municipal Officials](#) webpage starting March 15.



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Shaw

MINISTERIAL ORDER NO. MSD:021/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 240.96(1) and Section 578(1) of the *Municipal Government Act*, make the following order:

1. For the purposes of Section 240.5(a), the Municipal Affairs Population List published by the department of Municipal Affairs in 2019, not including shadow populations, is hereby determined to be the population for all municipalities in Alberta.
2. For the purposes of Section 240.5(a) regarding recall of a councillor elected in a ward, determination of population of the ward is delegated to the Chief Administrative Officer of the municipality. The Chief Administrative Officer is directed to determine the population of the ward and publish that population on the municipality's website by no later than the date of publication of the notice of recall petition on the municipality's website under Section 240.2(8)(a).
3. In determining population of wards, the Chief Administrative Officer must use reasonable efforts to determine population in a ward by using the following information:
 - a. the municipal populations referred to in paragraph 1; and
 - b. the ward boundaries as set by the municipality's bylaw or by an Order in Council, as the case may be.

Dated at Edmonton, Alberta, this 16th day of April, 2023.


Rebecca Schulz
Minister of Municipal Affairs



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

MINISTERIAL ORDER NO.MSD:004/24

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 604.1(1) of the *Municipal Government Act*, make the following order:

Other than for the purposes of Section 240.5(a), the Municipal Affairs Population List published by the department of Municipal Affairs in 2023 is hereby determined and specified to be the population for all municipal authorities in Alberta.

Dated at Edmonton, Alberta, this 1 day of February, 2024.



Ric McIver
Minister of Municipal Affairs

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: February 29, 2024 3:40 PM
To: Kathy Skwarchuk
Subject: Letter from Minister McIver - Budget 2024
Attachments: Budget 2024_Letter to CEOs.pdf

Good afternoon,

Please see the attached letter from the Honourable Ric McIver, Minister of Municipal Affairs, regarding Budget 2024.

Thank you.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113944

February 29, 2024

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2024*, which my colleague, the Honourable Nate Horner, President of Treasury Board and Minister of Finance, has tabled in the Alberta Legislature. You will find below some details about *Budget 2024* that are most closely related to Alberta Municipal Affairs.

Budget 2024 is a responsible plan for a growing province that invests more than \$1 billion to build stronger communities across Alberta. Through these important investments, my ministry will continue to support local governments in providing fiscally responsible, collaborative, and accountable services to Albertans.

I am particularly excited about the Local Government Fiscal Framework (LGFF), which will deliver predictable capital infrastructure funding to municipalities and Metis Settlements across Alberta for many years to come. As we are all aware, the LGFF represents years of collaboration between the province and local governments, and the LGFF replaces the Municipal Sustainability Initiative (MSI) with a more sustainable model. We set the initial capital funding baseline for the LGFF at \$722 million to remain consistent with the average amount municipalities have received annually over the last three years of the MSI Capital program.

We now have a true partnership in place through the Revenue Index Factor, which will see municipal funding rise and fall at a one-to-one ratio that is based on changes in provincial revenue from three years prior. Our new framework will deliver the predictability and partnership that municipalities have long been asking for, and I would like to thank you once again for your input to the development of the LGFF to ensure it effectively supports communities and residents provincewide. The MSI Operating program will continue as LGFF Operating funding and will provide \$60 million in 2024/25 to local governments to assist with your operational costs and help to respond to inflationary pressures. More information about the LGFF and the 2024 allocations can be found online.

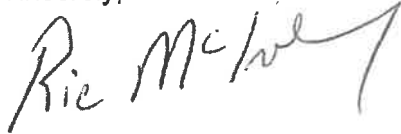
Additionally, *Budget 2024* includes \$60 million over three years for the Local Growth and Sustainability Grant, a new grant to help relieve some of the pressures facing fast-growing communities. This new grant will help address acute infrastructure priorities and economic development opportunities. More details about the program will be shared with you later this year.

As with previous years, our budget includes capital support through the federal Canada Community-Building Fund and Investing in Canada Infrastructure Program. We are also pleased to maintain the strong support we have for public libraries with more than \$33 million going towards operating grants for libraries across the province.

Budget 2024 puts Albertans and Alberta families first by investing in strong health care, a modern education system, and supports to keep life affordable. This budget also invests in safe and supportive communities in Alberta by managing our resources wisely.

I look forward to continuing our work together over this next year as we continue to build strong and vibrant communities that contribute to a stronger province and a brighter future for Albertans and their families.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver". The signature is written in a cursive style with a long, sweeping tail on the letter "v".

Ric McIver
Minister

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: March 1, 2024 1:24 PM
To: Kathy Skwarchuk
Subject: Letter from Minister Mclver - Intermunicipal Collaboration Framework Review
Attachments: Minister Letter - ICF Engagement.pdf

Good afternoon,

Please see the attached letter from the Honourable Ric Mclver, Minister of Municipal Affairs, regarding the Intermunicipal Collaboration Framework review.

The survey noted in the attached letter can be accessed at: extranet.gov.ab.ca/opinio6//s?s=ICFReview

Thank you.



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113898

To All Chief Elected Officials:

I am inviting your municipality to participate in the review of the *Municipal Government Act* requirements related to Intermunicipal Collaboration Frameworks (ICFs). ICFs encourage integrated and strategic planning, delivery, and funding of inter-municipal services.

Municipal Affairs welcomes your insight and feedback to ensure any future legislative changes consider the needs of municipalities. The scope of this engagement covers the following topics:

- required content of ICFs;
- ICF agreement duration;
- cost calculations;
- mediation and arbitration; and
- enforcement.

I encourage you to complete the survey and share your perspectives on these important matters. The survey is available at extranet.gov.ab.ca/opinio6//s?s=ICFReview and should take 15 to 20 minutes to complete. The survey is available until **April 12, 2024**.

Ministry staff will also be seeking input from chief administrative officers through discussion sessions to supplement the survey and focus on practical implementation considerations. The collective outcomes of the engagement will inform future legislative changes targeted for 2025.

If you have any questions about this review or the collection and use of this information, please email ma.engagement@gov.ab.ca.

Thank you for your participation.

Sincerely,

Ric McIver
Minister

cc: All Chief Administrative Officers

14.d

Alberta Beach Village Office

From: municipalservicesdivision@gov.ab.ca
Sent: March 6, 2024 2:56 PM
To: Kathy Skwarchuk
Subject: 2024 Minister's Awards for Municipal and Public Library Excellence
Attachments: Minister Invite Letter.pdf

Attention: All CEOs and CAOs

Please see attached letter.

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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR113651

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2024 Minister's Awards for Municipal and Public Library Excellence. This program recognizes excellence in municipal government initiatives and provision of library services, and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)** – An award will be given for an innovative initiative that builds the economic capacity and/or resiliency of the community, and/or improves the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Safety (open to all municipalities)** – An award will be given for an innovative initiative that engages the community to address a safety issue. This could involve crime prevention, infrastructure enhancements (for example: lighting, accessibility, traffic calming measures), and community services initiatives.
- **Partnership (open to all municipalities)** – An award will be given for an innovative initiative involving a local or regional partnership that achieves results that could not have otherwise been accomplished by the municipality alone. This could involve cooperation, coordination and collaboration with other municipalities, businesses, Indigenous communities, non-profit organizations, community groups, and other orders of government to achieve a specific outcome.
- **Public Library Services (open to Library Boards serving a population over 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community needs and provide direct benefit to the public.

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- **Public Library Services (open to Library Boards serving a population under 10,000)** – Two awards will be given for library service initiatives that demonstrate excellence and/or innovation. The initiatives should demonstrate responsiveness to community need(s) and provide direct benefit to the public.
- **Red Tape Reduction (open to all municipalities)** – An award will be given for an innovative initiative that improves a municipal program or service by saving time, money, and resources, or impacts municipal operations by reducing regulatory, policy, or process requirements.
- **Service Delivery Enhancement (open to all municipalities)** – An award will be given for an innovative initiative that improves, or presents a new approach to, how a municipality can deliver a program or service.
- **Smaller Municipalities (open to municipalities with populations less than 5,000)** – An award will be given for a municipal initiative that demonstrates leadership, resourcefulness or innovation, or both, to better the community.

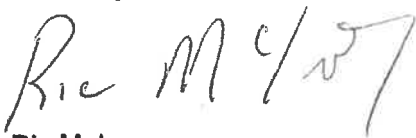
Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx. The deadline for submission is **April 15, 2024**.

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric McIver
Minister

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: February 22, 2024 2:29 PM
To: Kathy Skwarchuk
Subject: Join the Call to Keep Political Parties Out of Local Elections
Attachments: Government of Alberta Survey Results.png; 2023-02-22 Key Messages on Political Parties for MLAs citizens etc.docx; Political Parties - Media Event - Social Post Examples.docx

Dear Mayors, Councillors, and CAOs,

A public survey, an ABmunis resolution, and results of the province’s own consultation processes indicate that Albertans do not want to see the encroachment of political parties at the local level. Despite this, the Government of Alberta has not committed to abandoning plans to enable parties to be included on local election ballots.

Today, ABmunis hosted a media availability calling for a commitment from the Government of Alberta to listen to Albertans. We need your help to amplify our call so that all political parties know Albertans’ local leaders want local elections to be independent.

Attached for you to adapt and use are:

- Messages you can select from and adapt for local media; for email, letters or conversations with your local MLA; or for conversations with interested Albertans. (There are more messages than you would likely use in one communication so you can select and adapt the ones that will resonate best with your audience)
- Social media post examples and images.

We also encourage you to follow and share ABmunis’ social media posts on [LinkedIn](#), [Twitter](#), and [Facebook](#).

Don’t hesitate to reach out if you have questions or ideas related to ABmunis’ campaign to keep local elections independent.

Thank you,
Tyler Gandam | President

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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Social Media Post Examples

Example 1

The province's survey shows that over 70% of Albertans don't want political parties in municipal elections. To date, no one from the provincial government has explained what real or perceived problems the introduction of political parties to municipal elections would fix.

That is why I encourage you to write to our MLA <<NAME>> and tell <<her or him>> to listen to the majority of voters.

#ABmunis #ABpoli #ABleg

Example 2

70% of Albertans have said they do not want the divisiveness of political parties disrupting their communities. Municipal elected officials need to continue to work on local challenges and not focus on the interests of their parties.

I encourage you to write to our MLA <<NAME>> and tell <<her or him>> to listen to the majority of voters.

#ABmunis #ABpoli #ABleg

Example 3

Albertans don't want political parties in their municipal elections. Elected officials should stay focused on their community's challenges and not on political agendas.

That is why I encourage you to share this information with your network and write to our MLA <<NAME>> and tell <<her or him>> to listen to Albertans.

#ABmunis #ABpoli #ABleg

Example 4

Albertans don't want political parties in their municipal elections. Elected officials should stay focused on their community's challenges and not on political agendas.

Learn more about this topic in this Edmonton Journal article: [Opinion: Albertans don't want party politics in local elections | Edmonton Journal](#)

#ABmunis #ABpoli #ABleg

Messages on keeping local elections independent.

The following messages are provided for you to adapt and use in letters, emails or conversations with your MLA or communication with other interested Albertans. The messages are grouped into themes, and you are encouraged to select a couple that are most relevant to your audience.

- We all represent Albertans.
- Given the size of Alberta and Canada, political parties are necessary at the provincial and federal levels.
- However, at the local level, Albertans don't see political parties as adding value.

Survey Results

- Since 2020, Albertans have indicated through three surveys, two of which were conducted by the provincial government, that they do not want to see political parties introduced in local elections.
- Through a 2020 provincial government survey on the *Local Authorities Election Act* (LAEA), Albertans commented that they do not want to see increased partisanship or increased influence of campaign donations at the local level.
- The results of a public survey, conducted by Janet Brown Opinion Research on behalf of ABmunis in early September 2023, indicate that most Albertans do not support the introduction of political parties at the local level. Specifically:
 - Sixty-eight per cent (68%) of respondents indicated that they would prefer to see municipal candidates run as individuals. Only 24 per cent of respondents would prefer to see municipal candidates run as members of a political party.
 - More than 80 per cent (81%) agree that municipal officials who are part of a political party would vote along party lines and not necessarily in the best interest of the community.
 - Sixty-nine per cent (69%) of respondents think that political parties would make municipal governments more divisive and less effective.
- Results from the Government of Alberta's November 2023 survey on proposed changes to the LAEA show that 70 per cent of Albertans are opposed to the introduction of political parties at the local level.

Good Governance

- While political parties are an important part of the parliamentary system at the provincial and federal level, they are not a good fit with local government legislation and processes in Alberta.
- Political parties could contravene the *Municipal Government Act* (MGA) where it requires a councillor to consider the interests of the municipality as a whole and not the interests of the success of the party in decision making.

- Political parties would create an environment where all issues are discussed in private by party members resulting in a whipped vote versus the current system which encourages debate and openness to changing your mind based on public hearings and council discussion.
- In the United Kingdom, local elections are seen as referendums for higher levels of government, and we don't want to create that environment here.
- Parties could also lead to money being raised in one part of the province being used to influence the election in another region. This would again take the focus away from keeping local elections local.
- The Government of Alberta has spent years encouraging municipal governments to collaborate at a regional level to save money for Albertans. Introducing political parties at the local level could make regional collaboration an even more difficult task.
- Some councils have struggled with good governance, but political parties could make problems like split councils worse, not better.

Voter Turnout

- Vancouver and Montreal have political parties but have similar or sometimes lower voter turnout than comparable Canadian cities where political parties are not featured in local elections.

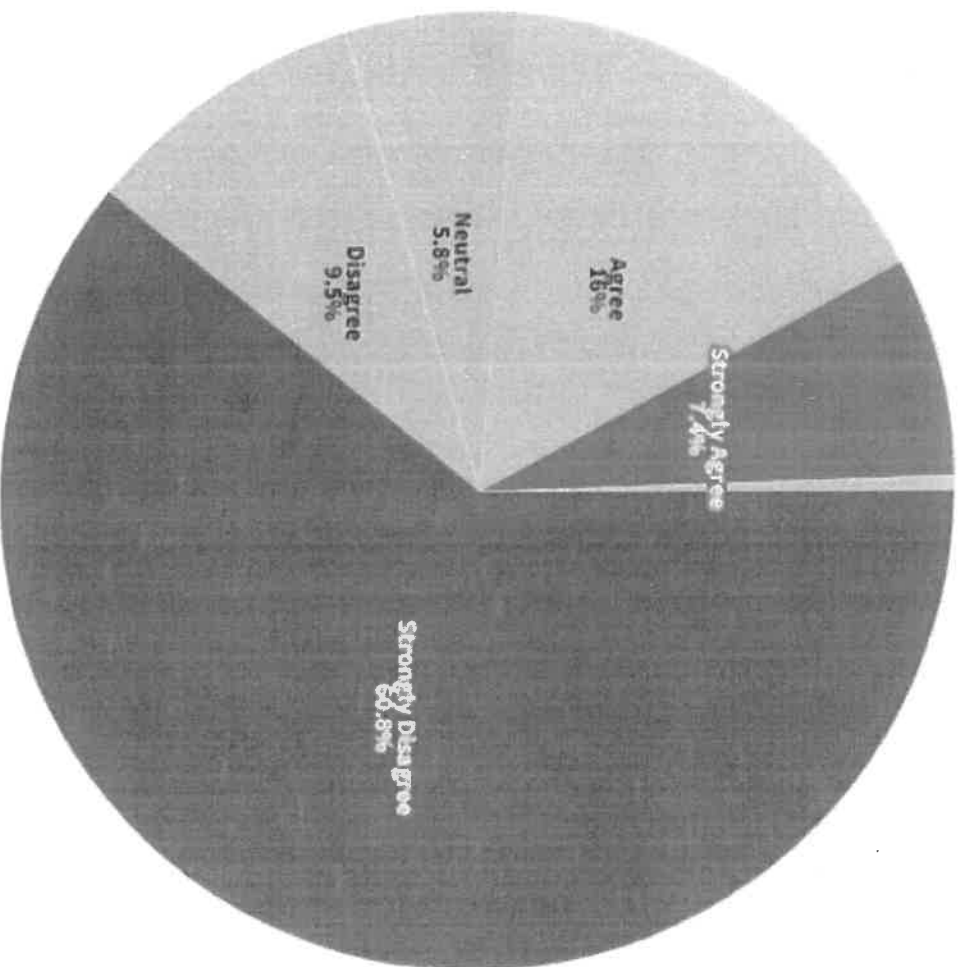
Trust and Integrity

- We recognize there is currently nothing preventing candidates from running on slates or for political parties, other than an historic lack of success.
- However, changes to legislation could be made that might make it easier for political parties or slates of candidates to raise funds. We know from previous reviews of the election rules that Albertans want to see less money involved in local elections, not more.
- The mandate letter from Premier Danielle Smith to Minister of Municipal Affairs Ric McIver instructed him to collaborate with Minister of Justice Mickey Amery to review the *Local Authorities Election Act* (LAEA) and make recommendations for any necessary amendments to “strengthen public trust in and the integrity of our municipal election laws”.
- We believe the best way to strengthen trust and integrity is to listen to Albertans when they say they do not want political parties at the local level.

Survey Shows Little Appetite for Adding Parties to Municipal Election Ballots

Responses to Alberta government's online survey

"The electoral ballot should be amended to allow political parties to be listed by municipal candidates"



Source: Government of Alberta survey - 7,650 responses from Nov. 7, 2023 to Dec. 6, 2023 • [Graphic: Matthew Black/Postmedia](#)

14,f

cc: Council

Alberta Beach Village Office

From: Tyler Gandam <president@abmunis.ca>
Sent: March 1, 2024 4:36 PM
To: Kathy Skwarchuk
Subject: ABmunis' Preliminary Report on Alberta's 2024 Budget

Dear Mayors, Councillors, and CAOs:

Yesterday, the Government of Alberta released its budget for the 2024-25 fiscal year. Our ABmunis team dived into the numbers to learn how municipalities will be supported and we are now pleased to share our [Preliminary Report on Alberta's 2024 Budget](#).

If you missed this afternoon's webinar where we went over the numbers, the link to the video recording will be shared in our March 6 issue of The Weekly newsletter. If you aren't subscribed to the newsletter, go to abmunis.ca/news and click "subscribe to a newsletter" at the bottom of the page.

Thank you,
Tyler Gandam | President

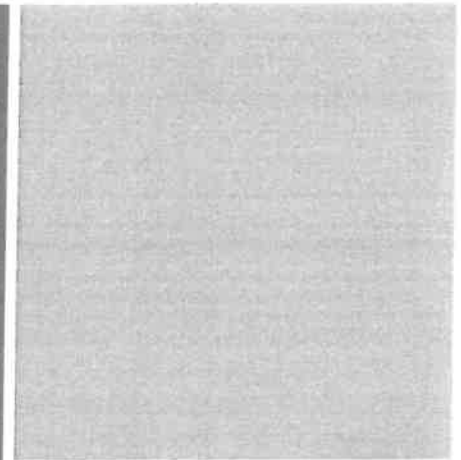
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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

Preliminary Analysis of Alberta's 2024 Budget



 **Alberta
Municipalities**
Strength
In Members

March 1, 2024

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Introduction

Alberta Municipalities is pleased to provide our members with this preliminary analysis of the 2024-25 Alberta Budget. The budget is focused on the impacts that a growing population will have on Alberta. As the order of government closest to the people, municipalities must be prepared to offer adequate services for their new residents, while also addressing significant infrastructure deficits. Our analysis examines how the provincial government is meeting the needs of communities, and areas that could be improved. It is our hope that this will lead to ongoing conversations between municipal councils and the Alberta Government on the various challenges facing communities.

What you will find in this document

This document includes ABmunis' preliminary analysis of Alberta's 2024-25 budget as it relates to:

- municipal priorities,
- details of provincial funding for municipal governments,
- potential impacts on provincial education property taxes and municipal property taxes,
- decisions that may impact the financial future of Alberta's municipal governments,
- a summary of the province's fiscal outlook, and
- highlights of individual ministry business plans that most impact Albertans at the local level.

Priorities for Alberta's Municipal Governments

Infrastructure Funding

The 2024 fiscal year marks the launch of the new Local Government Fiscal Framework (LGFF) Capital funding program, which replaces the long-standing Municipal Sustainability Initiative (MSI) as the primary funding program for municipal infrastructure. While the starting funding amount of LGFF Capital is higher than last year's MSI Capital funding, the Government of Alberta has ignored ABmunis call for LGFF Capital to start at \$1.75 billion. Instead, it will start at \$722 million, which continues the trend where provincial investments in community infrastructure is well below historical levels.

Provincial funding for community infrastructure has not kept pace with Alberta's population growth, nor changes in inflation. In 2011, the Government of Alberta was investing \$420 per Albertan into municipal infrastructure programs but that has trended downwards over the years and will only be \$186 per capita in 2024.¹

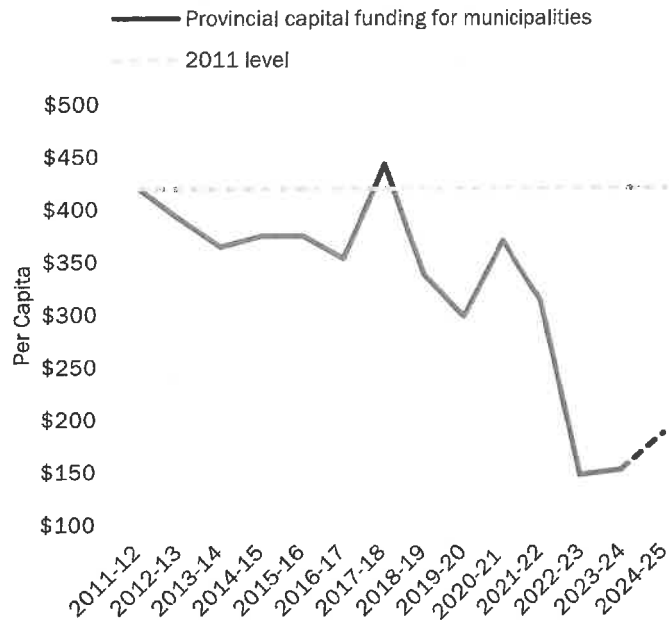
The Government of Alberta consistently promotes how MSI Capital averaged \$722 million per year over the last three years and that LGFF Capital continues at the same amount this year. The problem is inflation cuts into every municipal government's purchasing power for construction costs. If LGFF Capital had been adjusted to account for Alberta's inflation over the last three years, then the starting amount of LGFF Capital should have been almost \$100 million more at \$819 million.²

The reality is that Alberta's community infrastructure will continue to deteriorate, and new infrastructure will be needed. With the province's choice to underfund LGFF Capital, the province is passing the tax burden onto property owners through significant property tax increases. The other option is that Albertans will be forced to accept a lower standard for their community roads, sidewalks, pathways, parks, recreation facilities, water systems, fire equipment, and other local services.

New Local Growth and Sustainability Grant

Alberta Municipal Affairs is launching a new Local Growth and Sustainability Grant intended to support local infrastructure in high growth communities. According to Budget 2024-25, \$20 million per year will be provided over the next three years. Municipal Affairs indicates it worked hard to make the case for this additional grant to be included in the budget and will be releasing further details later this fall on how the funding will be allocated. It appears the grant may partially align with the intent of ABmunis' 2023 resolution that calls for a dedicated funding program to support the capital investment pressures of growth, though the amount is dwarfed by the need.

Total Provincial Per Capita Funding for Municipal Infrastructure (excluding federal funding)



¹ Figures are based on ABmunis' calculations using the total of capital funding programs delivered by the Government of Alberta that are available to most municipalities, excluding funding from the Government of Canada that flows through the Government of Alberta. Figures are sourced from the Government of Alberta's annual fiscal plans and consist of the Municipal Sustainability Initiative Capital, Basic Municipal Transportation Grant, Water for Life, Municipal Water and Wastewater Partnership, Strategic Transportation Infrastructure Program, Local Growth and Sustainability Grant, First Nations Water Tie-In Program, GreenTRIP, Alberta Community Resiliency Program, and the Municipal Stimulus Program. Population is based on Statistics Canada Table 17-10-0005-01 and 2024-25 population is estimated at 4.3% growth over 2023 based on Statistic Canada's quarterly estimated changes from Q4 2022 to Q4 2023.

² ABmunis calculations based on changes in Alberta's consumer price index from 2021 to 2023, Statistics Canada Table 18-10-0005-01.

Preliminary Analysis on Alberta's 2024 Budget

Provincial Property Taxes Increase

The Government of Alberta has opted to maintain the same education property tax rates as in 2023-24. Due to strong growth in property values and increased development over the past year, the result is the Government of Alberta will collect an additional \$229 million, a 9.2 per cent increase, in provincial education property taxes in 2024-25. The province indicates that this revenue will help mitigate the cost pressures of rising enrolment in schools, but the tax increase will far surpass the 4.7 per cent year-over-year change in Alberta Education's budgeted expenditures.

The substantial increase in provincial education property taxes will place political pressure on municipal councils to lower any planned increases in municipal property taxes. ABmunis awaits the outcome of Alberta Municipal Affairs' work to determine the feasibility of amendments to the education property tax system to allow municipalities to retain more funding for local priorities.

Grants in Place of Taxes

Budget 2024-25 includes an increase of \$2.1 million to the Grants in Place of Property Taxes (GIPOT) funding to reflect rising assessment values and construction of new government infrastructure. Despite increases in Budget 2023 and Budget 2024, GIPOT's 2024 budget of \$38.1 million is still well below past funding levels of \$60 million before the province cut the program budget in 2019-20. The gap in GIPOT funding points to the need for the province to recognize the essential role that day-to-day municipal services play in supporting provincial buildings.

Community Recreation Centre Infrastructure Program

A new \$10 million per year program will fund small and mid-size recreation infrastructure projects. When more details are known about the program and whether municipalities are eligible, we will share that information with members.

Natural Disaster Preparation

ABmunis appreciates that Budget 2024-25 provides municipalities with additional support to prepare for natural disasters. The measures include investment in wildfire preparedness, water management, and water infrastructure. The province has increased their contingency fund from \$1.5 billion to \$2 billion to address unanticipated costs related to disasters and emergencies.

2024 Drought Preparations

The Government of Alberta began engaging with major water users, including municipalities, in the fall of 2023 to communicate the possibility of a severe drought in 2024. Minister of Environment and Protected Areas Rebecca Schulz has requested that Alberta Municipalities and our members proactively prepare for water shortages.

The Renewed Flood and Drought Mitigation Grant Program has \$125 million over five years to support municipalities prepare for extreme weather. The Strategy to Increase Water Availability is funded by \$19 million over three years. This strategy aims to improve water storage infrastructure, the water license application process, data collection and support water conservation, efficiency and productivity initiatives. These align with ABmunis' goals.

The province's Water Advisory Committee is a new independent committee providing high level feedback to the government. One of the six members is Tanya Thorn, Mayor of Okotoks and ABmunis Board member.

Wildfires

\$151 million over three years has been allocated to improve our wildfire readiness and \$55 million in capital investment for new firefighting equipment and facilities.

Preliminary Analysis on Alberta's 2024 Budget

Affordable Housing

ABmunis appreciates that the province is investing nearly \$1 billion in seniors' facilities and housing, as there is an urgent need to develop and upgrade all housing stock, particularly if Alberta continues to welcome high numbers of migrants. While the capital plan includes \$254 million in new funding to build approximately 3,300 new affordable housing units and complete 1,800 units already under development, it is important to note that according to Statistics Canada, nearly 162,000 households in Alberta were in core housing need in 2021. The province currently assists 58,600 households with their housing costs, but this represents only 36 per cent of households in core housing need. While Budget 2024 proposes expanding assistance to an additional 5,650 households over the next three years, this would still leave over 60 per cent of households in core housing need without any support.

Mental Health and Addiction

Budget 2024-25 includes welcome increases for mental health and addiction facilities and programs, with details to come as to exactly how the funding will be rolled out. The budget does reinforce the focus on recovery.

The Ministry's business plan identifies harm reduction services as an area of focus under *Outcome 3: Albertans have access to high-quality, person-centred mental health and addiction programs and services*. However, the budget documents do not specify how much will be spent on harm reduction initiatives this year or in future years. With a record number of opioid poisoning occurring in Alberta in 2023, ABmunis is concerned that a focus on only recovery will result to an even higher number of overdose deaths in 2024.

Emergency Medical Services

As emergency medical services (EMS) remain a key priority for municipalities, ABmunis was pleased to see that Budget 2024-25 will allocate a total of \$730 million to increase EMS system capacity and implement recommendations from the Alberta EMS Provincial Advisory Committee and Alberta EMS Dispatch Review. We also note \$35 million in capital funding over the next three years to purchase new emergency medical services vehicles and ambulances, upgrade the existing fleet, and acquire additional equipment. Last year, the Minister of Health established a new Alberta EMS standing committee that will provide feedback directly to the Minister on EMS performance, opportunities, and challenges. ABmunis is pleased to have representation on this Board and will continue to monitor provincial investments and initiatives to improve response times.

Libraries

The 2024 budget for public library operating funding has increased by 0.5 per cent to \$39.9 million.

Family and Community Support Services

Budget 2024-25 allocates \$105 million through Family and Community Support Services (FCSS) to communities and Metis Settlements to develop and deliver preventative social services programming. The funding is unchanged from last year.

Electric Vehicle (EV) Tax

The Alberta Government announced it will be adding an annual \$200 tax for all EVs registered in Alberta. The intent of this tax is to offset wear and tear to roads caused by electric vehicles as EV drivers are not paying into the taxes collected from fuel sales. As significant owners and operators of roads throughout the province, this revenue should be shared with municipalities to offset their road maintenance costs.

PLANNING FOR YOUR COMMUNITY'S FINANCIAL FUTURE

**HOW BUDGET 2024
SUPPORTS
MUNICIPAL
GOVERNMENTS**

How Budget 2024-25 Supports Municipalities

Core Capital Funding for Municipal Governments

| \$ millions | 2023-24 Budget | 2024-25 Budget | 2025-26 Forecast | 2026-27 Forecast | 2024 vs. 2023 |
|---|-------------------|-------------------|---------------------|---------------------|------------------|
| Provincial Capital Funding | | | | | |
| Municipal Sustainability Initiative – Capital | 485 | - | - | - | (485) |
| Local Government Fiscal Framework - Capital | - | 724 | 820 | 808 | 724 |
| Alberta Municipal Water/Wastewater Partnership | 86 | 66 | 85 | 56 | (20) |
| Water for Life | 69 | 50 | 81 | 106 | (19) |
| Strategic Transportation Infrastructure Program | 43 | 44 | 33 | 35 | 1 |
| Local Growth and Sustainability Grant | - | 20 | 20 | 20 | 20 |
| Green Transit Incentives Program (GreenTRIP) | 1 | - | - | - | (1) |
| First Nations Water Tie-In Program | 28 | 8 | 15 | 14 | (20) |
| | 712 | 912 | 1,054 | 1,039 | 200 |
| Year-over-year change (%) | | 28.1% | 15.6% | -1.4% | |
| Federal Capital Funding Delivered by the Government of Alberta | | | | | |
| Canada Community-Building Fund | 266 | 266 | 266 | 266 | - |
| Investing in Canada Infrastructure Program | 103 | 73 | 25 | 8 | (30) |
| Clean Water Wastewater Fund | - | 1 | - | - | 1 |
| Edmonton and Calgary LRT (incl. provincial funds) | 694 | 849 | 878 | 1,221 | 155 |
| | 1,064 | 1,189 | 1,169 | 1,495 | 125 |
| Year-over-year change (%) | | 11.7% | 9.9% | 2.0% | |
| Total Provincial & Federal Capital Funding | 1,776 | 2,101 | 2,223 | 2,534 | 325 |
| | | 18.3% | 5.8% | 14.0% | |

Year-over-year change in municipal capital funding: Budget 2024 vs. Budget 2023³

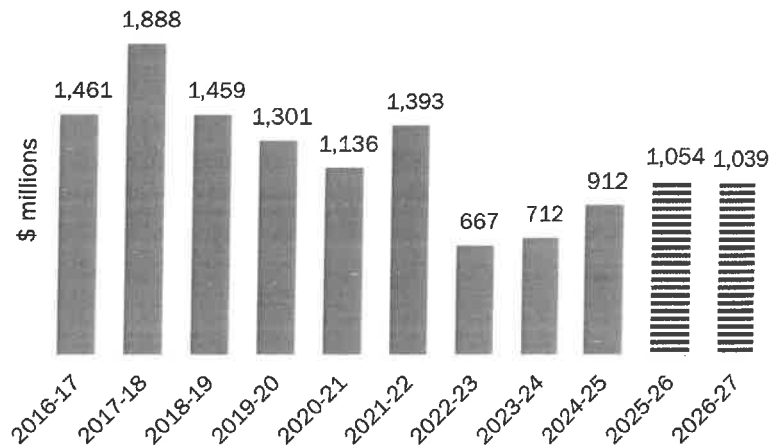
| | |
|---|------|
| Local Government Fiscal Framework Capital | 724 |
| Edmonton and Calgary LRT | 155 |
| Local Growth and Sustainability Fund | 20 |
| Strategic Transportation Infrastructure Program | 1 |
| Clean Water Wastewater Fund | 1 |
| Canada Community-Building Fund | - |
| GreenTRIP | (1) |
| Water for Life | (19) |
| Municipal Water/Wastewater Partnership | (20) |
| First Nations Water Tie-In Program | (20) |
| Investing in Canada Infrastructure Program | (30) |
| Municipal Sustainability Initiative Capital (485) | |

³ The Local Government Fiscal Framework Capital program replaces the Municipal Sustainability Initiative Capital program.

Preliminary Analysis on Alberta's 2024 Budget

While it appears that provincial capital funding has significantly increased in 2024-25, the funding level has been relatively flat as part of a four-year plan leading into the implementation of LGFF Capital. In 2021-22, the Government of Alberta opted to front-load a large proportion of the remaining three years of MSI Capital at an average of \$722 million per year. This resulted in abnormally low funding in 2022-23 and 2023-24 leading into this year where the province has maintained that level of funding with LGFF Capital set at the same annual average of \$722 million. The total of \$912 million includes the \$722 million in LGFF Capital plus funding from five other programs.

Total Provincial Infrastructure Funding for Municipalities
(budgeted amounts excluding federal funding and single community funding programs)



The provincial portion of capital funding (excluding federal funding) for municipalities is \$52 million higher than was forecasted in Budget 2023. This is primarily due to the introduction of a new \$20 million Local Growth and Sustainability Grant and the Strategic Transportation Infrastructure Program will be \$19 million higher than the Budget 2023 forecast for 2024-25.

Despite this increase, the province's level of investment is still well below the expectations of Alberta's municipal governments and well below historical funding levels as highlighted in this graph⁴. The lower level of funding is shifting the tax burden for community infrastructure onto property owners through their property taxes. The following provides details about budget changes in each provincial funding program.

Provincial Capital Funding

- | | |
|---|--|
| <p>Alberta Municipal Water/Wastewater Partnership (AMWWP)</p> | <ul style="list-style-type: none"> AMWWP was forecasted to be \$63 million this year but the 2024 budget came in at \$66 million. A portion of the 2024 budget may be a rollover of unspent funding from 2023 as the province planned to spend \$86 million in 2023 but only \$42 million is estimated to be spent in the year. |
| <p>Water for Life</p> | <ul style="list-style-type: none"> Water for Life was forecasted to be \$50 million this year and that promise was met. A portion of the 2024 budget may be a rollover of unspent funding from 2023 as the province planned to spend \$50 million in 2023 but only \$14 million is estimated to be used. |
| <p>Strategic Transportation Infrastructure Program (STIP)</p> | <ul style="list-style-type: none"> STIP funding was forecasted to be \$25 million but the 2024 budget is increased to \$44 million. A portion of the 2024 budget may be a rollover of unspent funding from 2023 as the province planned to spend \$43 million in 2023 but only \$32 million is estimated to be spent in the year. |
| <p>Local Growth and Sustainability Grant</p> | <ul style="list-style-type: none"> A new and unexpected program that will fund infrastructure projects that support economic development and unique and emergent needs. Funding will be granted based on a competitive application process. Eligibility and project types will be announced later this year. |

⁴ Figures are based on the Government of Alberta's annual fiscal plan budget amounts for provincial capital funding programs for municipalities excluding programs delivered by the Government of Canada that flow through the Government of Alberta and excluding programs that are specific to only one or two municipalities. The graphed figures represent the budgeted figures for the Municipal Sustainability Initiative, Local Government Fiscal Framework Capital, Local Growth and Sustainability Grant, Water for Life, Municipal Water and Wastewater Partnership, Strategic Transportation Infrastructure Program, Alberta Community Resilience Program, GreenTRIP, and the First Nations Water Tie-In Program.

Preliminary Analysis on Alberta's 2024 Budget

- GreenTRIP
 - The GreenTRIP program closed to applications in 2016. The last remaining funding of that program was expended in 2023-24.
- First Nations Water Tie-In Program
 - In 2023, the province budgeted to spend \$28 million with no further spending in 2024 or 2025. After only \$1 million was spent in 2023-24, the province has changed its plan with \$8 million budgeted in 2024-25, \$15 million in 2025-26 and \$14 million in 2026-27.

Federal Capital Funding Delivered by the Government of Alberta

- Canada Community-Building Fund (CCBF)
 - CCBF only increases when the Government of Canada's two per cent indexation increases the funding pot by at least a \$100 million increment. The funding increased in 2023, so the funding remains at \$266 million this year.
 - The Alberta Government is currently negotiating a new CCBF agreement with the federal government. ABmunis recently sent a letter to the federal government in conjunction with RMA and the municipal associations from Saskatchewan and Manitoba calling on the federal government to double the fund and increase the indexation from 2% to 3.5%.
- Clean Water Wastewater Fund (CWWF)
 - ABmunis assumes that the budget of \$1 million represents the remaining project dollars to be spent to close out the program.
- Investing in Canada Infrastructure Fund (ICIP)
 - Alberta's ICIP funding is fully allocated so the change in budget is driven by the timing of expenditures for the approved projects.
- Edmonton and Calgary Light Rail Transit (LRT)
 - The Edmonton and Calgary LRT was forecasted to be \$1.176 billion this year but the 2024 budget came in at \$849 million.
 - ABmunis assumes the change is due to the project status and timing of expenditures related to this multi-year funding agreement between Canada and Alberta.

Local Government Fiscal Framework Capital

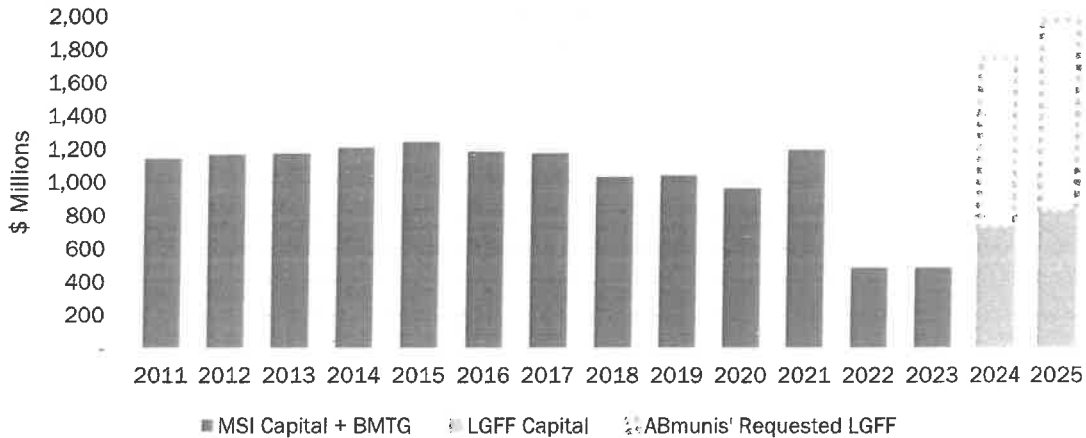
Since the Local Government Fiscal Framework Capital program was announced in 2019, ABmunis' goal was to seek two changes to the program before it was launched this year. ABmunis was successful in getting the Government of Alberta to remove the 50 per cent cap on the revenue index factor calculation so that the funding pot will grow at the same rate as provincial revenues. This change was announced in 2023 and will help ensure that the funding pot keeps pace with inflation and community needs over the long term.

Our second priority was for the starting amount of LGFF Capital to be increased from the planned \$722 million to \$1.75 billion. The justification for that request was presented in a [2023 resolution](#) that was overwhelmingly approved by our members. Unfortunately, the Government of Alberta has ignored this need in favour of other priorities and has proceeded with its plan to start LGFF Capital at only \$722 million, which is well below the historical average of its predecessor program, the Municipal Sustainability Initiative.

| Municipalities have called for... | Delivered by the Government of Alberta |
|--|--|
| 1 The starting amount of LGFF Capital in 2024 to be set at \$1.75 billion. | ✘ |
| 2 The removal of the 50 per cent cap on the growth of the LGFF funding pot. | ✔ |

Preliminary Analysis on Alberta's 2024 Budget

If provincial funding for municipal infrastructure kept pace with Alberta's population growth and inflation, then LGFF Capital should have started at \$1.75 billion, not \$722 million.



To be clear, ABmunis is supportive of the new LGFF Capital program as we played a key role in the design of the program. However, the starting amount of the funding pot has been a major concern for municipalities since the *Local Government Fiscal Framework Act* was first introduced in 2019.

Despite ABmunis' significant disappointment that LGFF Capital was not increased, ABmunis plans to conduct additional research and engage provincial leaders to explore the projected long-term outcomes to Alberta's communities if provincial support for community infrastructure is not increased.

Annual Changes in the Funding Pot

The forecasted increase in 2025-26 is based on LGFF's design where the funding pot will increase or decrease annually based on changes in the Government of Alberta's actual revenues from three years prior. Therefore, the increase in the 2025 LGFF Capital will be calculated based on the change in the Government of Alberta's revenue from 2021-22 to the 2022-23 fiscal year. The 2026 amount for LGFF Capital will be confirmed by this fall once the province closes its books for the 2023-24 fiscal year.

Transition Funding

Budget 2024 includes a one-time allocation of \$2.2 million under LGFF Capital that will be split among nine municipalities. This meets a promise made in Budget 2023 where municipalities will receive a one-time top-up if their 2024 LGFF Capital allocation is less than their 2023 MSI Capital allocation due to the change in the allocation formula.

| \$ millions | 2020-21 Budget | 2021-22 Budget | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget | 2025-26 Forecast | 2026-27 Forecast |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Capital Component | | | | | | | |
| MSI Capital (incl. BMTG) | 963 | 1,196 | 485 | 485 | - | - | - |
| LGFF Capital | - | - | - | - | 722 | 820 | 808 |
| LGFF Capital transition funding ⁵ | - | - | - | - | 2 | - | - |
| Total | 963 | 1,196 | 485 | 485 | 724 | 820 | 808 |
| Year-over-year change | | 233 | (711) | - | 239 | 96 | (12) |

⁵ In Budget 2023, the Government of Alberta committed to provide one-time transition funding to municipalities that would receive less funding under their 2024 LGFF Capital allocation compared to their 2023 MSI Capital allocation. The result is nine municipalities will receive a portion of a one-time allocation \$2.2 million in transition funding.

Preliminary Analysis on Alberta's 2024 Budget

Core Operating Funding for Municipal Governments

| \$ millions | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget | % Change | Note |
|---|-------------------|-------------------|-------------------|-------------|------|
| Alberta Community Partnership | 15.4 | 15.4 | 15.4 | - | |
| Emergency Management Preparedness Program | 0.2 | 0.2 | 0.2 | - | |
| Family and Community Support Services | 100.0 | 105.0 | 105.0 | - | 1 |
| Fire Services Training Program | - | 0.5 | 0.5 | - | |
| Grants in Place of Taxes | 30.0 | 36.0 | 38.1 | 5.8% | 2 |
| Local Government Fiscal Framework Operating | - | - | 60.0 | New | 3 |
| Municipal Sustainability Initiative – Operating | 30.0 | 60.0 | - | -100.0% | 3 |
| Policing Support Grant (formerly MPAG and POG) | 89.2 | 98.8 | 98.8 | - | 4 |
| | 264.8 | 300.3 | 302.4 | | |

Notes on Core Operating Funding for Municipalities

1. In 2023, the province reported Family and Community Support Services (FCSS) funding at \$115 million, but that included a new \$10 million allocation for Food Banks. The actual amount municipalities received for FCSS programs in 2023 was \$105 million and that amount is unchanged for 2024.
2. The Grants in Place of Taxes (GIPOT) funding increased from \$36 million to \$38.1 million in 2024-25, which is due to rising property values plus new provincial properties. Despite the increase, GIPOT is still well below past funding levels of \$60 million before the budget was cut in 2019-20. ABmunis continues to advocate that the province should cover the full cost of municipal services to provincial properties just like any other property owner.
3. In 2023, the budget for MSI Operating was doubled from \$30 million to \$60 million. In 2024, MSI Operating is replaced by the new Local Government Fiscal Framework (LGFF) Operating program at the same \$60 million budget. Each municipality's 2024 LGFF Operating allocation will match their 2023 MSI Operating allocation and Alberta Municipal Affairs plans to develop a new allocation formula for LGFF Operating for implementation in 2025.
4. This funding is for any municipality with a population over 5,000 that provides their own police service and were eligible for the former Municipal Policing Assistance Grant and Police Officer Grant.

Notable Funding to Community Entities

| \$ millions | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget | % Change |
|---|-------------------|-------------------|-------------------|----------|
| Agricultural Service Boards | 8.9 | 11.9 | 11.9 | - |
| Agricultural Societies and Exhibition Grants | 11.5 | 11.5 | 11.5 | - |
| Agricultural Societies Infrastructure Revitalization | - | 2.5 | 2.5 | - |
| Community Facility Enhancement Program | 38.5 | 50.0 | 50.0 | - |
| Community Recreation Centre Infrastructure Program ⁶ | - | - | 10.0 | New |
| Library Services – Operating | 37.0 | 39.7 | 39.9 | 0.5% |
| Legal Aid | 94.3 | 134.6 | 110.0 | -18.3% |
| Regional Economic Development Alliances | 0.5 | 1.1 | 1.1 | - |
| | 190.7 | 251.3 | 226.9 | |

⁶ ABmunis will seek to find out if this new program will be eligible for municipal governments to apply.

Provincial Education Property Tax

Over the last decade, the Government of Alberta has frequently changed its approach to how it determines the amount of provincial education property taxes to be collected from Alberta's property owners.

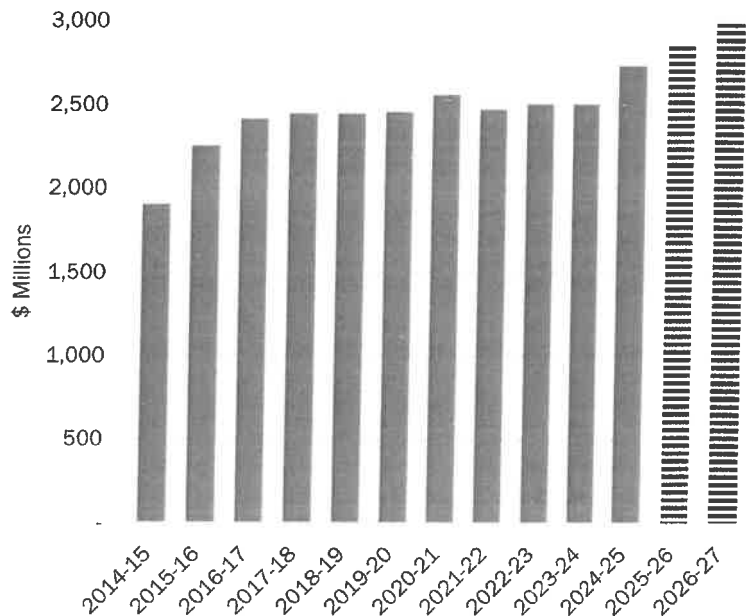
- **2015-16** – Set at 32 per cent of Alberta Education's budgeted operating expense.
- **2016-17** – Set at 32 per cent of Alberta Education's budgeted operating expense.
- **2017-18** – Maintained the 2016-17 mill rates resulting in a 1.3 per cent increase in the tax revenue amount.
- **2018-19** – Frozen at the 2016-17 tax revenue amount.
- **2019-20** – Maintained the 2018-19 mill rates resulting in a 0.5 per cent increase in the tax revenue amount.
- **2020-21** – Planned to link to changes in population plus inflation but abandoned due to the pandemic.
- **2021-22** – Frozen at the 2020-21 tax revenue amount.
- **2022-23** – Linked to percentage change in Alberta Education's budgeted operating expense.
- **2023-24** – Frozen at the 2022-23 tax revenue amount.
- **2024-25** – Maintained the 2023-24 mill rates resulting in a 9.2 per cent increase in the tax revenue amount.

In Budget 2023, the Government of Alberta communicated its plan to link provincial education property taxes to changes in Alberta's population plus inflation beginning in 2024. Recognizing the public's limited understanding of the difference between provincial education property taxes and municipal property taxes and affordability challenges, ABmunis once again suggested to provincial ministers that the provincial education property tax amount should be maintained at \$2.5 billion.

Instead, the province has opted to maintain the provincial education property tax rates from the 2023-24 year and because of the growth in property assessment in Alberta's communities over the last year, the province will collect an additional \$229 million from Albertans through property tax bills. The total amount will increase from \$2.5 billion in 2023-24 to \$2.73 billion in 2024-25, representing a significant 9.2% increase in provincial education property taxes.

Once again, municipal governments will be responsible to collect this tax on behalf of the Government of Alberta and as a result, will wear much of the political blame for this tax increase despite municipal councils having no control over the decision.

Provincial Education Property Tax
(budgeted figures)



| \$ millions | 2022-23 Budget | 2023-24 Budget | 2024-25 Budget | 2025-26 Forecast | 2026-27 Forecast |
|-----------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|
| Provincial education property tax | 2,504 | 2,504 | 2,733 | 2,856 | 2,979 |
| Year-over-year change (%) | 1.0% | 0.0% | 9.2% | 4.5% | 4.3% |

ABmunis is disappointed that the Government of Alberta will collect an additional \$229 million in provincial property taxes from municipalities while delivering no increase in LGFF Capital funding in return.

GOOD TO KNOW

AN OVERVIEW OF ALBERTA'S 2024 FISCAL PLAN

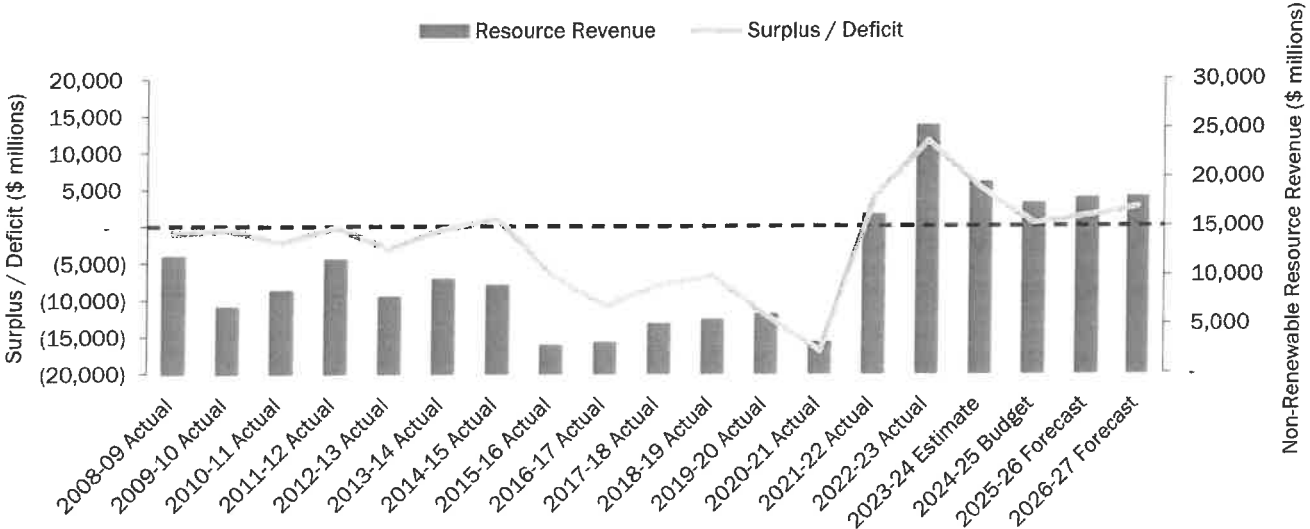
An Overview of the 2024 Fiscal Plan

The Government of Alberta is projecting a \$367 million surplus in 2024-25. This follows three years of multi-billion surpluses including \$11.6 billion in 2022-23 and a forecasted \$5.2 billion surplus in 2023-24. The sizeable surpluses can be attributed to substantial non-renewable resource revenues, driven by geopolitical tensions and unexpectedly high oil and gas commodity prices.

Unlike many Canadian provinces, Alberta earns substantial revenues from its natural resources. While there are diverse revenue streams that typically provide consistent volumes of income, non-renewable resource revenue can contribute anywhere from 10 per cent to upwards of 30 per cent of the Government of Alberta's annual revenues. As Alberta's population continues to grow, so will the demand for infrastructure and government services (both municipal and provincial). Alberta's dependence on resource revenue raises questions regarding Alberta's long-term financial sustainability. Moreover, Albertans will likely face questions in the future regarding the levels of service they expect versus the amount of provincial and property taxes required to sustain them.

The graph below shows the trend of non-renewable resource revenues in comparison to the Government of Alberta's year-end operational surplus or deficit. The trend indicates a direct correlation between the provincial government's financial position and the volume of non-renewable resource revenue earned year-to-year.

The Government of Alberta's ability to achieve a financial surplus at year-end is highly correlated to the level of non-renewable resource revenue received in the year



Source: Government of Alberta's 2024-27 Fiscal Plan, Schedule 26: Historical Fiscal Summary, page 165.

The Plan for Alberta Revenues Needs to Include Municipal Governments

ABmunis provides this context as the Government of Alberta has announced a plan to make significant investments in the Heritage Fund to achieve a vision of building intergenerational wealth. Based on the Government of Alberta's plans to maintain its offer as a low tax province, the success of its plan will depend on the rate of non-renewable resource revenues and cautious choices in public spending.

Municipal councils are highly aware of how provincial choices in spending can impact municipal government budgets based on the hundreds of millions of dollars of costs that the provincial government downloaded onto municipal governments between 2017 and 2022. For this reason, ABmunis will be advocating for the Government of Alberta to engage municipalities in frank discussions about the plan for future revenue generation in Alberta and how that will impact municipal budgets and property taxes.

Preliminary Analysis on Alberta's 2024 Budget

Statement of Operations

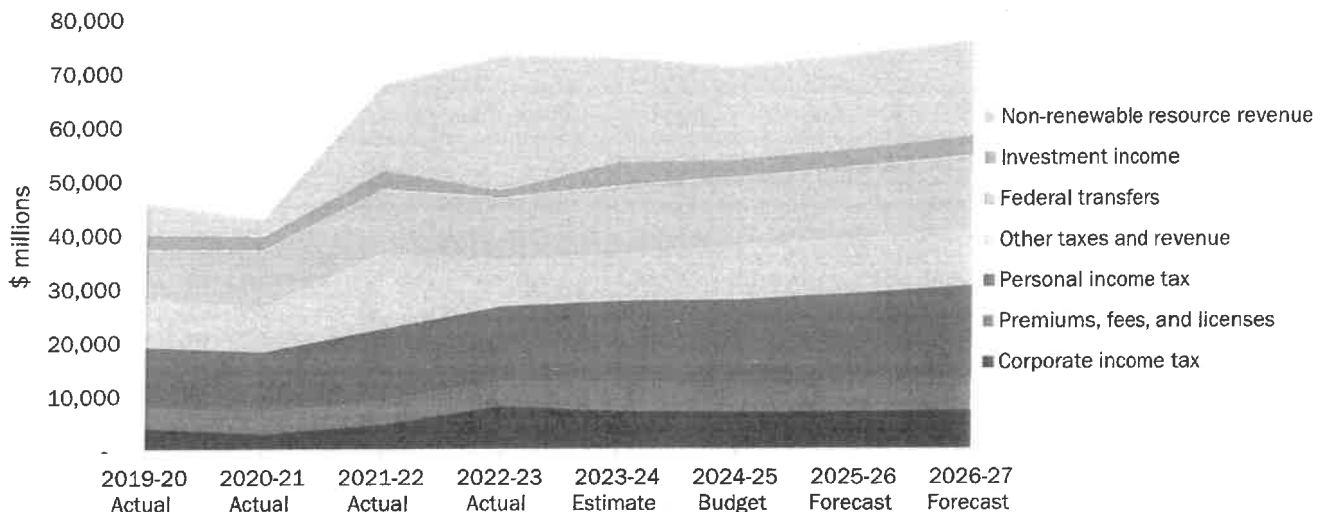
| \$ millions | 2022-23 Actual | 2023-24 Estimate | 2024-25 Budget | 2025-26 Forecast | 2026-27 Forecast |
|------------------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| Revenue | | | | | |
| Personal income tax | 13,925 | 15,239 | 15,604 | 16,514 | 17,512 |
| Corporate income tax | 8,167 | 7,204 | 7,028 | 7,052 | 7,320 |
| Other tax revenue | 4,432 | 4,470 | 6,013 | 6,329 | 6,535 |
| Resource revenue | 25,242 | 19,416 | 17,315 | 17,839 | 17,939 |
| Investment income | 1,326 | 4,467 | 3,267 | 3,433 | 3,672 |
| Premiums, fees, and licenses | 4,657 | 5,300 | 5,384 | 5,551 | 5,752 |
| Other own-source revenues | 7,008 | 6,876 | 6,287 | 6,172 | 6,441 |
| Federal transfers | 11,363 | 12,656 | 12,640 | 13,161 | 13,644 |
| Total revenue | 76,120 | 75,628 | 73,537 | 76,051 | 78,816 |
| Expenditures | | | | | |
| Health | 25,486 | 26,676 | 28,732 | 29,363 | 30,250 |
| Basic/Advanced education | 15,220 | 16,005 | 16,957 | 17,338 | 17,538 |
| Social services | 7,222 | 8,236 | 8,121 | 8,424 | 8,591 |
| Other program expenses | 13,743 | 16,699 | 16,359 | 16,741 | 17,001 |
| Total program expense | 61,671 | 67,616 | 70,169 | 71,866 | 73,380 |
| Debt servicing costs | 2,829 | 3,136 | 3,365 | 3,121 | 3,174 |
| Pension provisions | (21) | (358) | (364) | (373) | (378) |
| Total expense | 64,479 | 70,394 | 73,170 | 74,614 | 76,176 |
| Surplus / (Deficit) | 11,641 | 5,234 | 367 | 1,437 | 2,640 |

Source: Alberta's 2024-27 Fiscal Plan, Schedule 26: Historical Fiscal Summary, page 165.

Revenues

Total revenues are estimated to be \$73.5 billion in 2024-25, a 4.1 per cent increase over the 2023 budget. In 2024-25, 24 per cent of total government revenue is forecast to come from non-renewable resource revenues. After 2024-25, revenue sources will remain either stable or increase nominally, apart from personal income tax revenue, which will increase 6 per cent year-over-year.

Government of Alberta revenues by source



Preliminary Analysis on Alberta's 2024 Budget

The Government of Alberta is projecting a reduction in nearly all its taxable revenue sources in 2024-25, with the exception of personal income tax, which will increase by 2 per cent. Other tax revenue will increase by 20 per cent, and premiums, fees and licenses by 2 per cent. The increase for other tax revenue is primarily driven by the fuel tax, which was paused for the first three quarters of 2023-24 but is budgeted to be in full effect throughout 2024-25 and onward. The Government of Alberta looks to be progressively shifting its revenue generation focus away from non-renewable resource revenue and towards personal income tax to take advantage of continued population growth while limiting volatility in government revenues. In 2024-25, an estimated 54.5 per cent of all tax revenue is from personal income taxes. Alberta is projected to reach a population of 5 million by 2026, an increase of more than half a million Albertans from 2022.

Expenditures

Total expenditures are estimated to increase by \$4.9 billion, a 7 per cent increase over the 2023-24 budget. The Government of Alberta is projecting to spend more on:

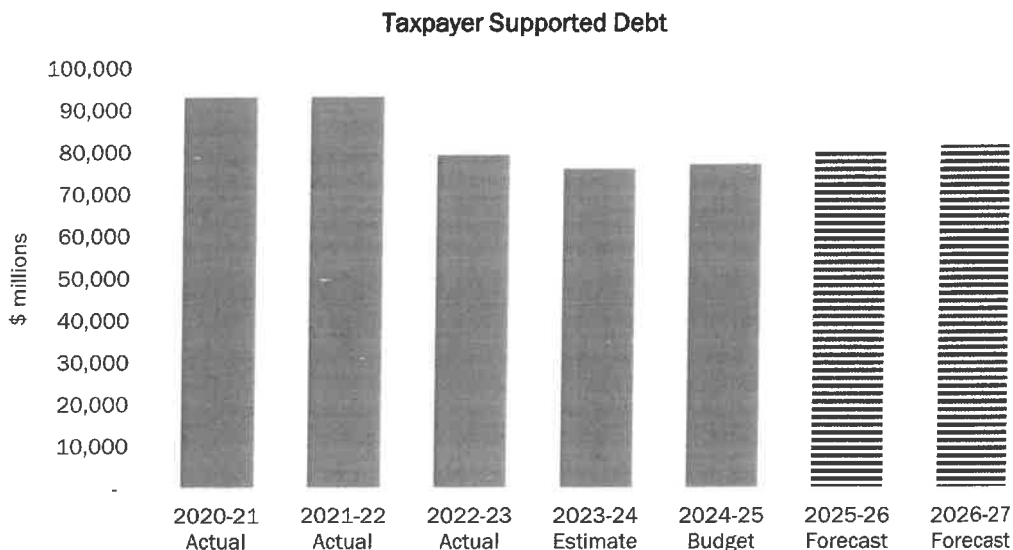
- healthcare (4%),
- K-12 education (4%),
- post-secondary education (3%),
- operating expenses (4%),
- capital grants (46%), and
- debt servicing costs (7%).

Notably, it plans to spend 2 per cent less on social services ministries. The increase in capital grants can be attributed to programs to build affordable housing, the transition to the LGFF Capital program, and reprofiling of capital projects.

Taxpayer Supported Debt and Debt Servicing Costs

Debt servicing costs increased by \$229 million in 2024-25 to \$3.4 billion, which is the result of the high interest rates maintained by the Bank of Canada and pre-borrowing in 2024-25 to prepare for maturing debt.

Total taxpayer supported debt is estimated to be \$76.1 billion at the end of 2023-24, and \$78.4 billion at the end of 2024-25. Debt servicing costs on taxpayer supported debt is budgeted to increase by \$300 million from 2023-24, to \$2.6 billion in 2024-25. As the provincial government is required to be in a surplus cash position to reduce its taxpayer support debt, it is not expected to reduce this debt over the next three years.



Preliminary Analysis on Alberta's 2024 Budget

Contingency for Disasters

It is also worth noting that the budgeted contingency has increased by 33 per cent to \$2 billion. This is due to the \$2.9 billion spent in 2023 on disaster and emergency response for drought, wildfires, and floods and the need to be prepared for the possible disasters this year.

Key Energy and Economic Assumptions

| \$ millions | 2023-24 Estimate | 2024-25 Forecast | 2025-26 Forecast | 2026-27 Forecast |
|---|---------------------|---------------------|---------------------|---------------------|
| Crude Oil Prices | | | | |
| WTI (US\$/bbl) | 76.50 | 74.00 | 74.00 | 74.00 |
| Light-Heavy Differential (US\$/bbl) | 17.30 | 16.00 | 14.90 | 13.60 |
| WCS @ Hardisty (Cdn\$/bbl) | 80.20 | 76.80 | 75.60 | 75.80 |
| Natural Gas Price | | | | |
| Alberta Reference Price (Cdn\$/GJ) | 2.20 | 2.90 | 3.70 | 3.80 |
| Production | | | | |
| Conventional Crude Oil (000s barrels/day) | 500 | 507 | 508 | 505 |
| Raw Bitumen (000s barrels/day) | 3,324 | 3,429 | 3,539 | 3,650 |
| Interest Rates | | | | |
| 10-year Canada Bonds (%) | 3.50 | 3.70 | 3.60 | 3.40 |
| Exchange Rate (US¢/Cdn\$) | | | | |

Source: Alberta's 2024-27 Fiscal Plan, Energy and Economic Assumptions, page 10.

Ministry Highlights

Advanced Education

The Ministry's budget will increase by \$500 million from 2023-24 to \$7 billion in 2024-25. This includes \$2.5 billion in direct operating support to Alberta post-secondary institutions. The provincial government expects post-secondary institutions to finance a reasonable share of their operations from non-government sources, including tuition, fees and private support. In 2022-23, own-source revenue of Alberta's post-secondary institutions averaged 53 per cent of operating expenses. By 2026-27 this share is projected to increase to 58 per cent, reducing the share funded by government to 42 per cent.

The 2024 budget also allocates \$62.4 million over three years to create two Rural Health Professional Training Centres and expand physician education, to address critical shortages of medical professionals, particularly in rural areas. The training centres will support local educational and clinical rotations, with the goal of retaining medical professionals in the rural areas where they train.

Affordability and Utilities

The Ministry of Affordability and Utilities is charged with making life more affordable for Albertans. The Ministry delivers the Natural Gas Rebate Program to provide natural gas price stability. The Ministry's budget has decreased from \$139 million in 2023 to \$92 million mostly due to significant reductions in utility rebate grants. Affordability

Preliminary Analysis on Alberta's 2024 Budget

and Utilities is also currently reviewing the regulated rate option and other regulatory issues impacting utilities to increase affordability. This aligns with ABmunis' resolutions on the disparity in transmission and distribution rates.

Agriculture and Irrigation

The agricultural sector faced challenges in 2023. Crop exports declined due to lower yields from the drought. The drought also led to reduced livestock numbers. Increased funding to the Ministry of Agriculture and Irrigation aims to support growth, diversification, and sustainability.

The Ministry has an operating budget of \$870 million for 2024-25, an increase of \$77 million or 9.7 per cent. Investments in irrigation and agri-processing are priorities in the ministry's business plan. Several municipalities are supplied with water via irrigation canals and infrastructure.

The budget includes \$9 million for water management and \$400 million over three years for water management infrastructure, irrigation projects and rehabilitation.

The Capital Plan invests \$147 million in the Water Management Infrastructure Program to repair and upgrade water infrastructure such as water canals, dams, spillways, and reservoirs. The Capital Plan also includes \$5 million for planning studies to assess the feasibility of developing new water reservoirs in Alberta. \$54 million is budgeted for the Agriculture Sector Strategy – Irrigation Projects, \$19 million for the Irrigation Rehabilitation Program, \$9 million for Southern Alberta Irrigation Projects, \$1 million for a water management feasibility study, and \$47 million for water management infrastructure.

The new Alberta Agri-Processing Investment Tax Credit provides a 12 per cent tax credit (up to \$175 million per project) for projects of at least \$10 million to build or expand agri-processing facilities in Alberta.

Arts, Culture and Status of Women

The Ministry's overall budget decreased from \$278.6 million in 2023-24 to \$262.5 million for 2024-25. Non-profit organizations have access to \$75.8 million through community grant programs. \$5.4 million has been made available to the Alberta Made Screen Industries Program to eligible Alberta-made film productions. The Ministry will also develop a 10-year strategic plan to end gender-based violence and support survivors and is allocating \$47 million over the next 3 years towards this objective.

Children and Family Services

The budget for Children and Family Services is expected to decrease from \$1.6 billion in 2023-24 to \$1.5 billion in 2024-25 (6.3 per cent decrease). This decrease results primarily from the transfer of childcare to the Ministry of Jobs, Economy and Trade as well as the expiry of the 2023 Affordability Payments Program, which allocated a one-time payment of \$600 over six months to seniors, families with children, and Albertans on core supports. Funding for the Alberta Child and Family Benefit will increase from \$324 million in 2023-24 to \$355 million in 2024-25 (9.6% increase) and funding for early child and youth intervention services will increase from \$149 million in 2023-24 to \$153 million in 2024-25 (2.7% increase).

Other Children and Family Services budget highlights include:

- In 2024-25, \$981.3 million will support youth with child intervention involvement, transition to adulthood, mentoring supports, and the Advancing Futures Bursary program.
- In 2024-25, \$66.7 million is allocated to support prevention and early intervention services through the Family Resource Networks.
- In 2024-25, \$84.6 million is allocated to support a continuum of programming through funded community-based organizations that provide family violence and sexual violence supports.
- An additional \$22 million over the next three years to support foster caregivers by indexing foster care rates to the Consumer Price Index (CPI).

Preliminary Analysis on Alberta's 2024 Budget

Education

The Ministry of Education's budget for 2024-25 is \$9.3 billion, an increase of \$393 million from the 2023 budget. It is projected to grow to \$9.6 billion by 2026-27.

A significant portion of this budget, \$1.9 billion, is dedicated to the design and construction of new schools and the modernization of existing ones. This investment covers 98 projects at various stages of development across the province. Out of this, \$681 million is earmarked for 43 new priority projects, which are expected to create 35,000 additional spaces for students.

\$842 million has been allocated to Alberta's school boards to recruit over 3,000 teachers and educational staff members within the next three years, highlighting the ministry's commitment to enhancing educational infrastructure and workforce to meet the growing needs of students.

Energy and Minerals

The Ministry of Energy and Minerals is responsible for ensuring Albertans benefit from the province's natural resources. In 2024, expected royalties from crude oil and bitumen are down slightly from \$3.1 billion to \$2.7 billion and \$14.3 billion to \$12.5 billion respectively.

In 2024 the ministry intends to position Alberta as an integral partner in the global energy market, supporting the regulatory environment for products such as hydrogen, lithium, geothermal and small modular reactor technology.

The Alberta Energy Regulator will provide the Orphan Well Association with \$135 million to support the cleanup of sites with no viable owner. This is the same amount in last year's budget.

Environment and Protected Areas

The Ministry of Environment and Protected Areas' mandate is to conserve our landscape and biodiversity to ensure a sustainable future. The Ministry's budget of \$512 million is an increase over 2023-24's forecasted budget for 2024-25.

ABmunis is actively working to support 2024 drought preparations and the budget reflects this priority. The Renewed Flood and Drought Mitigation Grant Program has \$125 million over five years to support municipalities to prepare for extreme weather. The Ministry has budgeted \$19 million over three years for the Strategy to Increase Water Availability. This strategy aims to improve water storage infrastructure, improve the water license application process, improve data collection and support water conservation, efficiency and productivity initiatives. \$3.5 million is budgeted for Watershed Resiliency and Restoration.

Funding for caribou habitat recovery at \$27 million continues similar to 2023 funding (\$35.9 million) for this priority issue. \$31.7 million over three years for the Designated Industrial Zone Pilot Project to establish a best-in-class regulatory framework. This Industrial Zone, northeast of Edmonton, borders the City of Edmonton and Ft. Saskatchewan, and the Counties of Lamont, Strathcona and Sturgeon.

ABmunis appreciates the ongoing partnership with the Government of Alberta through the Municipal Climate Change Action Centre (MCCAC).

Executive Council

Executive Council's budget will increase by 4 per cent in 2024-25 to \$56 million. Notable objectives include building and maintaining strong relationships with priority international partners, leading the planning of official visits by foreign dignitaries to develop new markets in Alberta and collaborating with jurisdictions to reduce red tape and barriers to internal trade. This includes reviewing Alberta's exceptions under its trade agreements to reduce red tape and working with other governments to reconcile existing regulatory measures that act as a barrier to trade.

Preliminary Analysis on Alberta's 2024 Budget

Forestry and Parks

The Ministry of Forestry and Parks manages public lands in Alberta. The Ministry's budget has increased by \$52 million or 17.4 per cent to \$351 million. Most of the increase is directed towards preparing for wildfires.

Health

The province announced a refocusing of Alberta's health care system to improve health outcomes for Albertans and empower health care workers to deliver quality care across the province. The costs associated with this reorganization are not clear from the budget documents; however, the total operating budget for Health will increase from \$27.0 billion in 2023-24 to \$28.4 billion in 2024-25 (5.2% increase). This increase will be partially offset by an additional \$997 million from the federal government in the recently augmented Canada Health Transfer.

The 2024-25 budget allocates \$475 million for primary care, including \$200 million for access to family physicians and \$15 million to support the new compensation model for nurse practitioners. A further \$300 million is allocated for primary care networks. A total of \$730 million will be allocated to emergency medical services (EMS) to increase system capacity and implement the Alberta EMS Provincial Advisory Committee and Alberta EMS Dispatch Review recommendations.

Other Health budget highlights include:

- \$140 million per year over three years under the yet-to-be-signed Aging with Dignity federal-provincial agreement. These funds will be allocated to support caregivers and health workers, as well as expand access to palliative and end of life care at home or in hospice.
- \$1 billion over three years to transform the continuing care system in response to the Facility-Based Continuing Care Review.
- \$126 million over three years for the Rural Physician Expansion Program.
- \$6.6 billion in 2024-25, increasing to \$6.9 billion by 2026-27, for physician compensation and development. This includes \$129 million annually for recruitment and retention of physicians who practice full-time in underserved areas, a \$12 million increase for the existing Rural Remote Northern Program, and \$12 million annually for physician support programs.
- \$129 million annually for recruitment and retention of physicians who practice full-time in underserved areas.
- \$35 million in capital funding over the next three years to purchase new emergency medical services vehicles and ambulances, upgrade the existing fleet and acquire additional equipment.

Immigration and Multiculturalism

\$25.3 million in funding over three fiscal years is devoted to the Alberta Advantage Immigration Program to attract newcomers to support economic growth and the province's labour market needs. \$13.5 million in funding over three fiscal years is provided for grants to ethnocultural communities and organizations to provide supports and services to help address racism and build diverse and inclusive multicultural communities throughout the province.

Overall, funding for newcomer supports and multiculturalism increases to an estimated \$41.8 million in 2024-25 from a forecast of \$32.5 million in 2023-24.

Indigenous Relations

The Alberta Indigenous Opportunities Corporation (AIOC) is a provincial corporation that enables access to capital funding for Alberta-based Indigenous groups investing in medium to large-scale natural resource, agriculture, transportation, and other related infrastructure. AIOC had an increase in funding from \$8.5 million to \$9.1 million. The total budget for Indigenous Relations in 2024-25 is \$220 million, a decrease of almost \$10 million from 2023-24's fiscal plan.

Preliminary Analysis on Alberta's 2024 Budget

Infrastructure

Responsible for provincial infrastructure projects, the Ministry of Infrastructure anticipates delivering nearly \$1.5 billion in capital projects in 2024-25. In addition to constructing government infrastructure, the Ministry is also aiming to optimize the value of infrastructure through efficient operations and disposal of assets no longer required by the province. ABmunis has been advocating for our members to have better coordination with Alberta Infrastructure to realize efficiencies and better coordination on municipal capital projects.

Jobs, Economy and Trade

The newly constituted ministry takes on expanded responsibility in Budget 2024-25 with the addition of the childcare file. Budget 2024-25 provides \$1.1 billion for childcare affordability and access and \$304 million for childcare quality and worker supports. The Government of Alberta has committed to supporting the creation of up to 68,700 additional spaces in childcare programs by 2026.

In Budget 2024-25, \$105 million is allocated for the Film and Television Tax Credit program.

Budget 2024-25 contains \$125,000 in funding for each of the nine Regional Economic Development Associations (REDAs), however the Minister has indicated that the province will transition away from providing operational funding to REDAs by 2027.

The Ministry maintains responsibility for targeted labour attraction and retention strategies, including the 'Alberta is Calling' campaign and a new \$5,000 refundable tax credit attraction bonus to recruit skilled labour to the province.

Justice

Justice's operating expense for 2024-25 is budgeted at \$681 million, an increase of \$15 million or 2.3 per cent from the 2023-24 forecast. Operating expenses for Court and Justice Services is \$282 million, an increase of \$16 million from 2023-24 to help address growth in the volume of court cases and backlogs in the justice system. Similarly, funding for the Alberta Crown Prosecution Services has increased from \$129 million in 2023-24 to \$139 million in 2024-25 (7.8% increase). Other Justice budget highlights include:

- \$12 million in 2024-25 for enhanced online services, digital platforms and video conferencing that will better meet the needs of citizens, court users and the judiciary.
- \$3.3 million in 2024-25 to fund the direct delivery of restorative justice programs and youth justice committees.
- \$4 million in 2024-25 for Alberta's seven drug treatment courts.

Mental Health and Addiction

As part of the health care refocusing, over the next two years, Mental Health and Addiction will establish a service delivery organization that will manage over 500 contracts for providing mental health and addiction programs and services previously managed by Alberta Health Services. A total of \$1.13 billion is allocated to support this service delivery through the new organization.

Mental Health and Addiction's operating expense will increase from \$230 million in 2023-24 to \$306 million in 2024-25 (33% increase). The increase includes \$27 million for expanded mental health and addiction programs, partially funded by revenue from the new federal-provincial agreement that allocates \$287 million over four years for new mental health and addiction facilities, and targeted supports for children and youth, adults, and Indigenous communities.

Other Mental Health and Addiction budget highlights include:

- \$5 million in 2024-25 to establish a centre of recovery excellence to evaluate and research recovery-oriented care and inform the future delivery of mental health and addiction services.
- \$183.3 million in 2024-25 to deliver community-based mental health and addiction programs and services focused

Preliminary Analysis on Alberta's 2024 Budget

Municipal Affairs

The Ministry of Municipal Affairs 2024-25 budget has been set at \$1.04 billion, marking a \$30 million increase from 2023-24. \$724.2 million has been allocated to LGFF Capital with an additional \$266.2 million earmarked for the federal Canada Community-Building Fund. The budget includes \$20 million for a new Local Growth and Sustainability Grant, aimed at assisting municipalities in handling growth pressures, strengthening local economies, and addressing urgent infrastructure and community resilience needs. \$60 million has been designated for the LGFF Operating program to aid in the delivery of municipal services.

In addition to these allocations, the 2024-25 budget has maintained Alberta Community Partnership grant funding at \$15.4 million, which seeks to foster intermunicipal collaboration and capacity building. Another \$39.9 million has been budgeted for public library operating grants, reinforcing the commitment to community learning and access to information.

The Ministry is also focused on enhancing regulatory frameworks and protections for Alberta residents, including working with the Safety Codes Council. In response to a review of new home buyer protections, there is a push to improve homeowners' ability to navigate the home warranty system. This includes clarifying program terms, streamlining claims resolution, reducing bureaucratic hurdles, and elevating the construction quality of new homes.

Public Safety and Emergency Services

Public Safety and Emergency Services' operating expense has increased from \$1.23 billion in 2023-24 to \$1.25 billion in 2024-25 (1.8% increase).

Funding through the Police Support Grant, which replaced the former Municipal Policing Assistance and Police Officer Grants in 2023, remains the same as in 2024-25. Any municipality with a population over 5,000 that provides their own police service and was eligible for the previous two grants remains eligible for the Police Support Grant. Municipalities do not need to apply for this funding but do need to report on how the grant funds were spent.

In 2024-25, \$12 million is allocated to the Victims of Crime Assistance Program to facilitate direct and timely supports and services to victims, including emergency expenses and recovery. An additional \$22 million is allocated to external partner organizations to provide supports and services to victims of crime and tragedy, including implementing the new regional model for police-based victim services.

Other Public Safety and Emergency Services budget highlights include:

- \$10 million in 2024-25 to support 100 police officers deployed to high-crime areas in Calgary and Edmonton through the Safe Streets Action Plan.
- \$8.2 million in 2024-25 to combat human trafficking, including the establishment of the Alberta Office to Combat Trafficking in Persons.
- \$3 million in 2024-25 for municipalities and Indigenous communities seeking to explore alternative policing models.
- \$85 million in 2024-25 for the Prevention of Family and Sexual Violence program, an increase of \$5 million from the 2023-24 budget, to support victims and women at risk of assault.
- The Alberta Emergency Management Agency (AEMA) base budget will increase by \$3 million in 2024-25.

Seniors, Community and Social Services

The Ministry's operating expense will increase by 3 per cent to \$151 million in 2024-25. \$2.7 billion, which includes indexing for inflation, is allocated to Assured Income for the Severely Handicapped, Income Support, and seniors' benefits in 2023-24.

Alberta currently provides housing support services to over 58,600 households through affordable housing, rental supplements, and other programs. Operating support for the Seniors Lodge, Social Housing, and Specialized

Preliminary Analysis on Alberta's 2024 Budget

Housing and Rental Assistance programs is being increased by \$38 million in 2024-25, and \$61 million over 2024-25 to 2026-27. These increases will support housing providers to address cost pressures and enable the expansion of affordable housing programs to support an additional 550 Alberta households in need.

The capital plan for Seniors, Community and Social Services allocates \$717 million in capital grants over the next three years. This includes \$254 million in new funding to build approximately 3,300 new affordable housing units, as well as to complete 1,800 units already under development.

Other Seniors, Community and Social Services budget highlights include:

- \$5 million in 2024-25 for community organizations that support food security for Albertans in need.
- \$105 million in 2024-25 for Family and Community Support Services to municipalities and Metis Settlements to develop and deliver preventative social services programming.
- \$108.1 million in 2024-25 for homeless shelters to provide safe temporary accommodations and basic needs services, and \$101.5 million to provide safe housing and supports to those experiencing homelessness.
- \$198.4 million in 2024-25 to build, renew and maintain affordable housing in Alberta, including \$62.1 million for the Affordable Housing Partnership Program and \$70.0 million for seniors housing development and renewal.

Service Alberta and Red Tape Reduction

In Budget 2024-25 \$60.7 million is allocated to maintain and modernize Land Titles services, Motor Vehicles and other registry systems and \$16.6 million is allocated to Senior's Discount for personal registry services and driver's medical exams to support Alberta seniors with affordability.

There is no reference in the ministry business plan to potential changes to the charitable gaming model or distribution of lottery funds.

Technology and Innovation

The Ministry of Technology and Innovation is responsible for implementing the Alberta Broadband Strategy and investing in broadband internet. Announced in 2021, Alberta has committed to invest \$390 million by the end of fiscal year 2026-27. With matching federal funds, the amount invested will total \$780 million for broadband projects in Alberta. The ministry has forecasted that \$98.3 million of this funding will be allocated in 2024-25. ABmunis is hopeful that this funding will see more broadband projects completed in 2024.

Tourism and Sport

Budget 2024-25 provides the department of Tourism and Sport with \$135.7 million in operating funding, including an increase of \$7.6 million to Travel Alberta to support a new Tourism Strategy. The Tourism Strategy will focus on:

- increased air access for visitors;
- recovery of air routes lost in previous years;
- developing new routes;
- developing year-round experiences in areas outside legacy destinations such as Banff/Lake Louise, Canmore, Jasper, Edmonton, Calgary, and;
- establishing niche tourism destinations in rural areas of the province.

The Government of Alberta has created a new \$10 million Community Recreation Centre Infrastructure Program. ABmunis awaits to learn if municipalities will be eligible applicants.

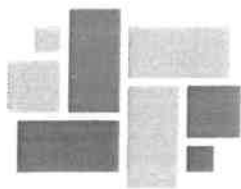
Preliminary Analysis on Alberta's 2024 Budget

Transportation and Economic Corridors

The Ministry of Transportation and Economic Corridors delivers significant grant funding and transportation projects that impact municipalities. In 2024 the ministry will allocate \$708 million for provincial highway projects, new construction and ring roads. Page 115 of the fiscal plan has a breakdown of projects to be funded in 2024. The Municipal Water Wastewater Program will be \$66 million in 2024. A portion of the 2024 budget may be unspent funds from 2023 as the province planned to spend \$86 million in 2023 but only \$42 million is estimated to be spent by the 2023-24 fiscal year end.

Treasury Board and Finance

Treasury Board and Finance is responsible for budget planning, financial management, administering tax and revenue programs and economic analysis for the Government of Alberta. Of particular interest for municipalities is the ministry's role in providing loans to municipalities for capital projects. ABmunis has been advocating for a return to the model where municipalities could access capital loans at the same low rates the Government of Alberta could access in the market. Budget 2024-25 offers no response to our resolution on loan rates but ABmunis will continue to raise this issue and the opportunity to lower costs for community infrastructure.

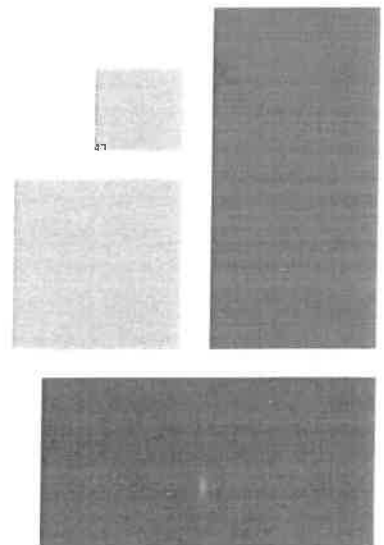


Alberta Municipalities Strength In Members

Connect

300, 8616 51 Avenue
Edmonton, AB T6E 6E6
780.433.4431 ■ 310.MUNI

abmunis.ca



14.9

Alberta Beach Village Office

From: Alberta Recycling Management Authority (ARMA) <epr@albertarecycling.ca>
Sent: March 8, 2024 3:19 PM
To: aboffice@albertabeach.com
Subject: ARMA - EPR Stakeholder Bulletin

[View this email in your browser](#)



Stakeholder Bulletin - March 2024

Dear Stakeholders,

95

On behalf of Alberta Recycling Management Authority (ARMA), we want to thank you for your interest and support in our made-in-Alberta Extended Producer Responsibility (EPR) solution. We are focused on ensuring the effective development and implementation of EPR and are writing to inform you of updates to the EPR bylaws, effective immediately.

In the spirit of commitment to continuous improvement, the evolution of the EPR bylaws helps to better align with the principles of the Regulation. These updates ensure fairness, transparency, and environmental responsibility. The changes are outlined as follows.

The updated EPR bylaws addresses concerns raised by various stakeholders about non-registered obligated producers, strengthening the language to provide greater clarity and enforcement.

Also, ARMA clarified the language around affiliation regarding Producer Responsibility Organizations (PROs) to align with the Regulation, indicating that PROs will not be affiliated or vertically integrated, consistent with the principles of fair competition and market diversity.

A more detailed outline of the changes to the bylaws is captured in the chart below:

| Section | Brief Description of Revision |
|---------------------------|---|
| 1. Definitions | Added reference to “Affiliated” definition from EPR Regulation. |
| 2. Applicability | Provided additional clarity that the Bylaws apply to all entities obligated to register pursuant to the EPR Regulation with an Applicability section. This means that ARMA may investigate and enforce against free riders. |
| 3.4. Registration | Clarified that having a restricted affiliation is a criterion for cancellation of registration. |
| 3.12. Registration | Provided additional clarity on affiliation restrictions set out in the EPR Regulation related to entities seeking to register as a PRO. |
| Various Sections | Administrative update to align section numbering references. |

We recognize the importance of transparency in governance, and we want to assure you that these updates are part of our ongoing efforts to refine and enhance the EPR framework. ARMA is committed to keeping stakeholders informed of any/all changes as we progress. Please ensure this communication is shared with the appropriate personnel within your organization.

All updated EPR Bylaws and our recently released suite of EPR policies are readily accessible on our website, ensuring easy access to information for all stakeholders.

Should you have any questions about the above changes, please do not hesitate to contact us at epr@albertarecycling.ca. Thank you for your continued support as we work together to build a made-in-Alberta EPR solution.

ARMA

Thank you again for participating in Alberta's EPR system. If you have any questions, please contact epr@albertarecycling.ca.



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Our mailing address is:
Alberta Recycling Management Authority
PO Box 189, Edmonton, Alberta T5L 2J1

Alberta Beach Village Office

From: Merle Isaacson <merle.isaacson@connectmobility.ca>
Sent: February 23, 2024 5:44 PM
To: aboffice@albertabeach.com
Subject: Aerial Fiber Update

Hi Kathy,

Hope you are doing well. I wanted to provide you with a quick update. I just heard from FortisAlberta and they have recommended that we use their engineering company to complete the network design.

I have requested a quote from Primary Engineering for the cost of preparing the Fortis poles to the standards required for a fiber installation. Fortis requires an engineering assessment on all 665 poles. We have also requested the engineered design cost for the fiber deployment.

Once we have this quote, we can go to construction and calculate the final cost.

We had a meeting with the Minister of the ABF fund. He told us that this 1 in 5 households does not work and they are redoing this plan. They are working on a new design where an engineering company will come to the community and read the existing carrier's actual data speeds. Your community will then qualify or not. This is a way better model. The next question will be the amount of money placed in the ABF fund. The last fund was only \$32 million.

I will come back to you with the pricing in the next month with the cost of an aerial fiber design and build.

Your communities can decide how they would like to participate in this.

Here are a few options:

1. We build without ABF. Your communities contribute 25% of the funds and receive 10% of the network revenues forever. Connect pays the other 75%.
2. Connect builds the network and keeps the revenues.
3. We wait and apply again with the ABF. Connect pays the town's portion (25%) and the towns receive 10% of the revenues.

We will all prefer option three. We think it will take \$1.5 million to build this. Fortis is giving us this old Eastlink coax network. It will save a lot on construction costs and build time.

I do need help with one thing from your town. What is the number of people that live in the communities year-round vs. only part of the year? I will need this information to get financing if we decide to go without the ABF fund.

Take care and let me know if you need any other information.

Regards,

Merle Isaacson
www.connectmobility.ca
#40, 12204-40th Street S.E.
Calgary, Alberta
T2Z4K6

Cambium Hero Award
Standard Alberta Network Build
FortisAlberta - Connect - Cambium Partnership

14.1



Military Families:
Strength Behind the Uniform

Edmonton Garrison Military Family Resource Centre
PO Box 10500 Station Forces | Edmonton, AB | T5J 4J5
780-973-4011 ext. 6300
adminassist@mfrcedmonton.com
CFMWS.ca/Edmonton/MFRC

100

You are cordially invited to attend

The 18th Annual Yellow Ribbon Gala Dinner & Silent Auction

Your support will enable the MFRC to continue to provide programs and services that our military families rely upon.

Saturday, May 11, 2024

Tickets: \$150 (non-refundable)
Dress: Formal
Edmonton Garrison Officers' Mess

Reception: 6:00 p.m. (*cash bar*)
Dinner: 7:00 p.m.
Silent Auction opens at 6:00 p.m.

Edmonton Garrison Military Family Resource Centre (MFRC)

The MFRC can help make a difference in the lives of military families whether they are wishing to feel connected in a new community, looking for peer-support or seeking tools to cope during a deployment.

The MFRC, a non-profit charitable organization, provides programs and services that enhance the strength and resilience of military families. Life of the military family has unique challenges, which is what makes programs offered by the MFRC such an integral part of what is required to not only support our troops at home and abroad but also to ensure military families have the resources required to prosper.

For over 30 years, our Board of Directors, staff and volunteers have committed to supporting military families as they navigate military life. Whether families are coping with an injury or loss, experiencing difficulties during work-related absences or solo parenting - the MFRC is here to help.

Military Families are the Strength Behind the Uniform. Proceeds from this year's Yellow Ribbon Gala and Silent Auction will benefit our families in the following program areas:

- Mental Health and Wellness
- Child and Youth Development
- Parenting Support
- Community Development and Integration
- Deployment Support



Over the past four years, our family has been fortunate enough to be able to utilize the services and programs offered through the MFRC. I cannot stress enough how great these programs are. Whether you participate individually like I have with Mental Health Services, Health for Two, Deployment Support and Walk Talk and Connect, or as a couple like we did for Mindfulness and Bounce Back and Thrive and as a family with our children at Stay and Play. Make it a date night, family time, self-care - it is so worth it. You will never feel out of place or unsupported. They are confidential and non-judgmental. I highly recommend all the above programs and look forward to continuing to participate.



- Devon M.

The 18th ANNUAL YELLOW RIBBON GALA

Dinner and Silent Auction

May 11, 2024



Please RSVP by April 26, 2024

Will attend ___ # of guests @ \$150 each ___ Table(s) @ \$1,500 each

Unable to attend If you are unable to attend, but would like to make a donation in support of the MFRC, please complete the information below and return to the MFRC at your earliest convenience.

Optional I would like to purchase ___ seat(s) at \$150 each for military members and their families
\$_____ Total Cost

Payment Method:

Cheque enclosed (payable to MFRC) Master Card Visa

Card Number: _____ Exp: _____

Cardholder's Name: _____ CSV: _____

Signature: _____ Amount \$ _____

Contact Information:

Email: adminassist@mfrcedmonton.com

Phone: 780-973-4011 ext. 6300

Mail: PO Box 10500 Station Forces, Edmonton AB, T5J 4J5

**Please list contact information and guests on reverse side of RSVP.*

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aboffice@albertabeach.com

From: Laurie Haak <LHaak@yrl.ab.ca>
Sent: March 11, 2024 12:29 PM
Subject: Save the Dates: Stronger Together Conference Oct. 3-4, 2024
Attachments: Save the Dates - Stronger Together Conference Oct. 3-4, 2024.pdf

Hello YRL Trustees and Alternates, School Librarians, and Public Library Board Chairs and Staff,

Apologies for cross-postings and please share widely.

We are pleased to announce the **2024 Stronger Together Conference is on October 3 & 4** in West Edmonton.

Call for session proposals and registration details will follow.



Cheers!

Laurie Haak
 SHE/HER
 Executive Assistant

P: 780-962-2003 EXT 221
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4



103

Alberta Beach Village Office

From: Michelle Jones <mjones@albertacf.com>
Sent: March 5, 2024 7:12 PM
Cc: Lillian Wisser
Subject: Lemonade Day 2024- Request For Mayor & Council Meeting Agenda Submission

Good afternoon,

On behalf of Community Futures Yellowhead East (CFYE), we are pleased to inform you that the Northern Alberta Lemonade Day Program will be held on Saturday June 15, 2024. As a previous CFYE host community, we would like to invite you to once again be a host community sponsor of the 2024 Northern Alberta Lemonade Day Program.

Registration for Lemonade Day opened to the public on March 1, 2024 and will close on May 15th 2024. The individual Lemonade Day training session, dates, and locations, will be announced, once all host community sponsors have been confirmed.

Host Community Requirements:

- Publicly Proclaim June 15, 2024 as Northern Alberta Lemonade Day in your community.
- Commit to the \$500 sponsorship for the Local Entrepreneur of the Year Award for your community.
- Provide Training Space - for In Person Lemonade Day Training Session.
- Provide 3- Council or Local Volunteer Judges to Judge the booths on Lemonade Day, June 15, 2024.
- Provide to CFYE - photos, score cards and participant details for each winning contestant, for entry into Regional Prize Events, and sponsor media recognition.
- Assign a local Admin Staff to; Track, Issue & collect nominal payment for Lemonade Day Participant Business Licenses.
- Assign a local Admin Staff to Liaise with CFYE Event Coordinator to keep updated on program registrations, volunteer judge requirements, etc.
- Assist in promoting and marketing the event and the training session, promotional material provided by CFYE.

On behalf of CFYE, we would like to request the above invitation, be submitted to mayor and council as a request for decision during the next available council meeting agenda.

Thank you for the consider of our submission request. We look forward to hearing back from you, in anticipation of partnering together on another successful Northern Alberta Lemonade Day!

Michelle Jones

Executive Director, Community Futures Yellowhead East
 Box 2185, Whitecourt, AB T7S 1P8
 p: 780-706-3500, c: 780-778-0977
 mjones@albertacf.com

February 21, 2024

Roll 541 -

I would like to meet with council March 19, 2024
to discuss the penalties applied to account 541. (Welligan)

- JP Rockwell
- ~~John~~

aboffice@albertabeach.com

From: JD Rockwell
Sent: February 21, 2024 10:21 AM
To: aboffice@albertabeach.com
Subject: Fwd: JD Rockwell - Nelligan estate
Attachments: 304624260_v(1)_Letter of Support - Nelligan Estate in Probate Process.pdf; Untitled attachment 00002.htm

Sent from my iPhone

Begin forwarded message:

From: Alex Kotkas <akotkas@fasken.com>
Date: February 15, 2024 at 4:18:59 PM MST
To: jdrockwell
Cc: Shaaista Murji <smurji@fasken.com>
Subject: JD Rockwell - Nelligan estate

Hi JD – I'm attaching the letter we discussed today. If I can help any further please let me know.

Thanks
Alex.

Alex Kotkas
Partner

T +1 403 261 5358 | akotkas@fasken.com

Fasken Martineau DuMoulin LLP

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Fasken Martineau DuMoulin LLP
Barristers and Solicitors
Patent and Trade-mark Agents

350 7th Avenue SW, Suite 3400
Calgary, Alberta T2P 3N9
Canada

T +1 403 261 5350
+1 877 336 5350
F +1 403 261 5351

fasken.com

February 15, 2024
File No.: 330849.00001

Alex Kotkas
Direct Line +1 403 261 5358
akotkas@fasken.com

To Whom it may Concern

Dear Sir/Madam:

Re: Keith Nelligan Estate

We have been retained by James Rockwell, who was appointed as the executor of the estate of Keith Nelligan in Mr. Nelligan's will. The Nelligan estate has been submitted to probate at the Surrogate Court in Edmonton. The probate has been moving along slowly and probate has not yet been granted. It is my understanding that Mr. Rockwell has had difficulty getting information regarding Mr. Nelligan's financial affairs given the delays in the probate process.

If any further information is required please contact me.

Yours truly,

FASKEN MARTINEAU DuMOULIN LLP



Alex Kotkas
AK/sm

TAX STATEMENT OF ACCOUNT

ALBERTA BEACH
 BOX 278
 ALBERTA BEACH, AB
 T0E 0A0
 TELEPHONE: 780-924-3181 FAX: 780-924-3313

Date Mailed: Mar 15,24

To: NELLIGAN, KEITH

Account Reference: 541

Other Information:

LEGAL 14 7 6604A0
 MUNICIPAL

ASSESSMENT INFORMATION

PROPERTY TYPE TR
 LAND ASSESSMENT 56,660
 IMPROVEMENTS 61,310
 TOTAL ASSESSMENT 117,970

| Date | Ref# | Description | Amount | Balance |
|-----------|--------|-----------------------------|-----------|----------|
| | | Balance Forward | | 2,848.65 |
| 10Jun2023 | 0 | 2023 MUNICIPAL SERVICES TAX | 950.00 | 3,798.65 |
| 10Jun2023 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 4,098.65 |
| 10Jun2023 | 0 | 2023 SCHOOL LEVY | 288.65 | 4,387.30 |
| 10Jun2023 | 0 | 2023 MUNICIPAL LEVY | 574.09 | 4,961.39 |
| 10Aug2023 | 0 | PENALTY | 380.29 | 5,341.68 |
| 01Jan2024 | 0 | PENALTY | 961.50 | 6,303.18 |
| 20Feb2024 | 175439 | Nelligan(Rockwell) - Taxes | 1,000.00- | 5,303.18 |

PENALTY - AUG 10 = 18% CURRENT YEAR ARREARS | TOTAL AMOUNT DUE 5,303.18
 PENALTY - JAN 1 = 18% TOTAL ARREARS | PAYABLE TO: ALBERTA BEACH

| | | | |
|-------------------|-----------------|-------------|-----------|
| Name | 541 | Reconcile | R |
| Description | NELLIGAN, Keith | Date | 01Jan2023 |
| Normal Bal | D | Balance | 2,848.65 |
| Period Ending | 31Mar2024 | Closing Bal | 5,303.18 |
| Period Beginning | 01Jan2022 | Opening Bal | 0.00 |
| Open Balance Date | 01Jan2022 | Period Bal | 5,303.18 |

| Date | Ref# | Description | Amount | Balance | Account | Rec |
|-----------|--------|------------------------------|----------|----------|---------|-----|
| | | Opening balance at 01Jan2022 | | 0.00 | | |
| 10Jun2022 | 0 | 2022 MUNICIPAL SERVICES TAX | 875.00 | 875.00 | FLAT | R |
| 10Jun2022 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 1,175.00 | R42-130 | R |
| 10Jun2022 | 0 | 2022 SCHOOL LEVY | 297.13 | 1,472.13 | TR | R |
| 10Jun2022 | 0 | 2022 MUNICIPAL LEVY | 573.73 | 2,045.86 | TR | R |
| 10Aug2022 | 0 | PENALTY | 368.25 | 2,414.11 | R510 | R |
| 01Jan2023 | 0 | PENALTY | 434.54 | 2,848.65 | R510 | R |
| 10Jun2023 | 0 | 2023 MUNICIPAL SERVICES TAX | 950.00 | 3,798.65 | FLAT | |
| 10Jun2023 | 0 | SEWER REVITALIZATION LEVY | 300.00 | 4,098.65 | R42-130 | |
| 10Jun2023 | 0 | 2023 SCHOOL LEVY | 288.65 | 4,387.30 | TR | |
| 10Jun2023 | 0 | 2023 MUNICIPAL LEVY | 574.09 | 4,961.39 | TR | |
| 10Aug2023 | 0 | PENALTY | 380.29 | 5,341.68 | R510 | |
| 01Jan2024 | 0 | PENALTY | 961.50 | 6,303.18 | R510 | |
| 20Feb2024 | 175439 | Nelligan(Rockwell) - Taxes | 1,000.00 | 5,303.18 | A121 | |

| Date | Ref# | Description | Amount | Balance | Account | Rec |
|------|------|-------------|--------|---------|---------|-----|
|------|------|-------------|--------|---------|---------|-----|

Feb 21, 2024

her

Kathy - giving you copy of letter sent from law firm representing Mr. Rockwell who is the executor of the estate of Mrs. Nelligan (Roll #0541).

This property will be on the 2024 Tax Arrears List if the min payment of 2848.⁶⁵ is not paid by March 29th or a agreement is made with Council. The agreement can only be done for 3yr max. (Early letter was mailed Jan 31-24)

Mr. Rockwell did indicate this morning that he will try to have this paid by end of March. Mr. Rockwell pd 1,000.⁰⁰ today.

My understanding is he is requesting the penalty charges be waived as this person is deceased so how can we continue to add fees on the account.

ror or
wing

sz req
ive

15.c

Alberta Beach Village Office

From: Kelsie Leonhardt <Kelsie@rmainsurance.com>
Sent: March 1, 2024 11:16 AM
To: Kelsie Leonhardt
Subject: Notice of Genesis 2024 AGM
Attachments: GRIE AGM Official Meeting Notice Letter 2024.pdf; Genesis Reciprocal Insurance Exchange AGM Proxy 2024.pdf



RE: Genesis Annual General Meeting

Genesis Reciprocal Insurance Exchange will be holding its Annual General Meeting on April 8, 2024 at 3:00 pm. The AGM will take place at the River Cree Resort & Casino in Enoch and will be run in conjunction with RMA's RiskPro symposium.

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis's Principal Attorney. The agenda package will be sent out at minimum 7 days prior to the AGM.

For any questions regarding this meeting please contact Kelsie Leonhardt at kelsie@rmainsurance.com or 780-720-4894.

Thank you,

Duane Gladden
Genesis Principal Attorney

Kelsie Leonhardt
Administrative Coordinator



Office: 825.319.2244
Mobile: 780.720.4894
RMAAlberta.com

2510 Sparrow Drive, Nisku, Alberta T9E 8N5 780.955.3639

W



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March 1, 2024

RE: Genesis Annual General Meeting

ATTN: Genesis Subscriber

Please note that this is the official notice of the AGM for Genesis Reciprocal Insurance Exchange. The meeting will take place in person **April 8, 2024, from 3:00 p.m. – 5:00 p.m. at the River Cree Resort & Casino in Enoch during RMA's RiskPro symposium.**

Please find the proxy document attached. The proxy allows for a member to choose an individual other than an elected or administrative official to vote on their behalf. An option exists to defer the proxy vote to Genesis' Principal Attorney. The agenda package will be sent out at minimum 7 days prior to the AGM.

For any questions regarding this meeting please contact Kelsie Leonhardt at kelsie@rmainsurance.com or 780-720-4894 or Miranda Andersen at miranda@rmaalberta.com or 780-288-5645.

Sincerely,

A handwritten signature in black ink, appearing to read "Duane Gladden".

Duane Gladden
Genesis Principal Attorney



**ANNUAL GENERAL MEETING OF
THE GENESIS RECIPROCAL INSURANCE EXCHANGE
PROXY**

The Undersigned Subscriber to the Genesis Reciprocal Insurance Exchange ("Genesis") hereby appoints: (choose one)

OR

Duane Gladden, Executive Director and CEO of the RMA and Genesis Principal Attorney

to act as proxy at the Annual General Meeting of Genesis to be held on Monday April 8, 2024.

My proxy shall have full authority to vote on behalf of the Undersigned.

Dated _____, 2024.

Subscribing Member

Signing Officer

***Note that no proxy is required if a member is represented at the meeting by its most senior elected or most senior administrative personnel.**

16.9

Alberta Beach Village Office

From: Trista Court <tcourt@lsac.ca>
Sent: January 11, 2024 9:18 AM
To: Town of Onoway CAO; Village of Alberta Beach; Summer Village of Castle Island; Summer Village of Nakamun Park; Summer Village of Silver Sands; Summer Village of Silver Sands; SV of Sunset Point; SV of Val Quentin; SV of Yellowstone; Summer Village of Ross Haven
Cc: Councillors2022; Mike Primeau
Subject: ORFS Mutual Aid/Dual Dispatch
Attachments: ORFS Members - Mutual Aid & Dual Dispatch 01.10.2024.pdf

Forwarding correspondence on behalf of Reeve Joe Blakeman, Lac Ste. Anne County and request that you please share the correspondence with your Mayor and Council.

Regards,

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

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January 10, 2024

Municipalities Partnered in
Onoway Regional Fire Services

Attn: Mayors & Councils

Re: Onoway Regional Fire Services Mutual Aid / Dual Dispatch

Lac Ste. Anne County finds it necessary to reiterate the relationships between the parties involved with fire service mutual aid provisions to the municipalities involved with Onoway Regional Fire Services (ORFS):

- The County has an agreement with the Town of Onoway to provide and receive mutual aid in relation to fire services. There is no agreement for automatic or dual dispatch. There is no agreement between the County and FRI/NWFR.
- The Town has an agreement with the ORFS municipal partners to provide fire services.
- The Town has an agreement with FRI/NWFR to contract municipal fire services. There is no agreement between ORFS, or it's member municipalities, and FRI/NWFR.

What this means is that the Town itself is the only entity that has care and control over the contracted fire service provider (i.e. FRI/NWFR). Although ORFS members have an expectation, through agreement, to receive fire services there is no obligation to the ORFS members that the Town provides that service via their current contractor. It also means that ORFS, and/or it's member municipalities, do not have care and control over the town's contracted provider.

As indicated the County's current Mutual Aid Agreement is between the County and the Town of Onoway. As such, we have expressed concerns regarding the antics of FRI/NWFR, specifically Fire Chief David Ives, directly with the Town. However, as these concerns continue to escalate, we find it necessary to share our position with the ORFS member municipalities.

Lac Ste. Anne County is extremely frustrated and disappointed, to say the least, in recent actions of Chief Ives with public statements against County Council, Senior Administration, and Fire Services Personnel, of which the County considers both libelous and slanderous.

As you are aware, the Town and the County issued a joint letter (dated December 21, 2023) to ORFS members, outlining the minor change in dispatch protocol for non-critical events. For clarity, the change in protocol addresses two points:

- Within the designated highways, if the initial information received by dispatch clearly indicates that there are no injuries and the severity/complexity is considered low, ORFS will not be dual dispatched unless requested by LSACFS.

If the initial information received by dispatch identifies injuries, entrapments or the severity/complexity is considered more than "low" the dual dispatch will apply.

- Dual dispatch of ORFS has been cancelled for fires; with LSACFS only being dispatched. ORFS will be dispatched if LSACFS determines mutual aid assistance is required.

.../2

Chief Ives has been provided with the specific memo forwarded to Parkland Dispatch, and this same clarity.

The written and verbal statements of Chief Ives continue to discredit and criticize the County and our Fire Department. Further, they undermine the attempts to grow the relationship between the two fire services and instead the trust is diminishing. The success of two entities working together is dependent on the confidence that both are committed to 'getting the job done' in a professional and proficient manner, but this is now compromised.

The County reminds everyone that a court order affirming the County is the authority having jurisdiction on the area highways and the prevention of FRI/NWFR responding without the request of County Fire Services remains in effect. After much deliberation and discussion with ORFS members, the County voluntarily implemented the dual dispatch protocol for motor vehicle collisions on a trial basis. However with the recent events, we will be discussing our reaction to Chief Ives communications, including potential impacts to dual dispatch or the cancellation of same.



Joe Blakeman
Reeve, Lac Ste. Anne County

c.c. Town of Onoway Mayor & Council
Lac Ste. Anne County Council
Mike Primeau, County Manager, Lac Ste. Anne County
Trista Court, General Manager of Community Engagement

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**Alberta Beach Village Office**

From: kellymuir@albertabeach.com
Sent: February 29, 2024 9:59 PM
To: jblakeman@lsac.ca; rbohnnet@lsac.ca; ngelych@lsac.ca; lgiebelhaus@lsac.ca; lolsvik@lsac.ca; gvaughan@lsac.ca; klovich@lsac.ca
Cc: aboffice@albertabeach.com; cao@valquentin.ca; svsouthview@outlook.com; administration@wildwillowenterprises.com; office@sunsetpoint.ca; svcastle@telus.net; cao@svnakamun.com; office@svyellowstone.ca; cao@rosshaven.ca; wendy@wildwillowenterprises.com; berniepoulin@ ; cao@onoway.ca; lkwasny@onoway.ca; lisajohnson@onoway.ca; bconinx@onoway.ca; rmurray@onoway.ca; spockett@onoway.ca
Subject: Municipalities Letter Regarding ORFS Mutual Aid and Dual Dispatch
Attachments: Lac Ste. Anne County - Re ORFS.pdf

Good evening. Please see the attached letter from the undersigned member municipalities in response to Reeve Blakeman's letter, dated January 10, regarding the Onoway Regional Fire Services and the mutual aid agreement and dual dispatch protocols. Thank you for your time and consideration.

Sincerely,

Kelly Muir
Mayor, Alberta Beach



February 29, 2024

Sent via Email

Attention: Lac Ste Anne County Reeve and Council

Re: January 10, 2024 Letter from Reeve Blakeman regarding Onoway Regional Fire Services Mutual Aid / Dual Dispatch

The Councils of the undersigned municipalities acknowledge receipt of the above noted correspondence from Reeve Blakeman and have had an opportunity to discuss this correspondence, individually and collectively. In his letter, Reeve Blakeman covers a variety of points which we feel are necessary for us to respond to.

First and foremost, we echo your frustration with the public discourse and communications that have happened, as of late, particularly regarding fire. It is disconcerting to see the relationships that we have worked so hard to build and maintain start to crumble over the past several months. Open, honest, and upfront communication have been key to relationship building in the region and it appears that the current lack of open, honest and upfront communication is playing a role in our current conundrum.

Thank you for your interpretation of the various contracts and agreements between the Town of Onoway, our fire service provider, the various municipalities served through Onoway Regional Fire Service, and Lac Ste Anne County. For the record, we disagree with much of your interpretation and would like to offer clarification, from our perspective.

Mutual aid agreements, automatic aid, and dual dispatch:

As you point out, Lac Ste. Anne County has a mutual aid agreement with the Town of Onoway and it is agreed that this Agreement does not cover automatic aid or dual dispatch. We would like to point out that each municipality who contracts with Onoway Regional Fire Services has signed an addendum, as per section 28 of the Mutual Aid Agreement, essentially making this an Agreement amongst Onoway, Lac Ste. Anne County, and the members of Onoway Regional Fire Service. We would also like to draw to your attention section 7 of the Agreement, which states:

The parties covenant and agree they will actively consider, in good faith, whether they can respond in a timely fashion to calls received from the Dispatch Centre, in light of, among other things, their current manning, the location of the incident in question, and the seriousness of the incident.

We also agree that, without a written agreement otherwise, LSAC may alter the terms of our dual dispatch protocols. However, we did have various verbal agreements regarding these protocols. Changing these protocols without first discussing them with us and then waiting months to inform us, when there were

verbal agreements in place, caught us off-guard as we were operating under the assumption that you and the County could be taken at your word.

Once again, Lac Ste. Anne County has withdrawn or changed the nature of how we work together with zero communication or consultation with its regional partners. The changes to dispatch protocols occurred in October, and we were not notified until December, after we had discovered the change through other means. Which leads us to two important questions. Would we have been informed, had we not found out otherwise? And, what prompted these changes?

While on the topic, we have been informed that section 16 of the Mutual Aid Agreement between the Town and LSAC is not being followed. "Both Parties agree to participate in semi-annual meetings of their respective Fire Chiefs and appropriate staff as deemed necessary". Despite repeated attempts by our Fire Chief to schedule meetings, they have not been occurring.

Agreements between Onoway, Fire Rescue International, and member municipalities:

Your interpretation of how the various agreements work and interact with each other was curious but we disagree. Our interpretation of the agreements is that the Town cannot commit the members of Onoway Regional Fire Service to a new service provider without the consent of the member municipalities. There is an obligation for the Town to maintain our current service provider, or withdraw from the agreements with the members of Onoway Regional Fire Service, entirely, should they wish to change providers without the consent of the group.

Discourse and Communication:

We understand and agree that there have been heated public communications, of late, from our fire service provider. Some of these communications were unnecessary and we are dealing with the matter internally. However, we ask that you consider the reasons for the reaction.

We do not know why the County has made changes to the protocols; we do not know why the County chose to communicate these changes months after the fact, or if LSAC did communicate these changes and the communications didn't make it to us. We are concerned about the safety of our residents, and county residents as well, on our highways. Let us not forget that there were four (4) deaths in two separate incidents on Highway 633 in the lead up to our dual dispatch protocols. These protocols were implemented to ensure that all of our residents and visitors could count on a high quality of emergency response when travelling through our region. If the standard of service is changing, we ought to be engaged in the decision-making process.

Onoway Regional Fire Services is highly trained in medical response and offers a high level of service, in addition to chute times that are comparable to paid city fire departments. We know that an ambulance from AHS is often 20-30 minutes away. That is an awfully long time to wait, injured and distressed, on the side of the highway, even if you are not at risk of dying. We ask that you truly consider if your training, response levels, and times are equal to or better than ours. If they are not, it would be prudent to reconsider this change to dispatch protocols, in the name of public safety.

This is not to call into question the capabilities of the County Fire Service. We appreciate their work, and commitment to public safety. However, the County has informed us, on many occasions, that the paid-on-call nature of your fire service means that there may not be someone there to answer the call. When

seconds matter, this dual dispatch system has saved lives. Our Fire Chief has asked Onoway, Lac Ste. Anne County and Parkland Dispatch to comment on the changes: why they were made, how they are being rolled out, and when they will be dually dispatched. The response has been underwhelming. We are trying to understand the change and ensure that all our residents are taken care of to the highest possible standard.

We value our partnership with Lac Ste Anne County and look forward to continuing to work together in the future. In addition to considering if this change is truly in the public interest, we ask that Lac Ste Anne County considers their role in this communication conundrum, while we deal with our part. Moving forward, we trust that LSAC will engage with us regarding changes that will impact our operations or our residents. Further, we encourage collaboration and communication **before** changes are made that will impact us, so that we may work together to ensure public safety and to avoid unpleasantness, conflict, and unanticipated consequences. Public Safety must be the number one priority. It is time to get back to working together towards ensuring this is the case.

Sincerely,



Mayor Kelly Muir, Alberta Beach



Mayor Bernie Poulin, Summer Village of Silver Sands



Mayor Marge Hanssen, Summer Village of Nakamun Park



Mayor Kathy Dion, Summer Village of Val Quentin



Mayor Sandi Benford, Summer Village of South View

Cc: Onoway Regional Fire Services Member Municipalities
Town of Onoway Administration
Town of Onoway Council

Alberta Beach Village Office

From: kellymuir@albertabeach.com
Sent: February 29, 2024 9:59 PM
To: cao@onoway.ca; lkwasny@onoway.ca; lisajohnson@onoway.ca; bconinx@onoway.ca; rmurray@onoway.ca; spockett@onoway.ca
Cc: aboffice@albertabeach.com; cao@valquentin.ca; svsouthview@outlook.com; administration@wildwillowenterprises.com; office@sunsetpoint.ca; svcastle@telus.net; cao@svnakamun.com; office@svyellowstone.ca; cao@rosshaven.ca; wendy@wildwillowenterprises.com; berniepoulin'; jblakeman@lsac.ca; rbohnet@lsac.ca; ngelych@lsac.ca; lgiebelhaus@lsac.ca; lolsvik@lsac.ca; gvaughan@lsac.ca; klovich@lsac.ca; mprimeau@lsac.ca
Subject: Municipalities ORFS Letter
Attachments: Town of Onoway - Re ORFS.pdf

Good evening. Please see the attached letter from the undersigned member municipalities in regards to the Onoway Regional Fire Services decision-making and communication process. Thank you for your time and consideration.

Sincerely,

Kelly Muir
Mayor, Alberta Beach

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February 29, 2024

Sent via email

Attention: Town of Onoway Council and Administration

Re: Onoway Regional Fire Services Decision-Making and Communication Process

The Councils of the undersigned member municipalities would like to make the Town of Onoway aware of concerns that have developed regarding decisions that are being made and communications that are being sent out on behalf of Onoway Regional Fire Services and its member municipalities.

As you are aware, the Town holds the Fire Services Agreement with our contracted service provider and the member municipalities have agreements with the Town for the provision of fire services. Recently, the town has been negligent in its duties, as they pertain to its various contracts. Most notably, the Town has been making decisions and issuing communications without prior discussion, direction, or approval from the Fire Services Committee. While this has been an ongoing issue for some time, there are two recent examples of this occurring that we would like to highlight, in order to demonstrate the issue: the December 21, 2023 letter from the Town and Lac Ste Anne County regarding changes to dispatch procedures, and the January 16, 2024 letter from Onoway to Chief Ives regarding medical consumables.

The December 21, 2023 letter outlines changes to dispatch protocols. It is our understanding that these changes occurred in October and were at the direction of Lac Ste Anne County. This letter, signed by the CAO of Onoway, implies that the Town was both a party to, and in favour of, this decision. These changes should not have been agreed to by the Town and a letter sent from the Town without first discussing the situation and the appropriate response with the Fire Services Committee. While these changes may appear inconsequential, and in fact they may be, it was not for the Town to decide. Further, it is prudent to remind the Town that the dual dispatch system originated after significant effort by the Town and its partner municipalities, on behalf of Onoway Regional Fire Services, following the deaths of four (4) people on Highway 633 in two separate incidents. We would like to know more about how the decision was made, Onoway's role in it, and how these changes are being implemented through the dispatch center. We would also appreciate written confirmation from the Town of Onoway that you have confirmed that Onoway Regional Fire Services is being called out to all calls where there is a life-safety risk. Public safety must be our number one priority, and this decision may very well put the safety of our residents in question.

The January 16, 2024 letter to Chief Ives also shows an example of decisions being made without due process. Neither the Fire Services Committee nor the membership has passed a Fire Administration budget for the 2024 year. Without this budget being passed, we do not yet know what the committee or membership will approve regarding consumables in 2024. We ask that you do not make commitments on our behalf without due process. Further, the 2024 fire administration budget should have been passed in 2023 or early in 2024, yet no meeting has been scheduled for the purposes of passing the budget. We

require that a meeting be scheduled with the Fire Services membership for the purpose of passing the 2024 budget.

The Town is also likely aware of a letter that was sent on January 10, 2024 from Lac Ste Anne County Reeve Blakeman regarding mutual aid and dual dispatch. In this letter, Reeve Blakeman states his belief that the Town of Onoway can independently make decisions, including changing service providers for Onoway Regional Fire Service, without the consent of the member municipalities. We are not sure why he believes this, but would like to ensure that the Town does not share in this sentiment. Both the Contract between the Town and Fire Rescue International (previously Northwest Fire and Rescue) and the Contracts between the Town and the member municipalities have a section regarding the Fire Services Committee. For ease of reference this section reads:

The Town will facilitate the creation of a Fire Services Committee comprised of such representatives of the Town and other municipalities with whom the Town has contracted respecting Fire Services as deemed appropriate. The Fire Service Committee shall have such duties as the Town, the other municipalities, and the committee deem appropriate. It is expected that these duties will include making recommendations to the Town respecting the use of any reserve fund created in respect of Fire Services. (The Fire Services Committee will initially consist of 3 elected representatives: one from Onoway, one from Alberta Beach, and one from the Summer Villages group.)

This verbiage is the same in all agreements, with the exception of the part in brackets which is only included in the agreements between the Town and the member municipalities. Additionally, to refresh your memory, recently, our fire service provider changed its name and status to the non-profit, Fire Rescue International. This was an exercise in frustration as this simple change required the consent of all of Onoway Regional Fire Services member municipalities. We can only imagine the challenge the Town would have changing our fire service provider, even with the consent of the membership. We expect that, in the future, all decision and direction regarding Onoway Regional Fire Services be discussed and decided at the committee level. These are NOT decisions for Onoway Council or Administration to make.

Reeve Blakeman's letter also highlights disappointment with the tone and nature of recent public communications. We agree there are recent communications, initiated by Fire Chief Ives, which have been unnecessary and/or inappropriate. It is important to note that the Town is not faultless here. The comments made by Fire Chief Ives were an understandable and relatable reaction to being left in the dark on the nature and implementation of critical changes that have the potential to significantly impact public safety. Fire Chief Ives attempted to address these concerns with the Town, who should be its administrative advocate, not its gatekeeper, with limited success. The frustrations and communications from Fire Chief Ives were, in part, the result of your administrative failure, and now we are all apologizing for this oversight – you should consider doing the same.

Further to this, we understand that, at your February 22, 2024 Regular Council meeting, a motion was passed to give one years notice to terminate the Fire Contract. We acknowledge that both the agreement between the Town and Fire Rescue International (Northwest Fire and Rescue) and the Town and the member municipalities have a termination clause, and the Town may terminate these agreements. However, our agreements with the Town specifically refer to the service provider being Northwest Fire and Rescue (or Fire Rescue International); any change to service provider for Onoway Regional Fire Service, without the consent of the group, is not contemplated in the agreement. Recall, again, the struggle we

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have had simply changing the name of our current service provider. **We request the exact wording of the motion from the February 22, 2024 Regular Council Meeting**, so that we may plan accordingly.

Although we are not surprised by the actions of Onoway Council and Administration, we are disappointed that significant decisions are being made, that impact the entire region without input or discussion from the Town's partners. We hoped that you would have the courage and resolution to at least hold a meeting and inform us of your intentions to withdraw from our agreements, instead of hastily passing an impactful motion that will put the health and safety of all of our residents in jeopardy.

Finally, we would like to reiterate that Administration for the Town of Onoway should be managed separately from the Administration of Onoway Regional Fire Services and the Fire Service Contracts. What is in the best interest of the Town may not be in the best interest of Onoway Regional Fire Services, or vice versa. When acting in the capacity of administration for Fire Services it is your responsibility and obligation to work in the best interest of the fire service, as a whole, not the best interests of Onoway.

Sincerely,



Mayor Kelly Muir, Alberta Beach



Mayor Bernie Poulin, Summer Village of Silver Sands



Mayor Gwen Jones, Summer Village of Sunset Point



Mayor Kathy Dion, Summer Village of Val Quentin



Mayor Sandi Benford, Summer Village of South View



Mayor Marge Hanssen, Summer Village of Nakamun Park

Cc: Onoway Regional Fire Services Member Municipalities
Lac Ste Anne County Council and Administration

Alberta Beach Village Office

From: Joe Blakeman <JBlakeman@lsac.ca>
Sent: March 5, 2024 4:42 PM
To: Joseph Poulin; Sandi Benford; Ren Giesbrecht; kellymuir@albertabeach.com; Gwen Jones; Don Bauer; Ray Huskal Ross Haven; marge.hanssen@svnakamun.com; Jon Ethier; Mike Primeau; Trista Court; Cindy Suter; k.dion@valquentin.ca; Don Bauer
Cc: wendy wildwillowenterprises.com; Marlene Walsh; Matthew Ferris; Dwight Moskalyk; Village of Alberta Beach
Subject: Response to letters re fire.

I find it more than disappointing that I must request this meeting.

But I believe it is time to chat in person.

I believe when the Bullshit starts to spread let's put the bull in the pen maybe even load it on a truck.

You say you value your partnership with LSAC? I disagree! Your communications say it but your actions prove otherwise.

We will be hosting a meeting on March 22nd at 10:00 am to deal with the bull.

Whoever can attend please do if you as the mayor cannot send one delegate And your admin is welcome.

Regards

Joe

Sent from my iPhone

16.f



TOWN OF ONOWAY

Mail: Box 540
Onoway, Alberta
T0E-1V0
Town Office: 4812-51 Street
Phone: 780-967-5338

Via Registered Mail

March 7, 2024

Alberta Beach
Box 278
Alberta Beach, AB T0E-0A0

Mayor and Council,

**Re: Termination of Fire Services Agreement
The Town of Onoway (the "Town")**

The Town has decided to terminate its Fire Services Agreement with North West Fire Rescue – Onoway Ltd. (also known as Fire Rescue International) ("**North West**") pursuant to the Agreement. The termination will take effect March 7, 2025.

As part of this termination, the Fire Services Agreement, effective December 31, 2015, and the Amending Agreement, effective January 1, 2021 (together, the "**Fire Services Agreement**") between the Town and ("**Alberta Beach**") will also need to be terminated.

This letter serves as formal written notice of the Town's intention to terminate the Fire Service Agreement as of March 7, 2025 ("**Termination Date**"), pursuant to section 20 of the Fire Services Agreement.

The Town is currently working with North West to effect a smooth and orderly transition to another fire service provider. The Town will continue to provide all fire services, through North West, pursuant to the Fire Services Agreement up until the Termination Date. At Termination Date, the Basic Annual Fee outlined in the fee schedule at Schedule "B" shall be prorated accordingly, with any necessary refund paid back to **Alberta Beach**.

The Fire Services Committee remains constituted until the Termination Date and will be involved in the transition. Further details regarding the transition will be provided in due course.

Yours truly,

The Town of Onoway
PER:

Len Kwasny

Mayor

RECEIVED MAR 12 2024

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Alberta Beach

Box 278 • Alberta Beach • Alberta • T0E 0A0
Telephone: 780-924-3181 • Fax: 780-924-3313



March 14, 2024

To Whom it May Concern:

Re: Letter of Reference – Fire Rescue International (Not-for-Profit Fire and Rescue Service Provider)

Council and administration for the Village of Alberta Beach is pleased to provide this letter of reference for Fire Rescue International, (previously Northwest Fire Rescue and Training) who is the contracted fire service provider for Onoway Regional Fire Services. This fire service provider for our municipality has proven to improve fire service to our residents and visitors and therefore increased value to the community. They have provided fire services to our residents 24/7 through paid and on call volunteer firefighters and EMRs. This hybrid model made sense, Council made the bold decision back in 2016 to contract a private service provider and this decision has paid off.

Fire Rescue International has done what they say they would do, they have provided a professional fire service to our community with 24/7 coverage. Their officers are highly trained, very professional, involved in our community as well as dedicated to the community. Alberta Beach now has a 24 hour on-call, stand-by fire, rescue and medical first response, serviced by a team of trained fire fighters only minutes away.

Fire Rescue International have created programs to enhance their level of involvement in the community and improve fire safety by providing fire station tours and open houses, public awareness programs, fire safety in the home programs and attendance at community events to educate the public. Their officers participate in community service and various holiday events and activities. These are only some of the ways that Fire Rescue International communicates what they do, and get involved as active community partners and neighbours. This translates into visibility, compassion and services and sends a clear message that the fire department cares and is involved in the community.

Northwest Fire Rescue & Training Ltd. (now Unlimited Safety Services) is an industrial firefighting company, having highly trained full time paid firefighters. Fire Rescue International through Onoway Regional Fire Service has been contracted to provide 24 hour on-call, stand-by fire, rescue and medical first response service by a team of trained volunteer firefighters. This fire service for our municipality is enhanced by the industrial side (Unlimited Safety Services) which will be available to our municipality 24/7 along with the volunteer base of firefighters. Fire Rescue International has equipped both the Town of Onoway and Alberta Beach's fire halls with firefighting apparatus along with mobile treatment centers, complete with the full array of equipment required as per the Alberta Standard for BLS (basic life support) ambulance units. Along with their firefighting duties Fire Rescue International has agreed to offer emergency medical response to our municipality.

We understand that Fire Rescue International is looking to expand their service with new partnerships in the region and as a founding member of the Onoway Regional Fire Services we highly recommend this fire service provider. Fire Rescue International not only sets the standard for response time and patient care in the region but also for their dedication, professionalism, education and training.

Please do not hesitate to contact the undersigned if you require any further information.

Sincerely,

Kathy Skwarchuk,
CAO

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16. h

Alberta Beach Village Office

From: david.ives@firerescueinternational.net
Sent: March 14, 2024 7:49 PM
To: David.ives@firerescueinternational.net
Subject: IMPORTANT NOTICE
Attachments: Letter to Munies March 14th.docx

Importance: High

FRI is here to stay. We have your back!

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FIRE RESCUE INTERNATIONAL (DIVISION 7801)

March 14, 2024

Village of Alberta Beach, Summer Villages of Nakamun Park, Ross Haven, Yellowstone, Castle Island, Sunset Point, Val Quentin, South View, & Silver Sands,

A lot has gone on over the past few weeks – in particular as things relate to the Town of Onoway and its decision to terminate the contract early. Until this week, we have not been able to say too much on the matter because we had not received official notice until March 11th. As to our official position regarding the termination, I can not comment as the matter is under review by our legal council.

What I can tell you is that this decision came without any consultation or warning. We are in receipt of the motion that was carried in September 2023 stating the Town of Onoway's intent to negotiate in good faith with Fire Rescue International (FRI) with the goal of entering another long-term contract. I can also confirm that we had been invited to attend a round-table discussion on March 8th that was to be the pre-negotiation meeting for the next agreement. Unfortunately, as it turns out, on February 22nd, council passed a motion to terminate the agreement early. What precipitated this change in the town's position is completely unknown to FRI. What we do know is that as per the Onoway's media release, the decision has nothing to do with the performance of FRI. Frankly, FRI's performance statistics speak for themselves. We have also heard that the decision was based on money, but can not confirm this much less understand such an argument. By our calculations, the Town of Onoway generates a gross profit of \$20,000.00 per year hosting a fire station and administering the contract.

From the view of your fire department, the matter of Onoway's termination is mostly an issue that needs to be worked out between the ratepayers of the town and their council. Although we do not believe termination of the fire services agreement will save Onoway a penny and see no option that could possibly bring better service, this matter shouldn't create panic within the other areas we serve. The principals of FRI are people of their word... We are not going anywhere. When FRI entered this agreement, the contemplated end was December 31st 2025. FRI has no plans to renege on the deal as originally contemplated.

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FIRE RESCUE INTERNATIONAL (DIVISION 7801)

Presuming the balance of our communities also intend to continue in the spirit of the original agreement I can confirm the following:

- A) There will be no change to the service levels, response protocols, or pricing for the remaining 9-members prior to March 7th 2025
- B) After March 7th of next year, FRI has every intention on fulfilling the original contract term ending December 31st 2025 with as little change to the service delivery model as possible.
- C) FRI will undertake to provide a proposal that will allow for continued operations with little or no financial impact on the remaining 9-municipalities.

In other words: As far as Fire Rescue International is concerned, things are business as usual for then next 12-months and for the final 9-months of 2025, we are confident we can work with our team of communities to continue the same fine service our ratepayers deserve at a cost the municipalities can afford. This leaves us ample time to continue our regular contract negotiations as originally planned without undue stress or pressure.

While Onoway residents, visitors, and businesses may have good reason to worry, rest assured; your residents do not. I look forward to your continued faith and support as well as our future agreement to provide long-term and affordable medical aid, firefighting, and rescue services.

David Ives

Fire Chief

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